

POWHATAN COUNTY BOARD OF SOCIAL SERVICES
DEPARTMENT OF SOCIAL SERVICES CONFERENCE ROOM
3908 OLD BUCKINGHAM ROAD, SUITE 2

May 22, 2018
9:00 AM

Attendance:

Angie Cabell, Chair
Carson Tucker
Ernestine Taylor
Gale Lipscomb
Gay Bartlett
Mike Smith
Karen Ylimaki

Management Team and Staff:

Catherine Pemberton, Director
Sharon Bartley, Operations/Finance Manager
Lynn Murphy, Services Programs Manager
Phoebe Wright, Benefit Programs Manager
Audra Morris, CSA Coordinator
Trish Hull, Office Associate

Call to order:

Board Chair, Ms. Angie Cabell called the meeting to order at 9:00 am.

Invocation:

Mr. Carson Tucker provided the invocation.

Public Comment Period:

There were no public comments at this meeting.

Announcements:

There were no announcements at this meeting.

Approval of Minutes:

Mr. Carson Tucker motioned to approve the minutes of the April 24, 2018 meeting. Ms. Karen Ylimaki seconded and the Board approved the minutes of April 24, 2018.

Administrative Bills, Receipts and Budget Balance Report:

Ms. Sharon Bartley, Operations/Finance Manager presented the May administrative bills, receipts and budget balance report.

May 2018

Bills

Bank of America, DMV records; CAA conference; DV conference registration	8236.38
Gas cards; Gas for agency vehicles; Training and travel; Clothing for foster child; day care for foster children	
VITA, Director cell phone bill	76.22
ADT, Quarterly service plan	21.56
County of Powhatan, phone bill February – April	314.64
Verizon, Agency cell phone bill	188.87
Murray Automotive, Agency vehicle maintenance and repair	156.83
DMV, Employee ID	10.00
Quill, Office supplies, printer	487.97
Xerox, Monthly copier usage and maintenance	399.61
CDW Government, Backup battery replacement	55.05
USPS, Stamps	50.00
Celia Dean, Reimbursement for gas for agency vehicle	20.00
Everbank, monthly copier usage and maintenance	109.86
National Notary Association, Notary fee	53.00

Receipts

584018	Admin, VLSSE reimbursement to Bank of America	205.16
584019	CAA, Bank of America reimbursement, gas bill	350.64
584020	CAA, Bank of America reimbursement, conference	624.89
584021	Case # [REDACTED], CSA parental copay	163.00
584022	Case # [REDACTED], Social Security, April 2018	169.00
584023	Case # [REDACTED], Social Security, April 2018	169.00
584024	Case # [REDACTED], Social Security, April 2018	169.00

Approval of May Expenses:

Mr. Carson Tucker motioned to accept the May receipts, budget balance reports and to authorize payment of the administrative bills. Mr. Brad Burdette seconded the motion and the Board voted to approve the motion.

New Business and Education:

Update on Medicaid Expansion

Ms. Catherine Pemberton informed the Board that the State Budget should pass by the end of this week which includes the Medicaid Expansion. Mr. Ted Voorhees, Powhatan County Administrator, informed Ms. Pemberton that with approved new positions in the County Budget we move forward on recruitment for these positions. The State will cover six months of Administrative Cost for new position. If Medicaid Expansion passes, Powhatan County is expecting approximately 560 new cases.

Participation Report Comparison 2017/2018

Ms. Phoebe Wright presented the Board with the Participation Report Comparison 2017/2018 as well as the current Benefits Income Screening Chart.

Please see attached:

Ongoing Business:

Update on New Director Hiring

Ms. Catherine Pemberton excused staff from the Board meeting for closed meeting with Board members to update on new Director hiring.

Next Meeting:

The next meeting is scheduled for June 26, 2018 at 9:00am.

Adjournment:

The meeting was adjourned at 9:37am.

