



**ECONOMIC DEVELOPMENT AUTHORITY  
COUNTY OF POWHATAN**

**MONDAY, MAY 16, 2016 at 6:00 P.M.**

**Village Building Conference Room  
3910 Old Buckingham Road  
Powhatan, Virginia 23139**

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**MEETING AGENDA**

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**A. Call to Order and Roll Call**

**B. Election of Officers**

1. Chairman
2. Vice-Chairman
3. Secretary
4. Treasurer

**C. Meeting Minutes** – Reading, if requested by any member, correction and approval of the minutes of the last regular meeting and any special meeting held subsequent to the last regular meeting

1. April 8, 2015 Meeting Minutes

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**D. Treasurer's Report**

**E. Chairman's Report**

**F. Committee Reports**

1. Executive Committee
2. Industrial Advisory Committee
3. Special Committees

**G. Old Business**

**H. New Business**

1. Overview of Economic Development Authority Duties  
– *Presentation by T.W. Bruno, McGuireWoods, LLP*
2. 2016 Lease Revenue Bond Issue  
– *Presentation by Kyle A. Laux, Davenport & Company, LLC,  
and T.W. Bruno, McGuireWoods, LLP*
3. Economic Development Authority By-laws
4. 2016 Meeting Schedule
5. Economic Development Strategic Plan – FY 17 Implementation Plan

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- 6. Proposed Capital Projects (FY 17 CIP) Page 14
- 7. Huguenot Trail (Rt. 711) Widening Project Update Page 16
- 8. Virginia Industrial Development Authorities Institute Page 17

**I. Adjournment**

**AT A SPECIAL MEETING OF THE POWHATAN COUNTY ECONOMIC DEVELOPMENT  
AUTHORITY HELD IN THE POWHATAN VILLAGE BUILDING CONFERENCE ROOM, 3910  
OLD BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, APRIL 8, 2015 AT 6:00 PM**

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**EDA Members Present:**

R. Larry Lyons  
Russ Holland  
William Moslow, Jr. (arriving at 6:07)  
Gary Nester  
Phil Sherman

**EDA Members Absent:**

Yowanda Brown  
Art Goodwyn

**Staff Members Present:**

Patricia A Weiler, County Administrator  
J. March Altman, Deputy County Administrator  
Tom Lacheney, County Attorney

**Guests Present:**

Thomas William "T.W." Bruno, McGuireWoods LLP  
Kyle A. Laux, Davenport & Company LLC

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**A. Call to Order:**

Mr. Lyons called the meeting to order at 6:05 PM.

**B. Reading: (if requested by any member) approval and correction of the minutes of the last regular meeting and any special meetings held subsequent to the last regular meeting**

Mr. Holland made a motion to waive the reading of the minutes and to approve the minutes. Mr. Sherman 2<sup>nd</sup> the motion.

Russ Holland, R. Larry Lyons, Gary Nester, Phil Sherman voted AYE.

**VOTE 4-0  
MOTION Passed**

**C. Treasurer's Report:**

Chairman Lyons, the previous treasurer, reported there is no change from the last report: \$52,112.64 in the checking account, and a CD in the amount of \$14,688.30.

**D. Chairman's Report:**

Mr. Lyons did not have a report.

**E. Committee Reports: Executive Committee, Industrial Advisory Committee and Special Committees:**

There are no committee's and therefore no committee reports.

**F. Old Business**

1. Refinancing the 2007 and 2010 Bonds

Ms. Weiler pointed out items in the agenda package and the signed copy of Board of Supervisors Resolution, R-2015-30. Mr. Laux presented the Refinancing Update dated April 9, 2015. Mr. T.W. Bruno presented the EDA the Resolution in the agenda package. Mr. Lacheney stated he had reviewed and approved the Resolution. The Directors discussed the Resolution. Mr. Holland expressed concern that the maximum principal amount in the Resolution is more than the current outstanding bond. Mr. Laux explained that if the transaction did require an increase in the principal, the greater than or equal to 3% NPV limit would ensure that the savings to the citizens for both interest and principal payments would be at least \$1,100,000 over the life of the bonds. Mr. Sherman moved to approve the Resolution. Mr. Nester 2<sup>nd</sup> the motion.

