

August 17, 2021

MEETING OF THE POWHATAN COUNTY PARKS AND RECREATION ADVISORY COMMISSION HELD ON AUGUST 17, 2021 AT 6:00 PM IN TRAINING ROOM OF THE POCAHONTAS LANDMARK CENTER TRAINING ROOM AT 4290 ANDERSON HIGHWAY IN POWHATAN VIRGINIA

- Commission Members Present:** Chris Shust, Chair
Frank Flannagan
Josh Cabaniss
Lance Elton
- Commission Members Absent:** Cameron Palmore, Vice Chair
- Non-voting Members Present:** Ramona Carter, Director of Public Works, Secretary
Jason Tibbs, PCPS Representative
- Non-voting Members Absent:** Mary Anne Wilson-Woodel, Parks and Recreation Coordinator
- Special Guests:** None

A. Call to Order

C.Shust called the meeting to order at 6:07 p.m. A quorum was established.

B. Additions/Changes to the Agenda

Fl Flannagan moved that the Agenda be adopted as presented, J.Cabaniss second.
Approved 4-0.

C. Meeting Minutes

The July 20, 2021 minutes were emailed to all members. There were no changes to the meeting minutes. F. Flannagan moved that the minutes be approved as presented, L.Elton second. Motion passed 4-0.

D. Special Guest

1. Sister Maureen did not attend the meeting. C. Shust is involved with the project and was able to step in for Sister Maureen.
 - The application for a conditional use permit has been submitted to the County. The property is located at the intersection of Cartersville and Cosby Rd (SE corner) it is 56 acres. The CUP is to turn the historic home into a conference center. The rest of the property will be put into a conservation easement with plans for walking trails and an accessible meditation trail. They are planning two loops, one smaller, meditation trail and then a larger loop somewhere around 3 miles long. They have

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secured funding through a DCR grant. The property will have to be rezoned. There are some legal implications with allowing public access to the trails if they are owned by the Drexel/Moral Foundation. R.Carter suggested that maybe the County could offer to maintain the trails and take on the liability under the County's protection. C.Shust said that may be a good way to get public access. The CUP is in and the goal is to have it approved by the end of the year and start design. The CUP will go before the Planning Commission in October and possibly the Board in October as well, or November depending on timing and any deferrals. There will be community meeting(s) and C.Shust suggested that the PRAC has representation at those meetings.

E. Old Business

1. ADA Grant-

- C.Shust stated that he had spent a considerable amount of time trying to find grants that ADA improvements fit into. It is difficult to find a grant that we can fit with. C.Shust is going to get the title of the grant that Sister Maureen applied for through DCR. There is also a grant in GrantWatch for outdoor recreation equipment that may fit for ADA improvements. The bathrooms on the PLC bus loop is the project that the Commission focused on because it has not been funded in the CIP. C.Shust will email the list of opportunities so the group can review and identify projects that may align with the various grants. R. Carter suggested that the group review and each person sign up to pursue/research particular grants. This will avoid everyone assuming someone else is going to do the work. C.Shust stated that he would take the lead on assigning particular grant opportunities to members of the Commission.
- R.Carter stated that the dog park was not funded in the FY22 CIP but she thought there was a local group raising money for this project. R. Carter to follow up with L.Beach when she returns to work as she is out on FMLA currently.

F. Comments from the Commission

1. F.Flannigan asked about the CIP and if staff has been given the okay to proceed with the projects. R. Carter stated that staff has been told not to proceed or spend any money on FY22 funded CIP until October so CA can see if revenues come in as expected. F. Flannigan asked which projects will be first on the list. R. Carter stated that the design is already complete for the PLC lighting upgrades so that will probably be first, and then the parking expansion/pickleball courts at PLC. F. Flannigan asked the status of the disc golf improvements. R. Carter stated that T.Carter had evaluated and produced a material list and cost. R. Carter sent the list to CA requesting funding and a project account be set up. R. Carter has not hear back from CA.

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2. J.Cabaniss found a tourism recovery grant that has 240 million dollars available, grant opened for applications July 22 and does not show a closing date, they recommend getting applications in as soon as possible. R. Carter to check with Roxanne to see if we have already applied for this and see if she can help up submit an application. J.Cabaniss to send grant title information via email.

G. Upcoming Events

1. Next meeting is scheduled for September 21/2021. R. Carter asked the group if they want to revert back to TEAMS meetings given the increase in Delta variant and the need to wear masks indoors regardless of vaccination status. The group agreed that they want to continue with the face to face meetings with masks and social distancing.

H. Adjournment

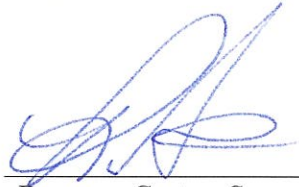
F. Flannagan moved to adjourn, L.Elton second 4-0 Aye. Meeting adjourned at 6:50 pm.



Chris Shust, Chairman

Date 09/21/2021

Parks and Recreation Advisory Commission



Ramona Carter, Secretary

Date 09/21/2021

Parks and Recreation Advisory Commission