

POWHATAN FIRE and RESCUE BURN PERMIT APPLICATION FIRE MARSHAL

3910 Old Buckingham Road Suite "C", Powhatan, VA 23139 Ph. 598-5646 Fax 598-1739

Instructions for completing Application for open burn permit for Land clearing /
Property maintenance - Thirty (30) day permit.

Incomplete forms will *not* be processed

1. **Applicant/ Company Name** - Complete name of individual or company making application for permit.
2. **Mailing address** - Complete mailing address of applicant, **including city, state and zip.**
3. **Phone numbers** - Include all phone numbers that apply or are available to contact the applicant.
4. **Name of person / Contractor responsible for the burn** - Complete name of the person to contact in the event of a complaint or emergency situation at the burn site.
5. **Phone numbers** - Include all phone numbers that apply or are available to contact the responsible party.
6. **Full Street address of the burn location** - Enter the complete numeric address for the property on which the burning is to be conducted. Section and lot locations will only be accepted when address numbers have not yet been assigned by the county.
7. **Attachments to be included with application:**
 - a. \$100.00 Permit fee
Cash or Check made payable to Treasurer of Powhatan County
 - b. Site plan drawing showing
Proposed location of burn piles.
Distance, in feet, from burn sites to nearest occupied buildings.
 - c. " Permission to burn" forms from neighbors (when applicable)
Form is available from the Powhatan Fire and Rescue Fire Marshal.
Forms are to completed by all occupants of buildings not owned by applicant located less than 500 feet from the burn site.
10. **When do I need a permit?**
 - A. When burning a pile of debris waste larger than 8 feet x 8 feet x 4 feet or 256 cubic feet.
 - B. Powhatan Counties Fire code ordinance **does not allow** for "Open burn permits" to be issued for properties located in a **registered subdivision.**

BURN PERMIT APPLICATION

_____ New Application _____ Renewal (include current permit #) _____

Application must be printed or typed - Incomplete forms will NOT be processed.

Applicant Name _____ Date _____

Mailing address _____

Phone: Home _____ Work _____ Fax _____

Name of person conducting burn _____

Full street address or location of burn site _____

Was the site ever a landfill, dump or coal mine site? Yes _____ No _____

On site means of extinguishment:

Garden hose & hand tools _____ Heavy equipment _____ other _____

No more than 2 piles can be burning at any one time

Attach with this application: \$100.00 permit fee, "permission to burn" forms from neighbors, if applicable, and complete site plan drawing showing burn site and required buffers.

I have read and agree to conduct this burn in accordance with the regulations described on the attached page and the Statewide Fire Prevention Code. Further, I understand that failure to follow the regulations will result in the suspension of the permit, issuance of a summons or both. I understand that I am responsible for the action or inaction of the person conducting the burn.

Signature of Applicant: _____

Name of person completing form _____ Position _____

Note: The expiration date of the permit is based on the date of issue not the date you receive the permit. Select how you would like to receive your permit accordingly.

How would you like to receive your permit? Mail _____ Fax _____ Will pickup _____

APPROVED _____ DATE _____

Fire Code Official

PERMIT IS EFFECTIVE FROM _____ TO _____
DATE DATE