

**POWHATAN COUNTY CHILDREN’S SERVICES ACT  
COMMUNITY POLICY AND MANAGEMENT TEAM**

**DATE: October 21, 2021**

1. The meeting was called to order on October 21, 2021 at 9:02 a.m. Audra Morris chaired the meeting.

**Present:**

- Kara Brooks/Private Provider
- Tracy King/CSU
- Les Saltzberg/Vice-Chair, CSB
- Sharon Bartley for Sharon Rochelle/Chair, DSS
- Danny Smith/Sheriff’s Department
- Charla Schubert/Treasurer, Finance Director
- Audra Morris, Children’s Services Manager

**Absent:**

- Lynn Clayton-Prince/Secretary, Schools
- Vicki Stamps/Health Department
- Ned Smither /County Administrator
- Cathy James/Parent Rep
- L. Katrell Dixson/FAPT Chair

2. On a motion by Danny Smith and seconded Les Saltzberg, the Consent Agenda item was approved as presented or amended: a.) 9.23.21 CPMT Minutes.

**3. FINANCIALS FY’22:**

	<u>Encumbrances &amp; Expenditures</u>
State Allocations: (total State Allocations: \$2,003,543)	
-Medicaid Match: (no reports for July 2021-forward)	\$ -
-CSA Services Allocation: \$1,954,468 mandated & \$27,702 protected/non-mand.	\$1,266,303
-CSA Wrap-Around Allocation: \$21,373	\$ 32,266
-PSSF FY22: \$18,000 svcs & \$715 Mthly CW Visits/Staff	\$ -

**ADMINISTRATIVE ITEMS:**

All Admin items moved to the November meeting. Audra Morris maintains authorization to continue management of the program as necessary until admin items are addressed.

The financial and administrative items were reviewed and on a motion by Charla Schubert and seconded by Kara Brooks, all items were approved as presented or amended.

4. Audra Morris moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
  - a. Case Reviews, incl. service plans, FAPT/CPMT/IFSP/FC Plan Review & Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific info, were discussed.
5. Audra Morris moved that the CPMT open meeting be reconvened. The Team approved.

6. Audra Morris moved that CPMT certify that in accordance with the Code of Virginia 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. The Team approved.
7. Upon a motion by Les Saltzberg seconded by Tracy King, and carried by the majority, all cases were approved as presented or amended during closed session.

<u>Name</u>	<u>Vote</u>
Sharon Bartley for Sharon Rochelle	Aye
Kara Brooks	Aye
Les Saltzberg	Aye
Tracy King	Aye
Danny Smith	Aye
Charla Schubert	Aye

8. The CPMT meeting was adjourned at 9:31 a.m. The CPMT's next regular meeting will be held on November 18, 2021.

These minutes were approved at the 11/18/2021 CPMT meeting with a vote of 7 / 10.

Sharon L. Rochelle  
Powhatan CPMT Attending Officer or Member

Les Saltzberg  
Powhatan CPMT Attending Officer or Member