

Board of Trustees Meeting  
Powhatan County Public Library  
June 8, 2016  
6 PM

Present: Trustees - Holly Stallworth, Karen Bradbury, Randy Schulkers, Geri Venable, Joanne Fico, Susan Ash, and Pat Dewey; Director - Peggy Martin.

The meeting was called to order at 6:08 by Holly Stallworth, President.

The minutes of May 11, 2016 were read and approved. Motion made by Joanne Fico, second by Geri Venable. Item of clarification regarding photo from content: Friends will pay for framing.

There was no Old Business.

Financial Reports were reviewed. Peggy Martin stated that she will spend down as much as can be with purchase of new books, new desk, etc. Motion made by Karen Bradbury, second by Joanne Fico.

Director's Report:

- Librarian and library clerk positions – Peggy Martin is accepting resumes for the Librarian position. A part time position also is open. Internal candidates will be accepted for this one. New substitute staff are being trained.
- Office space and design – Peggy Martin will be meeting with county facilities people regarding carving out new office space.
- Security system – The outside work remains to be done. Once we have Comcast, the system can be accessed remotely.
- Comcast – Peggy Martin still is waiting for installation date.
- State Aid application was submitted for 2016-17.
- Staff day proposal and dates: Oct 21, Nov 4 or Dec 9. Facilitator has given the library a discounted fee. The program will be held in the morning; training will be reviewed in the afternoon. The library will be closed for that day.
- A new storage shed is needed. Joanne Fico will obtain estimates and request support from Friends of the Library.
- The Robotics program has a new volunteer director. There are eight young people participating. Peggy Martin will ask the Friends for additional funding.
- The Summer Reading Program kick off will be June 9<sup>th</sup>.
- Peggy Martin attended the Chamber/County business breakfast as well as the STEM advisory board at the Science Museum.
- Blue Ridge Download Consortium Overdrive agreement was renewed.
- Peggy Martin will attend the Capital Area Library Directors meeting on Friday.
- Richmond Public Library has a new director.

- The Library will host a job fair for employing workers at the new solar field in Powhatan.
- Trustees will review the 5 Year Plan during the August meeting.

Patron and Miscellaneous Reports were reviewed.

Joanne Fico reported that: the new sign is now in place, Friends purchased a camera and new little free library box, \$2111.50 was made on the Book Sale, Friends has some new volunteers, Governor's School students volunteered, and next Friends meeting will be June 21<sup>st</sup>.

There were no Public Comments.

New Business: Trustees scheduled Peggy Martin's evaluation for July. Peggy Martin will send report on goals as well as goals for 2016-17 to trustees via email.

The next meeting will be held on July 13, 2016 at 6PM.

Holly Stallworth adjourned the meeting at 7:16 PM.

Pat T. Dewey  
Secretary