Russ Holland, R. Larry Lyons, Gary Nester, Phil Sherman, Mr. Moslow voted AYE.

**VOTE 5-0  
MOTION Passed**

**G. New Business**

1. Next meeting date and time

It was decided to meet as needed.

**H. Adjournment**

Meeting adjourned by Mr. Lyons at 6:37 P.M.

BY LAWS OF THE  
~~INDUSTRIAL-ECONOMIC~~ DEVELOPMENT AUTHORITY  
OF  
POWHATAN COUNTY, VIRGINIA

ARTICLE I  
NAME, PURPOSE AND POWERS

**Section 101. Name.** The name of this body shall be the ~~Industrial-Economic~~ Development Authority of Powhatan County, Virginia (the “Authority”).

**Section 102. Purpose.** The purpose of the Authority shall be to acquire, own, lease, and dispose of properties to the end that it may be able to promote industry and develop trade by inducing manufacturing, industrial, governmental and commercial enterprises to locate in or remain in the Commonwealth of Virginia and to further the use of its agricultural products and natural resources; ~~to issue revenue bonds or similar instruments authorized by the Powhatan County Board of Supervisors, to encourage economic development by assisting in the expansion of existing businesses and by assisting businesses to locate in Powhatan County, with the underlying purpose of increasing the commercial tax base; and to the exercise all powers that may be necessary to enable the Authority to accomplish such purposes for the benefit of the citizens of Powhatan County, as and all other purposes as are now or may hereafter be set forth in the Industrial Development and Revenue Bond Act, Chapter 3349, Title 15.1 15.2 of the Code of Virginia of 1950, (Va Code §15.2-4900, et seq.), as amended (the “Act”).~~

**Section 103. Powers.** The Authority shall be vested with all powers that may be necessary to enable it to accomplish its purposes, and all such powers shall be exercised for the benefit of the ~~inhabitants of the Commonwealth of Virginia~~ citizens of Powhatan County either through the increase of their commerce, or through the promotion of their safety, health welfare, convenience or prosperity. The Authority may exercise all powers granted to it by the Act as may be in effect from time to time. The Authority shall be a separate and distinct legal entity from Powhatan County, Virginia and shall be, in accordance with the Act, a political subdivision of the Commonwealth of Virginia.

ARTICLE II  
BOARD OF DIRECTORS AND OFFICERS

**Section 201. Board of Directors.** The Authority shall be governed by a Board of Directors in which all powers of the Authority shall be vested.

**Section 202. Number, Appointment, and Terms of Directors.** There shall be seven Directors of the Authority who shall be appointed by the Board of Supervisors of Powhatan County, Virginia. Each Director, before entering upon his duties, shall take

and subscribe the oath prescribed by ~~Section 49.1 of the Code of Virginia of 1950, as amended~~ the Act. No Director shall be an officer or employee of Powhatan County, Virginia.

**Section 203. Vacancies.** The Board of Supervisors of Powhatan County, Virginia, shall make any appointments necessary to fill any vacancies upon the Board of Directors, such appointment being for the unexpired term of any Director who shall have resigned or otherwise vacated his office. The Chairman of the Board of Directors shall promptly notify the Board of Supervisors of Powhatan County of any vacancy which may occur in the Board of Directors.

**Section 204. Duties of Officers.** The duties of Officers of the Authority shall include, but shall not be limited, to the following:

