

VIRGINIA: AT A WORKSHOP MEETING OF THE BOARD OF SUPERVISORS HELD IN THE POWHATAN VILLAGE BUILDING CONFERENCE ROOM, 3910 OLD BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, AND REMOTELY BY ELECTRONIC MEANS ON MARCH 19, 2021, AT 1:00 P.M.

Board of Supervisors Present: David T. Williams, District 1,
Michael W. Byerly, District 3, Vice Chairman
Bill L. Cox, District 4
Karin M. Carmack, District 5, Chairman, present remotely

Board of Supervisors Absent: None

County Staff Present: Ned Smither, County Administrator
Bret Schardein, Deputy County Administrator
Ramona Carter, Director of Public Works
Charla Schubert, Director of Finance
John Wood, Director of Information Technology
Jamie Timberlake, Commissioner of Revenue

Constitutional Officers Present: Brad Nunnally, Sheriff

Guests Present: None

1. Call to Order

Chairman Carmack called the meeting to order at 1:00 p.m.

- a. Identify Public Entity members physically and/or electronically present

Mrs. Carmack identified the Board members, and Mr. Smither, and their locations.

- b. Identify the persons responsible for receiving public comment

County Administration staff will accept emailed comments at administration@powhatanva.gov. Any comments received until 1:00 pm, on the day of the meeting will be entered into the meeting minutes.

- c. Identify opportunities for the public to access the electronic meeting

The public was able to participate in the meeting by using: <https://zoom.us/j/398095011> by computer. Phone access was possible by dialing: US: 1-929-205-6099 or 1-312-626-6799. As always, the public could view the live feed from the County website.

- d. Identify opportunities for the public to participate in such an electronic meeting

The public was able to view and participate in the meeting live with the Zoom meeting link. During the public comment period, members of the public could raise their hands using the zoom controls on their screens, or press *9 on their phone.

2. Pledge of Allegiance

Mr. Byerly led the Pledge of Allegiance

3. Invocation

Mr. Williams led the Invocation

4. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation

None

5. Formal Approval of Agenda

Chairman Carmack made a motion to approve the agenda as presented. Mr. Cox seconded the motion.

David T. Williams, Michael W. Byerly, Bill L. Cox, Karin M. Carmack voted AYE

**VOTE 4-0
MOTION Passed**

7. Public Comment (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)

Chairman Carmack opened the first public comment period.

Mr. Carl Schwenderman asked about the Transportation Authority. His comments can be heard on the 27:21-minute mark on the Powhatan County YouTube channel video dated 2020-3-19.

Chairman Carmack closed the first public comment period

8. Old Business

- a. FY22 Budget discussion

Mr. Smither presented. He provided a slide that included a list of the goals and strategies.

1. Long term vision of financial position
2. Understand the relationship between the CIP and the Operating Budget
3. Maintaining and improving the County's debt burden
4. Lower the tax rate
5. Improve operating efficiency
6. Owning a tax rate
7. Owning a compensation increase into the future.

Mr. Smither stated that all of these have been established except number six and seven. The Board needs to come to a consensus on those.

Mr. Smither presented a slide that listed some of the changes that were made to the CIP. Mr. Smither suggested a tax rate of \$.81. He felt like that number would accomplish the County's goals.

Mr. Smither presented a third slide that showed the fund balance projections at the various tax rates of \$.81, \$.80, and \$.79.

Mr. Cox, Mrs. Carmack, and Mr. Smither then discussed the effects of the projects, debts, and borrowing on the different tax rates.

Mr. Cox presented his own slide. This slide had three of the biggest projects over the last few years. He stated that he is presenting this to the Board so that they can use this as a learning tool. Mr. Cox stated that he is concerned with the numbers being right on the large projects going forward and would like to have someone managing these big projects.

Mr. Williams stated that he wanted to make the case for the Firehouse 1 expansion. He stated that the price is high but that he is in support of 1.9 million, and would like to start as soon as possible. Mr. Cox and Byerly agreed with Mr. Williams.

Mrs. Carmack moved back to tax rates and stated that she would like to set a number that they all can agree on. Mr. Williams added that he would like to see it stay the same for now, and then after 2022, move to \$.79. Mrs. Carmack, Mr. Cox, and Mr. Byerly agreed to set the tax rate at \$.79. It was agreed upon by all the members of the Board that the final decision and vote would be held on the March 22, 2021 meeting.

It was noted that April 26, 2021 meeting is when the final decision will be made for the Budget.

Mrs. Carmack asked Mr. Smither if there is anything that is needed from the Board for the Budget. Mr. Smither stated that the Board needed to nail down the procedures for the performance evaluations. He added that he would like to see a numbering system and goals that need to be met before receiving a merit increase.

Mr. Cox moved on to proffering. He stated that proffering will give us some money, but not the money needed. Mr. Williams added that he was asked to check on a permit, and it was out by twenty days and the permit group is very much needed.

Mr. Cox asked after the difference in the school budget number given to him by Dr. Jones and the number Mr. Smither presented. Mr. Smither stated that the correct number is the number presented by Dr. Jones, and explained why. Mr. Smither noted, in regards to the school budget, that he didn't think it fair that the State give the Schools extra money after the County gives the Schools money, and the County doesn't get that money back. Mr. Williams pointed out that the Board needs to write out what they expect from transfers to and from the Schools.

Mr. Byerly stated that compression pay needs to be looked at for the whole County and not just the Schools. He stated that Schools cannot use their Capital Maintenance Reserve for compression pay because it's reoccurring. He added that it's best if the compression pay is in the Budget so there's no leftover to go into the fund.

Mr. Smither, Mr. Cox, Mr. Williams, Mrs. Schubert, and Mr. Byerly moved on to briefly discuss insurance benefits.

9. Public Comment (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)

Chairman Carmack opened the second public comment period.

Seeing no one come forward, Chairman Carmack closed the second public comment period.

10. County Attorney Comments

None

11. County Administrator Comments

None

12. Board Comments

Mr. Cox and Mr. Byerly both thanked Mr. Smither for all of his hard work.

13. Adjournment

Chairman Carmack adjourned the meeting at 3:17 pm

These minutes were approved on November 22, 2021, with a motion, second, and 5/0 vote.



Ned Smither, Clerk
Powhatan County Board of Supervisors



Karin M. Carmack, Chairman
Powhatan County Board of Supervisors

<i>David T. Williams</i>	AYE
<i>Steve W. McClung</i>	AYE
<i>Michael W. Byerly</i>	AYE
<i>Bill L. Cox</i>	AYE
<i>Karin M. Carmack</i>	AYE

MLW