

POWHATAN COUNTY BOARD OF SOCIAL SERVICES

April 26, 2022 9:00 AM

PDSS Conference Room

Attendance:

Karin Carmack, Chair, District 5 Supervisor Representative

Ned Smither, County Administrator

Gay Bartlett

Lindia Cox

Lynne LaPierre

Connie Thompson

Sherry Worsham

Management Team and Staff:

Meghan Carroll, Director

Sharon Bartley, Administrative Services Manager

Phoebe Wright, Benefit Programs Manager

Cathy James, Benefit Programs Supervisor

Audra Morris, Children's Services Manager

Call to order:

Karin Carmack, Chair called the meeting to order at 9:00 a.m.

Invocation:

Gaye Bartlett provided the invocation.

Public Comment Period:

There were no public comments at this meeting.

Approval of Minutes:

Gay Bartlett motioned to approve the minutes of the March 22, 2022 meeting. Lindia Cox seconded the motion and the Board approved the minutes of March 22, 2022 meeting.

Announcements/Additions to Agenda:

Introductions were given of all in attendance for the newly appointed Board member, Sherri Worsham. Sharon Bartley informed her and the other two new Board members that they should receive notification of Board training from the State. In the meantime, Meghan Carroll, Director, gave each of the new members a pre service agreement that outlined what they needed to do in the first 90 days of being nominated to the DSS Board.

The Powhatan County Board of Supervisors has voted to change the DSS Board from an Administrative Board to an Advisory Board. Ongoing, there will be discussion on how the Board will operate under this new status.

Administrative Bills, Receipts and Budget Balance Report:

Sharon Bartley presented the April bills, invoices, payments and receipts. Ned Smither, County Administrator stated that given the new status of the Board from Administrative to Advisory, he would review a Delegation of Authority form given to him by Meghan Carroll which will give the Director authorization to approve all administrative, assistance, purchase of service and special welfare payments.

Ongoing:

Board members were in agreement that Karin Carmack will continue as Board Chair after the resignation of Neil Stout at the end of prior Board meeting.

Ned Smither referred to the DSS organizational chart that was given to all members and stated that he would like to have the new Advisory Board focus on the various program areas within Social Services. Moving forward with this focus and to educate the newest Board members, Audra Morris provided a handout and gave detailed information of the Children's Services Program. She gave information on her new staff as well as the population she serves, services that are provided, funding streams and the cooperative working relationships she has with DSS, schools, CSB and other community partners. She gave detailed response to the many questions the Board asked in regards to her program.

The Board asked what they could do to advocate and promote DSS. Meghan Carroll provided some information and noted that she had heard from Neil Stout, a prior Board member and he was organizing a fund raiser at Three Crosses and 10% of their sales would be given to DSS to provide services for people that do not meet the criteria for DSS services. Neil Stout stated he would provide a press release for the fund raiser. Neil Stout also noted that he had found a sponser for Clover, DSS's Therapy Dog in training since the grant originally obtained for her has been fully spent.

Before adjourning, Karin Carmack nominated Connie Thompson for the Vice Chair position with all Board members in agreement

Next Meeting:

The next regular PDSS Board meeting is scheduled for Tuesday, May 24, 2022 at 9:00 am to be held in the PDSS conference room.

Adjournment:

Karin Carmack adjourned the meeting at 10:35 am.

Karin Carmack 5-24-22 meghan carroll 6/28/22
Chairperson Date Secretary Date