- A. The Chairman shall preside at all meetings of the Authority; shall be responsible for notice of meetings to the Directors and Officers of the Authority; shall be responsible for all correspondence; ~~shall make committee appointments;~~ may appoint members of the Authority to any committees or as liaison to any other governmental agencies, authorities, ~~committees, or and~~ commissions; shall act as a signatory when authorized; and shall have overall responsibility for accomplishment of the Authority's goals and purposes.
- B. The Vice Chairman shall, in the absence of the Chairman, exercise all of the Chairman's powers and duties. In the event the office of Chairman ~~shall become~~ s vacant, the Vice Chairman shall immediately become the Chairman.
- C. The Secretary shall be responsible for taking detailed minutes of every meeting of the Authority, preparing and distributing such minutes to all persons as directed by the Board of Directors. The Secretary shall maintain copies of all reports, correspondence, contracts, agreements, ~~indentures,~~ documents, audits, rules and regulations and any other records as may be directed by the Board of Directors ~~or the Director of Economic Development.~~
- D. The Treasurer shall be custodian of all funds of the Authority; shall keep and maintain suitable financial records as may be directed by the Board of Directors; shall arrange for an annual audit of the accounts of the Authority by an independent Certified Public Accountant, subject to the prior approval of the Board of Directors, and shall report to the Directors the results of such annual audit. In addition to the foregoing powers and duties, each Officer of the Authority may exercise any powers conferred upon him by the Act as may be in effect from time to time and all other powers as are customarily exercised by such officer in similar organizations or authorities as may be expedient, necessary or proper to further the lawful purposes of the Authority. During the absence of any Officer, the Directors may designate any member of the Authority to perform the duties of the absent officer until his return.

**Section 205. Quorum.** Four members of the Board of Directors shall constitute a quorum of the Board for the purposes of conducting its business and exercising its powers and for all other purposes, except that no facilities owned by the Authority shall be leased or disposed of in any manner without a majority vote of the members of the Board of Directors. No vacancy in the membership of the Board of Directors shall impair the right of a quorum to exercise all the powers and perform all the duties of the Board of Directors.

**Section 206. Voting.** Except as otherwise required in these bylaws or by the Act, voting shall be by a simple majority of those present at any duly constituted meeting of the Board of Directors. No Director shall be allowed to vote by proxy at any meeting of the Authority.

**Section 207. Meetings and Notices.** All proceedings and meetings of the Authority are subject to the Virginia Freedom of Information Act, Chapter 37 of Title 2.2 of the Code of Virginia, (Va. Code §2.2-3700, et seq.), as amended.

Regular meetings of the Board of Directors shall be held monthly at 6:00 P.M. on the 1<sup>st</sup> Monday of each ~~month~~ January, April, June and October, at ~~a time and place~~ designated by the ~~Chairman~~ Director of Economic Development, in the chambers of the Board of Supervisors of Powhatan County, Virginia, or at such time and place as may be fixed by resolution of the Board of Directors.

Special meetings of the Board of Directors may be called by the Chairman or a majority of the Board of Directors. Notice specifying the time and place of any special meeting shall be given to each Director and Officer of the Authority at least 24 hours before such meeting by personally delivering such notice to him or her or by ~~telephoning~~ telephone, telegraphing electronic mail, or mailing such notice to him or her at least 24 hours before the meeting.

The presence of any Officer or Director at a special meeting shall be deemed an acknowledgement of the timely receipt of notice thereof or a waiver of any such notice. Special meetings may be held without notice if all of the Directors are present or those not present sign written waiver of notice before or after the meeting.

All meetings, regular or special, at which formal action is taken shall be open to the public.

**Section 208. Minutes.** The Secretary of the Authority shall keep detailed minutes of all meetings and proceedings and all such minutes shall be open to public inspection at all times at the office of the ~~Industrial-Economic~~ Development Authority 3834 Old Buckingham Rd, Suite A, Powhatan, VA 23139.

**Section 209. Financial Transactions, Records and Fiscal Year.** The Treasurer of the Authority shall keep suitable records of all financial transactions of the Authority and

shall arrange to have the same audited following the end of each fiscal year, subject to the approval of the Board of Directors. Copies of each audit shall be furnished to the Board of Supervisors of Powhatan County, Virginia and all such other persons as the Board of Directors may deem appropriate, and shall be open to public inspection at the office of the Industrial-Economic Development Authority. The fiscal year of the Authority shall begin on July 1, and end on the last day of June next following.

**Section 210. Agenda of Meetings.** The format of all regular meetings of the Board of Directors shall be as follows, subject to amendment:

A. Call to Order.

B. Recognition of Guests

B.C. Reading, (if requested by any member), correction and approval and correction of the minutes of the last regular meeting and any special meetings held subsequent to the last regular meeting.

