

Powhatan County Public Library
Board of Trustees Minutes
April 13, 2016

Present: Susan Ash, Karen Bradbury, Joanne Fico, Randy Schulkers, Holly Stallworth, Geri Venable, and Library Director, Peggy Martin

Call to Order: The meeting was called to order at 6:09 P.M. by Chairperson Holly Stallworth.

Minutes: The minutes from the March 9, 2016 meeting were read. A motion was made by Karen Bradbury to accept the minutes as presented. The motion was seconded by Geri Venable and unanimously approved.

Old Business:

- The sign for the outside of the building has been ordered. The purchase price includes installation.
- Story Corp. does have a Civil Rights History Program. The cost to have them come to Powhatan to record the stories of our African American residents is prohibitive. We could do the recording ourselves and send them in to be added to their collection. Further consideration needed.

Financial Reports:

The Board reviewed the Financial Reports which indicate the library is on target for expenses based on percentages for this time in the fiscal year. Peggy Martin explained how the county's system reflects on our financial reports. Susan Ash made a motion to accept the Financial Reports as presented. The motion was seconded by Karen Bradbury and unanimously approved by the members of the Board of Trustees.(BOT)

Director's Report:

- Broadband- Peggy Martin attended the Broadband Committee meeting where she sits as a non-voting member. The county will issue a Request for Qualifications (RFQ) to service providers to make recommendations specific to Powhatan's circumstances. A fixed wireless system will most likely be used. Existing east end communication towers and new radio emergency service towers in the far west end of the county could be used. The Board of Supervisors will be hearing the results of a county requested broadband study at their April 18, 2016 meeting.
- Comcast- The cost to pull a cable to the Library is approx. \$10,000 and Comcast has agreed to wave \$7,500. E-RATE funds can be used for the remaining cost.
- Security System- Ramona Carter will be making the presentation to the Board of Supervisors concerning the Library's request for a new security system. She received three estimates **and** will recommend the lowest estimate at \$29,000. Both Ms.Carter and Peggy Martin are satisfied that the cost cutting recommendations from this provider will still provide the security needed at the library.
- My Powhatan Photo Contest- Photos are being displayed in the atrium and voting will continue until April 30, 2016.
- Geo-Reading Activity- The Emerging Leaders class from Powhatan H.S. will be hosting another Geo-reading event on April 16. This event will feature a Marvel Comics theme. It should be noted that the class won an award for their previous Star Wars geo caching event.
- Powhatan State Park Program- The interpreter from the park will be presenting Eggstaordinary on April 14, 2016 featuring animals that lay eggs. There will be two presentations. One will be at 1:30 P.M. to help accommodate our home schooling population and a second presentation will be at 4:00 P.M.
- Library Directors Meeting- the VPLDA will hold its meeting on April 21 & 22 in Staunton. Peggy Martin will be attending.

- Farmer's Market- First date is May 5th. Once again there will be a children's corner on the first Thursday of each month. The library will be participating along the extension office, 4H and the Powhatan State Park.
- Adult Programming- A session will be held in Henrico on May 18th. Peggy Martin and one additional staff member will be attending. Also, a substitute staff member will be attending Find It Va. training.
- Summer Reading guest reader- Peggy Martin invited the BOT members to help kick-off the Summer Reading program by being the guest reader for the children. Karen Bradbury volunteered to do so.
- Music Program- Wayne Henderson will be contracted to present a program on Friday, October 14 at 7:00 P.M. in the Village Building auditorium. Mr. Henderson is a nationally known guitarist who also hand-crafts custom guitars for performers such as Eric Clapton. The county has agreed to provide sound and lighting for the program. A grant from the Virginia Commission of the Arts will pay for half of Mr. Henderson's fee and the Friends of the Library will cover the remainder of the fee and other additional costs. The possibility of either an admission charge or suggested donation request was discussed.
- Book Drop – Currently the outside book drop is only open when the library is closed. After a brief discussion it was decided this policy should stay in place.
- New light poles – The new light poles at the entrance of each driveway into the library parking lot have been installed. The purpose of this energy efficient lighting is to provide for a safer environment.
- AARP Tax Service – It was noted that Maureen Emerson who has been directing this free tax service for a number of years will be retiring from the position at the conclusion of this tax season.
- Fall Job Fair – Peggy Martin suggested the possibility of having a job fair at the library. The purpose would be to connect local employers with residents seeking work. Further consideration to be made.
- Mart Cart – The cart is not working. Discussion ensued concerning the age of the cart, cost to fix or replace the cart or perhaps just providing wheeled walkers. Further consideration needed.

Review of Patron Reports, Miscellaneous Reports- BOT reviewed. Most areas of patron usage were up.

Friends Report – Book Sale will be April 28, 29 & 30th. At our last quarterly meeting in March, we approved up to \$3,000 for the outside sign and \$2,700 for the Summer Reading Program. We also approved an additional \$1,400 for various items such as a budget for the Farmer's Market program, a new small digital camera for library events, funding for Ms. Martin to attend the Library Director's meeting and Book Page renewal. New Friends bags have been purchased for resale. They are the zippered messenger style and size with exterior pockets.

It is with great sorrow we note the passing of previous Friends' president Jane Carroll. The Eclectic Book Club which she founded has made a collection for donation to the Friends in her memory with a leaf on our wall tree in the library.

Public Comments: None

New Business: There was no new business at this time.

Next Meeting Date: The next meeting will be on May 11, 2016 at 6:00 P.M.

Meeting Adjournment: The meeting was adjourned at 7:07 P.M.

Minutes respectfully submitted by Joanne Fico