

Powhatan County Public Library
Board of Trustees Meeting
March 14, 2018

Present: Trustees - Holly Stallworth (Chair), Randy Schulkers, Susan Ash, Geri Venable, Joanne Fico, Karen Bradbury, and Pat Dewey; Director-Peggy Martin

The meeting was called to order at 6PM by Chairperson, Holly Stallworth.

The January 10, 2018 minutes were read and approved. Motion was made by Joanne Fico, second by Geri Venable.

Old Business: There was no old business.

Financial Reports: Trustees reviewed reports for January and February. There has been overspending in part time pay; however, the amount is easily covered from other areas. It is noted that the IT consultant, Mr. Armata, donates refurbished equipment to the library. This saves money.

Director's Report:

- Budget update has been rescheduled for March 21, 6 pm. We are on track to use state funds for the Youth Services position, which is only 25 hours per week, not full time. Budget does include a raise.
- E rate filing has been completed; about 60% will be coming back to the library.
- TLC (integrated library system) upgrades – there will be a meeting to look at the software. Cross training will occur.
- Disc Golf kits – will be offered at check out, for the local course.
- Digital sign in lobby – will be connected to the internet, not Comcast.
- Library section in county comprehensive plan has been reviewed in BOS workshop. Library assessment would be a part of the Strategic Plan.
- State aid application is due in April; 5 year plan review due in June.
- Powhatan Democrats have offered to contribute to purchase of ceiling-mounted LCD projector. Friends of the Library will work on this.
- Friends wish list is small: Summer programs \$2,600. Suggestions included adult summer reading program, Friends bookshop shelving, and slatted walls, as proposed by the consultant.

Patron and Miscellaneous Reports: Trustees reviewed reports for January and February.

Friends Report: Joanne Fico reported that book donations are steady, there are 24 business members, March 20 is next meeting date, and Randy Schulkers is donating his book sale funds to the Friends.

There were no Public Comments

New Business: date for the Board Retreat was discussed. This should be in the fall, with the new director. Best to choose a date when the library is closed, such as Columbus or Veterans Day.

The Board went into Executive Session to discuss applications for new Library Director.

WHEREAS, the Library Board desires to discuss in Closed Meeting the following matter(s): The discussion, consideration and evaluation of specific personnel - §2.2-3711(A)(1) of the Code of Virginia; WHEREAS, pursuant to §§2.2-3711(A)(1) of the Code of Virginia, such discussion(s) may occur in Closed Meeting; NOW, THEREFORE, BE IT RESOLVED that the Library Board does hereby authorize discussion of the aforesated matter(s) in Closed Meeting. Motion was made by Pat Dewey and seconded by Joanne Fico.

Upon exiting the Executive Session, the secretary read the following:

To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting? Each trustee was called upon; each voted **Yea**.

The next meeting will be held on April 11, 2018.

The meeting was adjourned at 7:46 PM.

Pat Dewey
Secretary