C.D. Treasurer's Report.

D. Chairman's Report.

E. Committee Reports: Executive Committee, Industrial Advisory Committee, and Special Committees.

F.E. Old Business.

G.F. New Business.

H.G. Adjournment.

### **ARTICLE III** **COMMITTEES**

~~**Section 301. Executive Committee.** The Board of Directors may designate, by resolution adopted by a majority of the Directors, any two or more of the Directors to constitute an Executive Committee. The Executive Committee shall consider on behalf of the Board of Directors, all matters brought to its attention when the Board of Directors is not in session during either a regular or a special meeting. The Executive Committee may act solely in an advisory capacity and shall not exercise any of the powers granted to the Authority or its officers pursuant to these bylaws or the Act. The Executive Committee shall report to the members of the Authority at the Authority's next regular scheduled meeting all matters discussed by the Executive Committee.~~

~~**Section 302. Industrial Advisory Committee.** The Board of Directors may appoint an Industrial Advisory Committee to advise the Authority from time to time upon general or specific matters which may come before the Board of Directors. The Industrial Advisory Committee shall consist of any number of persons as the Board of Directors deem advisable and its members shall serve at the pleasure of the Board of Directors. Members of the Industrial Advisory Committee may attend all regular meetings of the Board of Directors. Members of the Industrial Advisory Committee shall not receive any compensation for their services but may be reimbursed for necessary traveling and other expenses incurred while on the business of the Authority. The actions of the Advisory Committee shall in no way bind the members of the Board of Directors of the Authority.~~

~~**Section 303301. Special Committees.** The Board of Directors may appoint from time to time such other committees as it may deem to be necessary and expedient to promote the purposes of the Authority. Such committees shall be advisory only and shall not be empowered to act by or on behalf of the Authority. Members of any special committee shall not be compensated for their services but may be reimbursed for necessary traveling and other expenses incurred while on the business of the Authority.~~

#### ARTICLE IV

#### COMPENSATION FOR INDUSTRIAL AUTHORITY MEMBERS

~~**Section 401. Compensation.** Except as permitted by the Act, Directors and Officers of the Authority, or any members of any committees appointed by the Board of Directors, shall not receive any compensation for their services but may be reimbursed for necessary traveling and other expenses incurred in the performance of their duties, as may be directed from time to time by the Board of Directors.~~

#### ARTICLE V

#### SEAL OF THE AUTHORITY

**Section 501. Seal.** The seal of the Authority shall be a flat-faced circular die with the name of the Authority engraved thereon and such other words and figures as may appear thereon, as evidenced by a sample of such seal which appears on the margin of these bylaws opposite this section.

#### ARTICLE VI

#### CHECKS, NOTES, DRAFTS AND OTHER LEGAL DOCUMENTS

**Section 601. Authorized Signatures.** Checks, ~~notes, and~~ drafts shall be signed by the Chairman or Vice Chairman and attested by the signature if the ~~Treasurer with no counter signature required with approval of the Chairman, the Authority and/or the Director of~~

~~Economic Development. Revenue bonds or similar instruments previously approved by the Board of Supervisors will be signed only by the Chairman of the Authority and attested by the Secretary, and other legal documents shall be signed by such Directors or Officers as specified in the Act, these bylaws, or the Board of Directors may, from time to time, authorize. The signature of any such person may be by facsimile when authorized by the Board of Directors.~~

## **ARTICLE VII RULES AND REGULATIONS**

~~**Section 701. Rules of Order.** Roberts Rules of Order, newly revised or any subsequent edition thereof, Roberts Rules of Order Newly Revised or any subsequent edition thereof, any Rules of Order as set forth in the pamphlet entitled "Board Meeting Procedure in Virginia: Formality in Local Government Boards," by Stan L. Trout, as amended, shall govern all matters of procedure not specifically set forth in these bylaws or the Act.~~

**Section 702. Rules and Regulations.** The Board of Directors may adopt, amend and alter from time to time such rules, regulations, or forms which it may deem necessary or expedient for the management of the affairs of the Authority and which shall not be inconsistent with the Act. The Secretary of the Authority shall maintain current copies of all rules, regulations, and forms adopted by the Authority, which shall be available for public inspection at all times at the office of the ~~Industrial Economic~~ Development Authority.

