



**AGENDA
POWHATAN COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
MAY 2, 2016
6:00 PM CALL TO ORDER**

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation**
- 5. Formal Approval of Agenda**
- 6. Public Comment (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board) - for anything not to be addressed at a public hearing scheduled for this date**
- 7. Consent Agenda**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by one resolution in the form or forms listed below. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approve Regular Meeting Minutes – March 21, 2016 Page 5
- b. Approve Regular Meeting Minutes – April 18, 2016 Page 10
- 8. Appointment to Boards, Commissions, Committees, etc.**
 - a. Appointment to Library Board of Trustees Page 23
- 9. Old Business - Items 9 b through 9 i – Time Certain after Public Hearings**
 - a. R-2016-06 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Transferring \$13,708 from General Fund Contingency to the Capital Projects Fund for Security Cameras at the Library Page 29

Items 9 b through 9 i – Time Certain after Public Hearings

- b. Resolution R-2016-24 Fixing the Fiscal Year 2017 Real Estate Tax Rate Page 43
- c. Resolution R-2016-23 Adopting the Fiscal Year 2017 Operating Budget and Appropriating the Funds Page 45
- d. Resolution R-2016-27 Adopting the County of Powhatan Fiscal Year 2017 Five-Year Capital Improvement Plan and Other Capital Program (CIP) Page 51
- e. Resolution R-2016-25 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Budgeting and Appropriating \$54,455,000 for the Capital Improvement Program (CIP) Bonded Projects Page 55
- f. Ordinance O-2016-17 Amending the Powhatan County Code of Ordinances, Appendix A Fee Schedule, to increase water rates, wastewater rates, emergency transport fees, and zoning ordinance fee, and to update certain other fees Page 63
- g. Resolution R-2016-29 Adopting the FY 2017 Staffing Plan Page 87
- h. Resolution R-2016-30 Amending the Classification and Compensation Plan Page 99
- i. Resolution R-2016-26 Implementing the Changes to Personal Property Tax Relief Act of 1998, Specific Relief for 2016 Page 115

10. New Business

- a. Resolution R-2016-28 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Transferring \$2,000 from General Fund Contingency to the Fire and Rescue Department for Naloxone Equipment Page 117

11. Certificates of Appreciation, Special Resolutions and Proclamations – Time Certain 6:30 PM

- a. Proclamation Recognizing National Police Week and Peace Officers Memorial Day Page 123
- b. Proclamation Recognizing National Emergency Medical Services Week and the EMS Providers Page 124
- c. Proclamation Recognizing the 2015 Powhatan County Clean Business Award Recipient – DRP Collision Repair Page 125

12. Public Hearings – Time Certain 7:00 PM

- a. Public Hearing on Fixing the Fiscal Year 2017 Real Estate Tax Rate Page 127
- b. Public Hearing on Amending the Fiscal Year 2016 Powhatan County Operating Budget by Budgeting and Appropriating \$54,455,000 for the Capital Improvement Program (CIP) Bonded Projects Page 131

13. Public Comment (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board) - for anything not to be addressed at a public hearing scheduled for this date

14. County Attorney Comments

15. County Administrator Comments

16. Board Comments

17. Closed Meeting, as authorized by the Code of Virginia, Section 2.2-3711(A), to discuss the following matter(s):

Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia.

18. Closed Meeting Certification

19. Adjournment

This Page Intentionally Left Blank

VIRGINIA: AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE POWHATAN VILLAGE BUILDING CONFERENCE ROOM, 3910 OLD BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, ON MARCH 21, 2016 AT 6:00 P.M.

Board of Supervisors Present:

**David T. Williams, District 1
Larry J. Nordvig, District 2, Vice-Chairman
Angela Y. Cabell, District 3
William E. Melton, District 4, Chairman
Carson L. Tucker, District 5**

Staff Members Present:

**Patricia A. Weiler, County Administrator
March Altman, Deputy County Administrator
Peggy Martin, Library Director
Steve Singer, Fire & Rescue Chief
Charla Schubert, Finance Director
Floyd Greene, Asst. Emergency Management Coordinator**

Others Present:

**Brad Nunnally, Sheriff
Adam Sadler, Chief Deputy, Sheriff's Office
Jeff Searfoss, Captain, Sheriff's Office
Joanne Fico, President, Friends of the Library
Cathy Howland, Extension Service Agent
Carroll Smith, Chief, Powhatan Volunteer Fire Department**

1. Call to Order

Chairman Melton called the meeting to order at 6:00 p.m. Chairman Melton stated to let the record show all Board of Supervisors are in attendance.

2. Invocation

Mr. Tucker provided the invocation.

3. Pledge of Allegiance

Mrs. Cabell led the Pledge of Allegiance.

4. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation

Chairman Melton motioned to add the following items to the Agenda:

- 7 (n.) Ladder Truck
- 7 (o.) Emergency Communications Center
- 7 (p.) Capital Funding Analysis Update
- 8 (a.) Open Items List

Mrs. Cabell seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

VOTE 5-0
MOTION Passed

5. Formal Approval of Agenda

Mr. Tucker motioned to approve the agenda as amended. Mrs. Cabell seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

VOTE 5-0
MOTION Passed

6. Public Comment (Time Limit 30 minutes: 3 minutes per individual/5 minutes per group)

Chairman Melton opened the public comment period. Seeing there were no speakers, Chairman Melton closed the public comment period.

7. Old Business – 2017 Budget

Ms. Weiler presented items a. through m. Sheriff Nunnally presented his FY 2017 Budget request. Carroll Smith, presented a request from the Powhatan Volunteer Fire Department for paid firefighters for the daytime coverage during the week days.

The Board discussed the following proposed FY 2017 Budgets:

- a. Library
- b. Extension Service
- c. Memberships/Joint Services
- d. Contributions
- e. Sheriff's Office
- f. Victim Witness Grant
- g. Animal Control
- h. Detention
- i. Medical Examiner
- j. E911 Dispatch, Emergency Communications, Radio System
- k. Emergency Management
- l. Fire and Rescue – General Fund
- m. Fire and Rescue Fund

- n. Ladder Truck

Chief Singer presented an update on the ladder truck being purchased from the Fairfax City Volunteer Fire Company

o. Emergency Communications Center
Chief Singer presented the proposed organizational structure for the Emergency Communications Center reporting to the County Administrator. This was requested by the Board at their strategic planning workshop July 2014.

p. Capital Funding Analysis Update
Ms. Weiler presented another options for bond funding of capital projects. This analysis assumes no years of interest-only payments which would save the County \$7.3 M in interest over the 22 year term of the bonds and would require 4 cents of the real estate tax rate.

8. Old Business – Real Estate Tax Rate to Advertise for May 2, 2016, Public Hearing

Mrs. Cabell motioned to advertise a Real Estate Tax Rate of \$0.90 per \$100 of assessed value.

The Board discussed whether to advertise a Real Estate Tax Rate of \$0.90 or lower it to \$0.85.

After discussion, Mr. Tucker seconded the motion to advertise a rate of \$0.90 per \$100 of assessed value.

Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.
David T. Williams, Larry J. Nordvig voted NAY.

**VOTE 3-2
MOTION Passed**

9. Public Comment (Time Limit 30 minutes: 3 minutes per individual/5 minutes per group)

Chairman Melton opened the public comment period. Seeing there were no speakers, Chairman Melton closed the public comment period.

10. County Administrator Comments

Ms. Weiler announced that the next Board of Supervisors Meeting is Joint Meeting with the School Board scheduled for March 23, 2016, to discuss the School Board's FY 2017 Budget.

11. Board Comments

Mr. Nordvig stated that his comments and recommendations on Real Estate Tax Rate advertising are based on concerns of District 2 residents.

Chairman Melton read the following letter he received from a County resident:

Keith & Phyllis Hubbard
2351 Founders Creek Court
Midlothian, VA 23113

March 12 2016

Dear Sir:

My wife and I are county residents, and yesterday we went to the Administration Building to deliver our state income tax return for 2015 and to pay estimated taxes for the first quarter of this year.

On leaving the building I was unable to start the car, and our cell phone was inadequately charged to make a call. Accordingly, my wife went in to the building to ask if she could make a toll free call to arrange for a tow. The office staff was very sympathetic and most accommodating.

While my wife made the call I waited outside by the car. While I was waiting Ralph Shelton, Building Official of the Building Inspection Department, who was driving by, stopped to see if he could be of assistance. I mentioned that our cell phone was not working, but that we had been able to call a tow truck. During the discussion it turned out that the individual who works on my car was also known to Mr. Shelton, and he was kind enough to call to see if I could drop off my car.

I would like to take this opportunity to say how helpful both he and the office were in assisting us during this time. The help he and the office (my wife cannot recall which one) provided made it far easier to deal with what would have been a very inconvenient situation. I would, therefore, request that our gratitude be passed on to Mr. Shelton and at least say how much we appreciate the assistance provided by the office staff.

Yours truly,



Mr. William E. Melton
Chairman, Board of Supervisors
Powhatan County
3834 Old Buckingham Road
Powhatan, VA 23139

cc Mr. March Altman

12. ~~Closed Meeting~~

13. ~~Certification of Closed Meeting~~

14. Adjournment

Mr. Tucker motioned to adjourn the meeting. Mrs. Cabell seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0
MOTION Passed**

Meeting adjourned at 9:40 p.m.