Cynthia Caballero 7-23-18
Chairperson Date

B. P. P. P. 7-23-18
Secretary Date

Participation Report Comparison 2017/2018

Participation Reports 2017

SNAP	Households	Persons	Benefits	Quarterly Total
January	**65**	**133**	*17182	**No complete data - numbers are from VaCMS only
February	**89**	**173**	*23402	\$166,978
March	530	**318**	\$126,394	\$379,399
April	528	1,108	\$125,710	
May	513	1,088	\$123,948	
June	525	1,112	\$129,741	
July	516	1,109	129,426	
August	507	1,087	126,440	
September	515	1,125	129,474	\$385,340
October	502	1,092	129,623	
November	513	1,097	125,677	
December	501	1,060	119,231	\$374,531

*No data from the state

TANF

2017 TANF Monthly payments only. Figures do not include partial months.

January	*	*	*	
February	*	*	*	
March	27		\$4,884	\$4,884
April	32		\$6,117	
May	30		\$5,911	
June	28		\$5,081	\$17,109
July	30		6730	
August	31		7401	
September	30		7558	\$21,689
October	31		7804	
November	28		6907	
December	33		8187	

*No data from the state

Participation Reports 2018

SNAP	Households	Persons	Benefits	Quarterly Total
January	507	1,073	121,433	
February	509	1,077	121,424	
March	517	1,082	122,700	
April				
May				
June				\$0
July				
August				
September				\$0
October				
November				
December				\$0

TOTAL

TANF

January	32	64	8,557	
February	31	67	8,425	
March	30	65	7,979	\$24,961
April				
May				
June				\$0
July				
August				
September				\$0
October				
November				
December				\$0

*No data from the State TOTAL

\$24,961

Medicaid	1085	2019	\$946,102.97
January	1085	2019	\$946,102.97
February	1103	2047	\$1,020,974.90
March	1099	2037	\$1,077,061.86
April	1101	2057	\$951,552.18
May	1097	2051	\$1,007,515.21
June	1111	2091	\$909,525.86
July	1116	2097	\$986,093.41
August	1104	2095	\$966,322.83
September	1119	2114	\$1,127,048.05
October	1117	2104	\$1,133,978.46
November	1122	2122	\$1,160,585.52
December	1143	2147	\$1,201,505.58

\$3,044,139.73

\$2,868,593.25

\$3,079,464.29

\$3,496,069.56
\$12,488,266.83

Participation Reports 2016

Auxiliary Grant	Households	Persons	Benefits
January	7	7	\$3,284
February	7	7	\$3,284
March	7	7	\$3,284
April	7	7	\$3,284
May	7	7	\$3,284
June	7	7	\$3,284
July	7	7	\$3,284
August	8	8	4925
September	7	7	3595
October	7	7	3595
November	8	8	3991
December	8	8	3727

Quarterly Total

\$9,852

\$9,852

\$11,804

\$11,313
\$42,821

Medicaid	1143	2161	1,080,535.74
January	1143	2161	1,080,535.74
February	1149	2167	1,152,966.03
March	1152	2163	1,187,080.90
April			
May			
June			
July			
August			
September			
October			
November			
December			

\$3,420,582.67

\$0.00

\$0.00

\$0.00
\$3,420,582.67

Participation Reports 2017

Auxiliary Grant	Households	Persons	Benefits
January	8	8	3,727
February	9	9	5,389
March	9	9	4,217
April	9	9	5,457
May			
June			
July			
August			
September			
October			
November			
December			

Quarterly Total

\$13,333

\$5,457

\$0

\$0
\$18,790

IV-E					
January	9	9	\$13,063.24		
February	2	2	\$1,400.00		
March	5	5	\$15,714.23		
April	6	6	\$8,657.00		
May	7	7	\$24,567.00		
June	2	2	\$1,400.00		
July	2	2	1,400.00		
August	6	7	10,251.90		
September	6		2,018.96		
October	6		14,983.49		
November	6		5,095.00		
December	3		595.05		

\$30,177.47

\$34,624.00

\$13,670.86

\$20,673.54

\$99,145.87

IV-E					
January	2	2	\$2,488.26		
February	7	7	11,668.24		
March	4	4	5,215.00		
April	5	5	8,511.40		
May					
June					
July					
August					
September					
October					
November					
December					

\$19,371.50

\$8,511.40

\$0.00

\$0.00

\$27,882.90

TOTAL

Energy Assistance					
January	1				
February	2				
March	3				
April					
May					
June	31				
July	34				
August	14				
September		46-Fuel			
October		41-Fuel			
November	2016=5 Cr	43-Fuel			
December	2016=0				

Total Crisis paid 11/1/16-03/15/17

\$2906.70 - 7 approved

Total Cooling paid for season

\$13,320.32 54 approved

Total Fuel Assistance Approved

\$43,046.44 108 approved

Energy Assistance					
January	4				
February	11				
March	6				
April					
May					
June					
July					
August					
September					
October					
November					
December					

Total Crisis paid 11/1/2017 - 03/15/2018

\$4,346.59 - 11 approved

Total Cooling paid for season

Total Fuel Assistance Approved

TOTAL