

Board of Trustees Meeting
Powhatan County Public Library
September 14, 2016
6 PM

Present: Trustees - Holly Stallworth, Karen Bradbury, Randy Schulkers, Geri Venable, Joanne Fico, Susan Ash, and Pat Dewey; Director - Peggy Martin; Guests - Whitney Berriman, new librarian and Curt Nellis, new Emergency Management Coordinator.

The meeting was called to order at 6:05 PM by Chairperson Holly Stallworth.

Curt Nellis, the part-time Emergency Management Coordinator, spoke to the group about his vision of role of the library in a disaster. He sees the library as ideal to serve as “information central”. Examples: providing space for FEMA and social services to set up computers to register for relief, providing charging stations for electronics, offering video-conferencing capability.

The group welcomed Whitney Berriman, who spoke briefly about her background and getting settled in the new position.

The July 13, 2016 minutes were approved. Motion made by Geri Venable, second by Joanne Fico.

There was no Old Business.

The Financial Reports from June (final), July, and August were reviewed and approved. Motion made by Pat Dewey, second by Karen Bradbury.

Director’s Report:

- There have been a few, small changes to County Employee Handbook
- County has decided to change holiday schedule back to that of the state. The Board voted to close the library from December 23-26.
- The Board reviewed and approved the mural proposal, submitted by Susan Ash. It is simpler than the main mural and is appropriate for all ages.
- E-RATE – reimbursed some construction costs of Comcast line.
- Peggy Martin spoke to the Powhatan Lions Club and received a donation check.
- FLSA – Librarian position is now exempt
- Staff has decided to keep the children’s DVD’s in the cases on the shelves. This will save staff and client time at checkout. This may be tested later on adult DVD’s.
- Paper form of the Fall Family events calendar was developed. This will continue to be posted on the Web site.
- Trustees voted to exempt county staff from fines.
- VPLDA – Sept 29 and 30th in RVA.
- Friends of the Library items requested: staff day \$750, Harry Potter day and puzzles \$500, Movie Mate \$850, Wayne Henderson donation, and sale items.

- Extension Leadership Council- Peggy Martin continues to participate and will serve as Chair.

Patron and Miscellaneous Reports were reviewed.

Friends Report: Joanne Fico provided a list of FOL Board members. The new shed has been delivered. The next book sale is Nov. 3rd through Nov.5th. Free Little Library Box-FOL is working with the Emerging Leaders Class and the Carpentry Class at the high school to place a Free Little Library Box at the playground in Fine Creek Park. This is intended to be a book swap for kids and parents.

There were no Public Comments.

New Business: Peggy Martin will send her comments and suggested revisions for the Five Year Plan via email. The group will discuss at the next meeting, under Old Business.

The next meeting will be held on Oct 12th.

Meeting was adjourned at 7:21 PM.

Submitted by Pat Dewey, Secretary.