## **ARTICLE VIII AMENDMENTS**

**Section 801. Amendments of Bylaws.** These bylaws may be amended by a majority of the Board of Directors present at any duly constituted meeting, provided written or oral notice of such amendment shall have been given to the Directors and Officers at least 24 hours prior to any such meeting.

## **ARTICLE IX EMERGENCY COMMITMENT OF APPROPRIATED FUNDS**

~~**Section 901. Emergency Commitment of Appropriated Funds.** The Chairman is hereby authorized to commit and/or expend from appropriated funds up to a total of \$100.0025,000.00 between any two meetings of the Authority for administrative or housekeeping support for functions or projects previously approved or authorized by the Authority of the Board of Supervisors; Provided, that there exists an emergency wherein~~

~~such commitment or expenditure of funds cannot or, in the judgment of the Chairman, should not be delayed until the next meeting of the Authority; Provided, that the Secretary shall have obtained oral or written prior approval for each such commitment or expenditure by at least two thirds of the Members of the Authority; and Provided, that such emergency commitments and expenditures made by the Chairman are ratified by a majority vote at the next meeting of the authority.~~

DRAFT



**2016-2017 Meeting Dates  
Economic Development Authority  
County of Powhatan**

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The Economic Development Authority conducts its regular monthly meeting on the first Monday of each month at 6:00PM in the Powhatan Village Building Conference Room unless otherwise noted to avoid a scheduling conflict or a holiday.

The Authority's annual Organizational Meeting is held in July during which time the meeting schedule through June of the following year is formally adopted.

All meetings are open to the public and are posted to the County of Powhatan government website calendar – [www.powhatanva.gov](http://www.powhatanva.gov).

**Meeting Dates**

- Monday, June 6, 2016
- Monday, **July 11, 2016\***
- Monday, August 1, 2016
- Monday, **September 12, 2016**
- Monday, October 3, 2016
- Monday, November 7, 2016
- Monday, December 5, 2016
- Monday, **January 9, 2017**
- Monday, February 6, 2017
- Monday, March 6, 2017
- Monday, April 3, 2017
- Monday, May 1, 2017
- Monday, June 5, 2017
- Monday, July 3, 2017\*

\*- Organizational Meeting

No special meetings are currently scheduled during this period. Any special meetings that are scheduled will be posted to the County of Powhatan government website calendar.

Cancellation of any of the regularly scheduled meetings listed above will be posted on the County of Powhatan government website calendar.

**ECONOMIC DEVELOPMENT STRATEGIC PLAN: A ROADMAP TO SUCCESS**  
**IMPLEMENTATION SCHEDULE \* - FY 2017**

<b>Key Strategies/Recommendations</b>	<b>Economic Development Plan Strategy</b>	<b>Implementation Timeline</b>	<b>Resources or Actions Required</b>
Acquire www.visitpowhatan.com domain name	TA 3	Complete	Pat Weiler/Randy Buzzard
Provide Flexible Zoning Ordinance to Encourage Agri-business	TA 9	Complete	Staff
Provide Dedicated Economic Development Staff (Hire Director of Community Development)	ED 6	Jul-16	Board of Supervisors - Funding
Establish a Economic Development Website	ED 7	Jul-16	March Altman/Brigid Paciello/Kerri Delaney
Develop a Business Retention & Expansion Program	ED 11	Jul-16	March Altman
Create a Tourism Website	TA 4	Jul-16	March Altman/Brigid Paciello/Kerri Delaney
Update Virginia Tourism Website	TA 6	Jul-16	March Altman/Brigid Paciello/Kerri Delaney
Establishment of Transient Occupancy & Meals Tax	TA 13	Aug-16	March Altman/Pat Weiler/Charla Schubert
Develop a Marketing/Branding Plan	TA 2	Oct-16	March Altman
Establish a Technology Zone(s)	ED 2 & 4	Dec-16	March Altman
Review County's Business Tax Structure	ED 2 & 4	Dec-16	March Altman/Charla Schubert
Create Local Incentive Policy	ED 10	Dec-16	March Altman
Submit AFID Planning Grant for Agricultural-Agribusiness Strategic Plan	TA 8	Dec-16	March Altman
Establish a Agribusiness Council	TA 14	Dec-16	Board of Supervisors
Evaluate Creation of Tourism Zone	TA 15	Dec-16	Funding

