

Powhatan County Electoral Board
Purposed Budget for Fiscal Year 2026
December 3, 2024

Present:

Nancy Ayers, Chairwoman

Bill Melton, Vice Chair

Frank Flannagan, Secretary

Karen Alexander, Director of Elections

The meeting was called to order at 10 a.m. The purpose of the meeting was to discuss the proposed Fiscal Year Operating Budget for 2025-2026 and Capital Improvement Project budget (CIP).

The discussion began with the Director of Elections requesting to move a part-time position to a full-time position because of the growth of additional workload throughout the year as well as during election season.

The Electoral Board also wanted to submit a proposed Capital Improvement Project budget for future purchases/replacements for Scanner Tabulators, Ballot Marking Devices (ADA machines), and Electronic Poll Books. This request is due to the expensive funding needed for replacing those items and their current lifespan.

The Board asked for additional information from the Director. No action was taken by the Electoral Board.

A motion was made to recess the discussion until after the Special Election on January 7th, 2025. A date was set to reconvene on January 10, 2025, at 11:30 a.m. The motion passed 3-0.

Continued...

January 10, 2025 ~ Reconvene Budget Meeting

Meeting Minutes

Present:

Nancy Ayers, Chairwoman

Bill Melton, Vice Chair

Frank Flannagan, Secretary

Karen Alexander, Director of Elections

The Chairwoman called the meeting to order at 11:30 a.m.

The Electoral Board and Director of Elections continued the discussion about the proposed Operating and CIP budget for the next fiscal year.

A motion was made to support the proposed operating and CIP budget for Fiscal year 2025 and 2026. Included in the motion was the decision to submit a letter to the County Administrator and Board of Supervisor supporting the request.

The motion passed 3 – 0.

A motion was made to adjourn at 12:24 p.m.

A handwritten signature in cursive script, reading "Frank L. Flannagan", is written over a solid horizontal line. The signature is fluid and extends slightly beyond the line on both sides.

Frank Flannagan, Secretary

Powhatan County Electoral Board