



**VIRGINIA: AT A REGULAR MEETING OF THE COMPREHENSIVE PLAN CITIZEN WORKGROUP HELD IN THE VILLAGE BUILDING CONFERENCE ROOM, 3910 OLD BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA ON FEBRUARY 4, 2025**

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**1. Call to Order**

Chairman Timberlake called meeting to order at 6:30pm

**2. Review of Minutes from January 21, 2025, CWG Meeting**

Mr. Melton motioned to approve the minutes as presented.

Mr. Rissmeyer seconded the motion

**VOTE 12-0**

**Motion PASSED**

Mr. Donati, Sr asked to have Sr. added to his name in the minutes to make sure there is no confusion between him and Mr. Donati, Jr. the Board of Supervisor Chairman.

**3. Review of Strategic Plan**

- Chairman Timberlake opened the floor for discussion on the adopted Board of Supervisors Strategic Plan. He stated he would have liked to have seen more of a goal or direction on the housing part for the CWG Committee.
- Mr. Scheifer commented about the order of the priorities in the Strategic Plan and how they didn't align with the order in the Comp Plan.
- Chairman Timberlake stated he felt they were put in an order that was important to this Board verses the order previous Boards had listed their priorities.
- Mr. Melton questioned why the fourth priority in the Strategic Plan was getting the tax burden to 85/15 when that seemed to be a high priority to this Board based on their creation of this group.
- Chairman Timberlake felt the first 3 priorities of the Strategic Plan were more staff driven while the 4<sup>th</sup> being the first priority the group would have focus on as opposed to staff.

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- Mr. Melton questioned if the Board was looking for the group to make suggestions on changing zoning classifications, and did they need to produce blanket statement suggesting the review of certain areas of the county.
- Mr. Anderson felt the Charter for the CWG is to take the Comprehensive Plan and match it up to the new Vision of the Strategic Plan and see what needs to be done to make it work for Economic Development strategies. If that involves changing a zoning ordinance or future land use plan than he feels that the group should clearly make that known to the Board of Supervisors.
- Mr. Anderson continued as far as the Housing initiative goes, its specifically stated in the Strategic Plan “a variety of housing solutions and making it more accessible to all socioeconomic groups” and he feels that are two different things that need to be kept in mind when looking for solutions.
- Mr. Melton asked about the other workgroup created to address housing issues and if both groups are making recommendations to the Board are they duplicating efforts.
- Chairman Timberlake stated he was told that group was a Habitat for Humanity group and not a group the board of Supervisors has formed, they were just asked to recommend potential applicants. The Habitat committee is taking a much wider view and diving deeper into the housing crisis and solutions.
- Mr. Reilly stated there could be areas where the Comp Plan and the Zoning Ordinance don’t align currently.
- Mr. Schiefer stated he felt it was this groups job to point those areas out.
- Mr. Rissmeyer discussed his thoughts and ideas for each of the strategies listed in the Strategic Plan with the group.
- Chairman Timberlake suggested focusing on infrastructure and transportation as it pertains to Economic growth was more what this group was chartered with doing.
- Discussion continued about identifying the areas for Economic growth in the areas that infrastructure already exists but also for future areas to expand infrastructure to allow for future growth.
- Mr. Melton brought up making sure they have a timeline for how many meetings are dedicated to Economic Development versus Housing to make sure the group has their recommendations ready to delivery to the Board on time in April.
- Mr. Melton and Mr. Rissmeyer stated the sub-committee meets again on Feb 11<sup>th</sup> and should have all their recommendations to bring back to the group on the 18<sup>th</sup>.
- Mr. Melton also asked the group if they come across any data on housing that would be helpful for the rest of the group, to please share with the group to help everyone become more informed.
- Mrs. Shickle stated Mr. Webb will be appointed soon as the Powhatan rep on the Partnership of Housing Affordability and PlanRVA has resources available that can be

shared that will be useful to the group on housing. PlanRVA will be participating on the Habitat for Humanity housing committee, and they are also awaiting grant approval for a new housing market analysis to be done that would include Powhatan County. She will continue to work with Mrs. Salerno and Mr. Webb to share as much information as possible to the group.

- Mr. Reilly pointed out the subjects are both large tasks and wanted to caution the group not to rush anything and to ask for additional time from the Board if needed.
- Chairman Timberlake agreed they are important topics and there is no need to rush but also not to wait too long to avoid nothing being accomplished.

#### **4. Review of Key Impacted Areas of Comprehensive Plan**

##### **a) Economic Development (Chapter 4, 2021 Comprehensive Plan)**

- Mrs. Salerno went over the details of the sub-committee meeting from Jan 30<sup>th</sup>. Additional parcels were recommended to be added to the Economic Priority area of the Rt 60 corridor.
- Mr. Reilly showed the added parcels on the interactive map.
- The group discussed Economic Priority with Light Industrial verses Gateway Business areas on the map and where they would each work along the Rt 60 corridor.
- Mr. Melton and Mr. Reilly both made points to be clear that these parcels are just a recommendation from the group. In no way is the County going to force any type of rezoning to any of the parcels.
- Mr. Reilly explained his spreadsheet that was used to get the target 85/15 tax base when recommending parcels for the Economic Priority areas.
- Mr. Anderson asked if the “gap” area of Flatrock west to 522 was considered in any of the recommendations
- Mr. Reilly showed on the map layers that only one parcel was included in the “gap” area at the Red Lane intersection
- Mr. Melton asked for the rest of the group to use the interactive map to see if any other parcels may be suggested for Economic Opportunity
- Mr. Rissmeyer mentioned for the public to do the same and to send any comments in via the form on the website. <https://www.powhatanva.gov/1879/Comprehensive-Plan-Update-Citizens-Worki>.

**b) GIS Layers for Economic Development**

- Mr. Reilly will get an updated spreadsheet and map layers to add to the GIS Interactive Map on the webpage to Mrs. Salerno to be available for everyone.

Chairman Timberlake mentioned the sub-committee meeting on Feb 11 would be livestreamed as well as recorded and saved to the County YouTube channel as all other meetings. The first subcommittee meeting was recorded and uploaded to the YouTube channel but not livestreamed due to a technical issue. That has been resolved. Also, the citizen feedback form has been revised to allow for more words accepted on the form or any type of document can be uploaded with comments as well. Mr. Webb will make sure any comments get to the CWG as soon as they come in.

**5. Adjourn**

Mr. Reilly made the motion to adjourn. Seconded by Mr. Melton.

Meeting adjourned 7:54 PM

These minutes approved by motion and second at the February 18, 2025, meeting of the Comprehensive Plan Citizen Work Group.

  
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**Jamie Timberlake, Chairman**  
**Comprehensive Plan Citizen Work Group**

**ATTEST:**

  
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**Ligon Webb, Clerk**  
**Comprehensive Plan Citizen Work Group**