**William E. Melton, Chairman
Powhatan County Board of Supervisors**

**Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors**

DRAFT

**VIRGINIA: AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS
HELD IN THE POWHATAN VILLAGE BUILDING AUDITORIUM, 3910 OLD
BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, ON
APRIL 18, 2016 AT 6:00 P.M.**

Board of Supervisors Present: David T. Williams, District 1
Larry J. Nordvig, District 2, Vice-Chairman
Angela Y. Cabell, District 3
William E. Melton, District 4, Chairman
Carson L. Tucker, District 5

County Staff Members Present: Tom Lacheney, County Attorney
Patricia A. Weiler, County Administrator
March Altman, Deputy County Administrator
Charla Schubert, Finance Director
Steve Singer, Fire and Rescue Chief
Randy Buzzard, IT Director
Johnny Melis, Utilities Manager
Ramona Carter, Public Works Director
Cathy Pemberton, Social Services Director
Ed Howland, Planning & Zoning Manager

Guests Present: Caroline Luxhoj, Center for Innovative Technology

1. Call to Order

Chairman Melton called the meeting to order and at 6:02 p.m. Chairman Melton stated to let the record show all Board of Supervisors members are in attendance.

2. Invocation

Chairman Melton provided the invocation.

3. Pledge of Allegiance

Mr. Tucker led the Pledge of Allegiance.

**4. Requests to Postpone Agenda Items and Additions, Deletions or
Changes in the Order of Presentation**

There were no requests to amend the Agenda.

5. Formal Approval of Agenda

Mr. Tucker motioned to approve the agenda as amended. Mr. Nordvig seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

VOTE 5-0 MOTION Passed

6. Public Comment (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board) - for anything not to be addressed at a public hearing scheduled for this date

Teresa Dobbins, Circuit Clerk Court, read a letter she sent to Chairman Melton regarding the pay and classification plan for her staff.

7. Consent Agenda

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by one resolution in the form or forms listed below. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approve Regular Meeting and Special Meeting Minutes – March 14, 2016
- b. Approve Regular Meeting Minutes – March 23, 2016
- c. Approve Special Meeting Minutes – March 28, 2016
- d. Approve Regular Meeting Minutes – March 28, 2016
- e. Resolution R-2016-19 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Budgeting and Appropriating \$15,000 from Dominion Power for the Economic Development Roadmap Pilot Project
- f. Resolution R-2016-20 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Budgeting and Appropriating \$42,349.50 in CSBG grant funds.
- g. Resolution R-2016-21 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Budgeting and Appropriating \$59,754.71 for Insurance Recoveries

Mr. Tucker motioned to approve the Consent agenda as presented. Ms. Cabell seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

VOTE 5-0
MOTION Passed

8. Appointment to Boards, Commissions, Committees, etc.

- a. Appointment to the Richmond Area Transportation Planning Organization - Citizens Transportation Advisory Committee (TPO-CTAC)

Chairman Melton motioned to appoint Thomas Fletcher and Adam Sadler as representatives on the Richmond Area Transportation Planning Organization – Citizens Transportation Committee. Mr. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

VOTE 5-0
MOTION Passed

- b. Appointment to the John Tyler Alcohol Safety Action Program (ASAP)

Chairman Melton motioned to appoint Robert Cerullo as Powhatan County’s representative for the John Tyler Alcohol Safety Action Program. Mr. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

VOTE 5-0
MOTION Passed

9. Old Business

- a. Presentation of the Powhatan Broadband Citizen Survey

Ms. Weiler introduced the members of the Broadband Citizens Advisory Committee.

Randy Buzzard introduced Caroline Luxhoj from the Center for Innovative Technology (CIT), who presented the key findings of the Powhatan Broadband Citizen Survey.

Chairman Melton thanked Ms. Luxhoj and the Broadband Citizen Advisory Committee for their time and work on gathering information for the survey.

10. New Business

- a. Resolution R-2016-22 Consideration of the Appeal by the Applicant, David J. Sowers, of a Decision of the Planning Commission for a Private Road Pursuant to §9.2-2.0 of the Powhatan County Subdivision Ordinance

March Altman provided an overview of the Sowers case, stating that the applicant has requested a private road for tax map # 31-2, located on the south side of Huguenot Trail approximately .25 mile west of Happy Hallow Drive.

Mr. Altman stated that the Planning Commission denied the request; and the applicant has appealed the denial to the Board of Supervisors.

Mr. Tucker asked Mr. Sowers why he didn't make the entire road a public road. Mr. Sowers stated that there is more demand now for private roads in subdivisions; but if there is demand for a public road in the future, he will make it a public road.

Mr. Nordvig asked for information about the Comprehensive Plan designation of Rural Preservation and Natural Conservation. Mr. Altman explained that in that area, there is a 10-acre minimum lot size requirement and this request meets that requirement.

Mr. Tucker stated that he is opposed to private roads, explained his reasoning, and stated that he will be voting against this on principle.

