

Board of Trustees Meeting
Powhatan County Public Library
July 13, 2016
6 PM

Present: Trustees - Holly Stallworth, Karen Bradbury, Randy Schulkers, Geri Venable, Joanne Fico, Susan Ash, and Pat Dewey; Director - Peggy Martin.

The meeting was called to order at 6:06 PM by Holly Stallworth, President.

The meeting went into Executive session:

WHEREAS, the Library Board desires to discuss in Closed Meeting the following matter(s):

The discussion, consideration and evaluation of specific personnel - §2.2-3711(A)(1) of the Code of Virginia; WHEREAS, pursuant to §§2.2-3711(A)(1) of the Code of Virginia, such discussion(s) may occur in Closed Meeting; NOW, THEREFORE, BE IT RESOLVED that the Library Board does hereby authorize discussion of the aforesated matter(s) in Closed Meeting.

A Roll call vote called the question and all present agreed that only exempt conversation occurred during the closed meeting. Meeting reopened.

The minutes of June 8, 2016 were read and approved. Motion made by Joanne Fico, second by Geri Venable.

There was no Old Business.

The Financial Reports were reviewed. June report is not a final FY 2016 report. Revenue was slightly less than expected. They were approved, with motion by Pat Dewey, second by Joanne Fico.

Director's Report:

- Trustees took a tour of the new office space.
- The new librarian will begin on August 1st. Peggy Martin will announce the name as soon as all paperwork has been completed.
- Comcast work is almost completed.
- Peggy Martin is exploring possibility of purchasing a self-check unit that reads bar codes on the books and the card. This would be incorporated into the circulation desk.
- Staff evaluations have been completed.
- The library will be upgrading to Windows 10 and replacing eight of the 19 computers.
- State Aid budget and Certification of Financials has been sent.
- Summer Reading programs are in progress and youth materials circulation is up.

- An activity, teen murder mystery, is scheduled for Oct. 22, 6 to 9 pm. This is based on the game of Clue.
- Loading zone parking place has been created in a spot closest to the shed.
- Peggy Martin asked for Trustee approval of a change in fax charges of 50 cents for first page, 25 cents for additional pages. This was approved.
- Sports registrations have been problematic due to the numbers of unattended children present throughout the library. Peggy Martin will add an additional staff person on those evenings to assist with maintaining order.
- The Library will host a job fair for employing workers at the new solar field in Powhatan on July 22nd.
- Susan Ash is working on a proposal for a wall mural in the new area.

Patron and Miscellaneous Reports were reviewed.

Friends Report: New Board members have been chosen. Joanne Fico provided a list. The Friends approved all the recent requests for funding.

There were no Public Comments.

New Business: Trustees were charged with reviewing the Five Year Plan and discussion will take place at the August meeting.

The next meeting will be held on August 10, 2016.

The meeting was adjourned at 7:29 PM.

Submitted by Pat T. Dewey
Secretary