

**POWHATAN COUNTY CHILDREN'S SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM**

DATE: March 28, 2019

1. The meeting was called to order on March 28, 2019 at 9:00 a.m. in the Goochland-Powhatan Community Services Board Room. Vicki Stamps chaired the meeting.

2. Present:

Charla Schubert/Treasurer, Finance Director
Vicki Stamps/Vice-Chair, Health Department
Sharon Bartley for Sharon Rochelle, DSS
Lynn Clayton-Prince, Schools
Danny Smith, Sheriff's Department
Phoebe Wright/Parent Rep
Audra Morris, Children's Services Manager

Absent:

Colleen Hazard/Secretary, 11th District CSU
Stacy Gill/Chair, CSB
Ted Voorhees, County Administrator
Rob Johnson/Private Provider Rep, Grafton
Katie Wojcicki/FAPT Chair, Schools

3. On a motion by Danny Smith and seconded by Charla Schubert, the Consent Agenda items were approved as presented or amended: a.) 2.28.19 CPMT Minutes and b.) February 2019 Pool Report.

4. Audra Morris reported the following FY19 Financials:

-Local Medicaid Match:	\$38,928
<u>Encumbrances and Expenditures:</u>	
-CSA:	\$ 1,620,560
-Wrap-Around:	\$ 17,459
-PSSF:	\$ 16,350

The following administrative items were reviewed:

- a. Audra Morris informed the Team that she met with the Three Branch Home Team on Wednesday, 3/27/19. The Workgroups continue to plan for implementation; however, a clearing house has yet to be developed which may delay implementation.
- b. Audra Morris provided the Team with the addition to the UR Review Table and requested the addition of the following statement: "The SEC Policy 3.6 information on frequency of CANS assessments contains the controlling language and supersedes the best practice frequency listed in this document."
- c. Lynn Prince explained PCPS' potential CANS Contingency Plan. The Team will discuss the other core agency plans and vote on final plan in the May 2019 meeting.
- d. Audra Morris provided the Team with the OCS Administrative Memo #19-02, Re: Cap on FY2020 Private Day Special Education Reimbursements (copy available upon request). The memo summarizes that CSA will not reimburse localities for any rate increase over 2% for private day education effective 7/1/19. The Team discussed whether to

cancel contracts with providers who go over 2%, to charge PCPS with any increases over 2%, or whether to pay any increase over 2% with local only funding. Audra shared that most localities she has discussed the new policy with are looking to negotiate rates; however, if a provider charges over 2% then to either cancel the contract or charge the public schools the overage. Lynn Clayton-Prince said she will discuss with school administration and a decision will be made during the May 2019 CPMT meeting as to how to move forward in FY20.

- e. Audra Morris provided a memo for the DMAS/DBHDS Behavioral Health Redesign (copy available upon request). Audra stated she is pleased with the continuum of services Medicaid is looking to fund with the redesign and will provide more information as it is accessible.
- f. Audra Morris informed the Team that the Annual CSA Service Gap Survey is due to OCS no later than May 3, 2019. The Team designated Audra Morris as the individual responsible for coordination and submission of the survey. Audra informed the Team she has provided the survey to the entire FAPT and once she receives completed surveys she will finalize the submission.

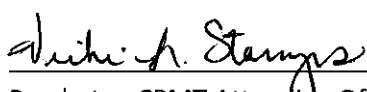
The financial and administrative items were reviewed and on a motion by Charla Schubert and seconded by Phoebe Wright, all items were approved as presented or amended.

- 5. Vicki Stamps moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
 - a. Case Reviews, incl. service plans, FAPT/CPMT/IFSP/FC Plan Review & Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific info., were discussed.
- 6. Upon a motion by Charla Schubert and seconded by Sharon Bartley, the CPMT meeting was reconvened.
- 7. Vicki Stamps moved that CPMT certify that in accordance with the Code of Virginia 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. Upon a motion by Phoebe Wright and seconded by Danny Smith, the closed session was certified.
- 8. Upon a motion by Lynn Clayton-Prince, seconded by Phoebe Wright, and carried by the majority, all cases were approved as presented or amended during closed session.

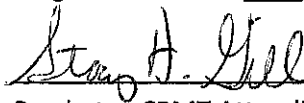
<u>Name</u>	<u>Vote</u>
Sharon Bartley for Sharon Rochelle	Aye
Charla Schubert	Aye
Danny Smith	Aye
Phoebe Wright	Aye
Lynn Clayton-Prince	Aye
Vicki Stamps	

- 9. The CPMT meeting was adjourned at 10:09 a.m. The CPMT's next regular meeting will be held on May 23, 2019.

These minutes were approved at the 5/23/19 CPMT meeting with a vote of 7/10.



Powhatan CPMT Attending Officer or Member



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