

Powhatan County Public Library
Board of Trustees Meeting
January 10, 2018

Present: Trustees - Holly Stallworth (Chair), Randy Schulkers, Susan Ash, Geri Venable, Joanne Fico, and Pat Dewey; Director-Peggy Martin, Whitney Berriman.

The meeting was called to order at 6:06 PM by Chairperson, Holly Stallworth.

The December 13, 2017 minutes were read and approved. Motion was made by Randy Schulkers, second by Joanne Fico.

Old Business: Trustees discussed the space planning proposals. Peggy Martin shared the comments and suggestions from staff. Funding for a new circulation desk already obtained. Additional pricing information and decisions regarding priorities will need to be made before requests can be made for funding and implementation.

Financial Reports: Trustees reviewed December reports. Motion to approve made by Pat Dewey, second by Susan Ash. Budget draft for FY 2019 was reviewed. Peggy Martin has requested a comp and class study for a full time position for the Youth Services Librarian.

Director's Report:

- Annual Report for last fiscal year has been submitted.
- CAFR (audit) was sent to Library of Virginia.
- Virginia Library Association's legislative program goals were shared.
- Two wireless printers and several computers were donated to the library.
- Tax forms cost will be five cents per page. AARP will come again this year to assist with returns.
- There will be a new copier contract, with an upgrade to color.
- Storytime will be held from now through May, including during spring break.
- Volunteers are needed for events – HP escape room, Maker Fest, Writers Roundup.
- Winter newsletter has been done.
- Writers' Roundup will be held on January 27th.
- Maker Fest will be February 24th.

Patron and Miscellaneous Reports: Trustees reviewed the December reports.

Friends Report: Joanne Fico reported that donations continue to be steady, including a donation in memory of Jane Carroll. The next meeting will be held on January 16.

Public Comments: There were no public comments.

There was no **New Business**.

The February meeting will be cancelled. Next meeting will be March 14, 2018.

The meeting was adjourned at 7:12 PM.

Pat Dewey, Secretary