

MEETING MINUTES
Powhatan County Electoral Board
September 1, 2016

Present:

Mrs. Karen Alexander, Director of Elections
Mr. Cecil Jordan, Chair of the Electoral Board
Mrs. Paula Price, Vice Chair of the Electoral Board
Mrs. Jeanie Renger, Electoral Board Secretary

The Powhatan County Electoral Board met on September 1, 2016. The Chairman called the meeting to order at 9:34 AM. The minutes of the March 17th and July 26th meetings were approved as read.

Mrs. Alexander presented an update of preparations for the November 8th Election. The Board decided that the November 9th Canvas would begin at 9:00 AM. Election pins will be ordered for our Officers of Election and presented with the Board's thanks at training.

The Board was reminded of important upcoming dates to include...

- Election Prep Meeting = Friday, September 16th (10:30 AM)
**This meeting will include the County Administrator, Sheriff, Emergency Services Manager, Director of Public Works, and Director of IT*
- L&A = Tuesday, September 20, 2016 (10:00 AM)
- Poll Worker Training = Thursday, November 3rd (1:30 PM and 7:00 PM)
- Chief's Meeting = Date & Time TBA
- Election = Tuesday, November 8th (ALL DAY)
- Canvass = Wednesday, November 9th (9:00 AM)

The Post-Election De-Briefing scheduled for this meeting was continued until Sept. 14th at 9:30 AM due to a lack of time.

The Secretary discussed new on-line minutes requirements and alerted members that she and the Registrar are now required by law to report all member absences over two per calendar year to ELECT. All members are encouraged to make concerted effort to attend all required meetings of the Electoral Board and to give prompt notice if they would be unable to do so. Mrs. Price inquired as to what would happen if you did miss

two meetings in a calendar year and Mrs. Alexander said that she thought the member's pay would be withheld.

There being no further business, the motion to adjourn at 11:30 AM was approved unanimously.



Signature of the Secretary of the Electoral Board