\* - Assumes July 1, 2016 Start Date for Director of Community Development

**Powhatan County**  
**FY 2017 Five Year Capital Improvement Program (CIP)**  
**Bonded Projects**

*Dollars in Thousands*

**February 10, 2016**

Project	Proffers				
	Total Project	Grants Other	School Operating	CMR	Bonds
Public Safety Communications System	15,275	-	-	90	15,185
Public Safety Courthouse Sally Port	2,700	-	-	300	2,400
Computer Aided Dispatch	750	150	-	-	600
Field Improvements	825	-	-	-	825
Subtotal County	19,550	150	-	390	19,010
PCPS Replace Junior High School	35,327	751	-	715	33,861
PCPS Water Tower	1,500	-	-	-	1,500
PES Major Mechanical	6,789	1,099	1,087	-	4,603
Joint Vehicle Maintenance Facility	4,156	500	-	-	3,656
Subtotal PCPS	47,772	2,350	1,087	715	43,620
<b>Total Bonds</b>	<b>67,322</b>	<b>2,500</b>	<b>1,087</b>	<b>1,105</b>	<b>62,630</b>
<b>School Bus Leases</b>					<b>2,349</b>
<b>Fire Vehicle Leases</b>					<b>1,509</b>
<b>Total Debt</b>					<b>66,488</b>

**March 9, 2016**

**Changes from February 10 are highlighted**

Project	Proffers				
	Total Project	Grants Other	School Operating	CMR	Bonds
Public Safety Communications System	9,325	-	-	90	9,235
PS Radio Towers / Broadband Initiative	1,035	-	-	-	1,035
Public Safety Courthouse Expansion	2,700	-	-	300	2,400
Computer Aided Dispatch	750	150	-	-	600
Field Improvements	825	-	-	157	668
Subtotal County	14,635	150	-	547	13,938
PCPS Replace Junior High School	35,327	751	-	715	33,861
PCPS Water Tower	3,000	-	-	-	3,000
PES Major Mechanical	6,789	5,702	1,087	-	-
Joint Vehicle Maintenance Facility	4,156	500	-	-	3,656
Subtotal PCPS	49,272	6,953	1,087	715	40,517
<b>Total Bonds</b>	<b>63,907</b>	<b>7,103</b>	<b>1,087</b>	<b>1,262</b>	<b>54,455</b>
<b>School Bus Leases</b>					<b>1,785</b>
<b>Fire Vehicle Leases</b>					<b>1,509</b>
<b>Total Debt</b>					<b>57,749</b>
<b>Total Change from February 10, 2016</b>					<b>\$ (8,739)</b>

Powhatan County  
Proposed CIP  
Projects Funded from General Fund

	<b>Preliminary CIP 2/1/2016</b>	<b>Change</b>	<b>Proposed CIP 3/9/2016</b>
<b>Public Safety</b>			
PS-0009 FS #5 Driveway	-	70	70
PS-0012 Animal Cages	49	-	49
<b>Public Works</b>			
PW-0008 Village Building Renovati	-	90	90
PW-0011 Fire Suppression	35	-	35
PW-0014 Village Building Office Re	-	25	25
<b>Parks and Recreation</b>			
PR-0007 FCP Blue Field	-	115	115
PR-0008 Elem School Fields	-	42	42
<b>Utilities</b>			
UT-0005 Dutoy Creek WWTP	-	70	70
UT-0012 Water Line	-	30	30
<b>Total CIP</b>	<b>84</b>	<b>442</b>	<b>526</b>
<b><u>Other Capital</u></b>			
Fire Rescue Vehicles	224	-	224
Sheriff Vehicles - 4	-	140	140
Admin Vehicles			
Skid	26	(26)	-
Ford Ranger - 2001	-	20	20
GMC Sonoma - 2001	-	25	25
Faciliites and Grounds	132	-	132
Park and Recreation	-	-	-
IT			
PC Replacements	41	-	41
UT SCADA	-	80	80
School Buses	66	(66)	-
<b>Total Other Capital</b>	<b>489</b>	<b>173</b>	<b>662</b>
<b>Total</b>	<b>573</b>	<b>615</b>	<b>1,188</b>

