

**POWHATAN COUNTY
COMPREHENSIVE SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM**

DATE: September 25, 2014

1. The meeting was called to order on September 25, 2014 at 9:00 a.m. in the Goochland-Powhatan Community Services Board Room. Mike Traylor chaired the meeting.

Present:

Charla Schubert-Treasurer, Finance
Catherine Pemberton, DSS
Karen Alexander, Parent Representative
Randy Watts, Powhatan Public Schools
Michael Traylor-Secretary, 11th District CSU
Laura Easter, Private Provider Representative
Lynn Murphy, FAPT Chair
Audra Morris, CSA Coordinator

Absent:

Susan Bergquist, Chair, CSB
Jeannine Uzel, Health Department, Vice Chair
Dan Giardini, Sheriff's Department
Pat Weiler, County Administrator

2. On a motion by Randy Watts and seconded by Cathy Pemberton, the Consent Agenda items were approved as presented: a. August 28, 2014 Minutes, b. Pool Reimbursement Report-Final Fiscal '14, and c. IEP Approvals.
3. Audra Morris reported the following financial information:

Fiscal '15

Fiscal '15 Encumbrances	:	\$ 1,450,128
Wrap-Around Funds: begin. Allocation:		\$ <2,967>
PSSF Balance (\$1,470 is locked for FC Worker visits, retention, training, and technology):		\$ 13,149

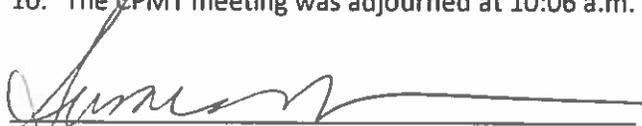
4. The following administrative items were reviewed:
 - a. Audra Morris presented UM Reports (Attachment A) to the Team for review.
 - b. Audra Morris presented the FAPT and CPMT Chair Rotation (Attachment B) to the Team for approval.

The financial and administrative items were reviewed and on a motion by Karen Alexander and seconded by Laura Easter, all items were approved as presented or amended.

5. Mike Traylor moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business. Karen Alexander seconded.
 1. Case Reviews, including service plans, case updates and purchase order requests from 9/12/14 FAPT Meeting recommendations.
 2. Case Reviews, including service plans, case updates, and purchase order requests from additional approvals, email approvals, transfer, and/or closure forms.
6. Upon a motion by Randy Watts and seconded by Cathy Pemberton, the CPMT meeting was reconvened.
7. Mike Traylor moved that CPMT certify that in accordance with the Code of Virginia 2.2-3712(D), that during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. Cathy Pemberton seconded.
8. **Upon a motion by Randy Watts, seconded by Karen Alexander, and carried by the majority, all cases were approved as presented or amended during closed session.**

<u>Name</u>	<u>Vote</u>
Charla Schubert	Aye
Catherine Pemberton	Aye
Karen Alexander	Aye
Randy Watts	Aye
Laura Easter	Aye
Mike Traylor	Aye

9. Mike Traylor announced that his department has another unfilled position and that Sheryl Jackson-Wade is the Supervisor and the PO for Powhatan at this point until the positions are filled. He noted to call Sheryl or himself for any help needed during this period.
10. The CPMT meeting was adjourned at 10:06 a.m. The CPMT next regular meeting will be held on October 23, 2014.


 Powhatan Community Policy and Management Team
 Susan Bergquist, Chair


 Powhatan Community Policy and Management Team
 Mike Traylor, Secretary

minutes Approved 10/23/14