

Powhatan County Electoral Board  
Meeting Minutes

12/9/2020

Present:

Mrs. Karen Alexander, Director of Elections

Mr. Frank Flannagan, Chair of the Electoral Board

Mrs. Josephine Goodman, Vice Chair of the Electoral Board

Mrs. Andrea Weber, Secretary of the Electoral Board

The Powhatan County Electoral Board meeting was called to order at 9:36 am. Chairman Flannagan requested the meeting during Canvass to discuss include locations, space, funding, early voting and other topics.

Chairman Flannagan suggests engaging the Board of Supervisors to request additional budget and space options for the upcoming elections due to the changes in election laws. The Board discussed reviewing space options for both the Election Administration team and the election material space requirements. The Middle School was discussed as an option especially with early voting needs.

The Board was informed that Jamie Swemba would be retiring prior to the start of the 2021 Election season.

The Electoral Board discussed Director Alexander's salary and how it is not commensurate with the salary levels of County officials with the same responsibilities. She is the lowest paid by over \$40,000.00. Chairman Flannagan asked Secretary Weber to work with Director Alexander regarding her salary and job description. The following budget topics were discussed:

- Increasing Kristin's salary
- Increasing Karen's salary
- Increasing early voting officer seasonal pay rate
- Cost of a contract for a Security Consultant
- Eight additional poll pads
- Two additional ballot scanners

The Board continued to discuss the changes to the election laws and how it will impact the 2021 election cycle with a state primary in June, election in November and 45 days of early voting for each.

Chairman Flannagan shared his list of needs based on his expert observations from the 2020 Presidential election. They include:

- Additional staffing for moving and setting up precincts
- Adding an additional early voting location in the east end of Powhatan
- Additional training regarding provisional ballots and customer service
- Additional lighting at the Lee's Landing precinct
- Party chairs to provide a list of names to the Director to equally staff precincts
- Increase storage for staff and election supplies
- Provide compensation for staff training

Vice Chair Goodman moved to adjourn the meeting. All voted in favor. The meeting was adjourned by Mr. Flannagan at 11:44 AM.

Andrea Weber

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Andrea Weber  
Secretary of the Powhatan County Electoral Board