**General Fund**

CA FY 17 Proposed Operating Budget Page 5-59	280
Capital Maintenance Reserve Page 1-11	908
<b>Total Funding</b>	<b>1,188</b>

# Huguenot Trail (Rt. 711) Widening Project Corridor

Start

Bridge Replacement

End

- The project will widening 1.2 miles of Huguenot Trail (Rt. 711) from 0.3 miles east of VA Rt. 288 to 0.1 miles east of the Powhatan/Chesterfield County line from 2 to lanes and replace the bridge over Bernard's Creek.
- Improves safety, reduce congestion and improve reliability along the corridor.
- The project design adds a grassed median with turn lanes, curb and gutter, bike lanes on both sides and sidewalk on the south side of Rt. 711 for the length of the project.
- The design also addresses vertical and horizontal curve deficiencies, intersection alignment issues, and lack of clear zones along the corridor that contribute to off-road crashes with fixed objects.
- The Design Phase is completed, the project is currently in the Right-of-Way Phase.
- The project currently has a \$4 million budget shortfall, which could delay construction until 2018.

Board of Supervisors:  
William E. Melton, Chair  
Carson L. Tucker, Vice-Chair  
Angela Y. Cabell  
Larry J. Nordvig  
David T. Williams

THE COUNTY OF  
**POWHATAN**  
VIRGINIA

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A  
Powhatan, Virginia 23139

Tel 804-598-5612  
Fax 804-598-7835

Website: [www.powhatanva.gov](http://www.powhatanva.gov)

County Administrator  
Patricia A. Weiler

**To:** Powhatan County Economic Development Authority  
**From:** John M. Altman, Jr., Deputy County Administrator  
**Date:** March 25, 2016  
**Re:** **Virginia Industrial Development Authorities Institute**

JMA

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The Virginia Industrial Development Authorities Institute (VIDA) is a two-day seminar designed for Industrial/Economic Development Authority members and staff focused on developing a positive business environment and support infrastructures. The VIDA is conducted by the Virginia Economic Development Learning Collaborative, which is a partnership of the Virginia Economic Developers Association (VEDA), the Virginia Economic Development Partnership (VEDP), and the Virginia Tech Office of Economic Development (VTED) with the purpose of providing economic development education and training opportunities.

The draft agenda for the Institute includes sessions on the following:

- IDAs/EDAs: The Basics
- Your Legal Role in Economic Development
- Marketable Industrial Sites and Buildings
- Partnering Together for Virginia's Future
- Financing Tools Available to Localities to Facilitate Economic Development and Redevelopment
- Asset Based Economic Development: Utilizing the Unique Features of your Community
- Case Study

Attending will allow you to learn from leading economic development professionals, gain knowledge about the latest financing methods, legal issues, marketing techniques, and network with other EDA members and economic development leader from across the Commonwealth.

The course will be held May 24-25, 2016 at The Stonewall Jackson Hotel and Convention Center in Historic Downtown Staunton, Virginia. A block of rooms has been reserved at the Hotel for VIDA participants.

The registration fee is \$399, which includes break service and lunch both days, a reception on Thursday evening, course instruction, and program materials. Rooms at the hotel are \$109 per night. There is funding in the EDA account to pay for member's expenses to attend the conference.

If any member is interested in attending VIDA, please let me know **no later than April 29, 2016** in order to complete everyone's registration and reserve the hotel rooms. I will need to know if you have any dietary restrictions or ADA requirements for the registration.