Mr. Williams agreed with the comments made by Mr. Tucker. Mr. Williams added that although he is opposed to private roads, what is being proposed meets the current Ordinance.

Mr. Williams moved to adopt Resolution R-2016-22 to approve the appeal of the Planning Commission's decision submitted by David J. Sowers regarding his application for a 10-lot private road off of Huguenot Trail and permit the requested private road. Mr. Nordvig seconded the motion.

Chairman Melton stated that private roads have improved and most of the complaints that are received are about older roads.

David T. Williams, Larry J. Nordvig, and, William E. Melton voted AYE.
Angela Y. Cabell and Carson L. Tucker voted NAY

VOTE 3-2
MOTION Passed

**11. Certificates of Appreciation, Special Resolutions and Proclamations
– Time Certain 6:30 PM**

- a. P-2016-11 The 2,000th Rider Celebration at Lonesome Dove Equestrian Center

Chairman Melton read the Proclamation aloud and motioned for approval. Mr. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0
MOTION Passed**

- b. P-2016-12 Volunteer Appreciation for Powhatan Road Cleanup

Mr. Williams read the Proclamation aloud and motioned for approval. Mr. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0
MOTION Passed**

- c. P-2016-16 Recognition of Earth Day – April 22, 2016

Ms. Cabell read the Proclamation aloud and motioned for approval. Chairman Melton seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0
MOTION Passed**

- d. P-2016-17 Recognizing the 2015 Powhatan County Clean Business Award Recipient

This item was deferred to the May 2, 2016, meeting.

- e. P-2016-15 General Federation of Women's Clubs Federation Day

Mr. Tucker read the Proclamation aloud and motioned for approval. Ms. Cabell seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

VOTE 5-0
MOTION Passed

- f. P-2016-13 National County Government Month

Chairman Melton motioned for approval of the Proclamation. Mr. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

VOTE 5-0
MOTION Passed

- g. P-2016-14 Sexual Assault Awareness Month

Mr. Nordvig read the Proclamation aloud and motioned for approval. Mr. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

VOTE 5-0
MOTION Passed

12. Public Hearings – Time Certain 7:00 PM

- a. Public Hearing on the Fiscal Year 2017 Operating Budget and FY 2017 Five-Year Capital Improvement Program (CIP)

Chairman Melton opened the Public Hearing on the Fiscal Year 2017 Operating Budget and FY 2017 Five-Year Capital Improvement Program.

1. Sam Epps, District 1, stated that when citizens look at the budget process, they realize that the only place the funds can come from is taxes. Mr. Epps spoke about his support of all law enforcement and stated that the Sheriff is the lowest paid constitutional officer in the County. Mr. Epps stated that the County should build infrastructure to attract businesses to support the budget.
2. James Kunka, 1922 Moseley Road, spoke against raising taxes. Mr. Kunka added that he doesn't want the school system or the County's emergency response personnel to be short changed, money to be spent twice, or the emergency response system to be deferred.
3. John Hoover, 3969 Resting Place, wants the Board to realize who is paying for what the County spends, that it is our children and grandchildren who are paying.

4. Don Silberbauer, 1426 Donavon Mill Lane, challenged the tax-related campaign promises of Board members. Mr. Silberbauer stressed the need for economic development in order to get tax relief.
5. Tim Gresham, 3170 Elwood Farm Lane, stated that spending has been increased, which is passed on to tax payers. Mr. Gresham stated that Board members who made campaign promises not to raise taxes are now doing so. Mr. Gresham urged that spending and borrowing be cut.
6. Karla Curtis, 3311 Greywalls Drive, spoke about adopting the lowest possible tax rate that will support County services. Ms. Curtis stressed the need for economic development and the need to implement infrastructure and Broadband.
7. Ronald Hathaway, 2127 French Hill Court, expressed concern about the budget proposal. Mr. Hathaway spoke about Powhatan County schools and associated costs per student in comparison to neighboring jurisdictions. Mr. Hathaway asked the Board to prioritize projects.
8. Jenny Hathaway, 2127 French Hill Court, requested specifics on the proposed paid Fire Department. Ms. Hathaway asked how, if the County gets a grant to pay for the first two years, the County would continue to pay Fire Department personnel after that initial period. Ms. Hathaway asked the Board to not move forward with projects the citizens cannot afford to pay for.
9. Dave Bailey, 4261 Worsham Road, spoke against the proposed tax rate increase and urged the Board to make cuts in spending so no increase will be necessary. Mr. Bailey stated that taxes are chasing people out of the County.
10. Lummi Jones, 2729 Judes Ferry Road, stated that people who are moving into the County want the services that are currently in the Budget. Ms. Jones stated that the value of homes is not going up primarily because there is no high speed internet available. Ms. Jones asked the Board not to reduce the tax rate.
11. Andrew Snead, 2914 Edith Lane, asked the Board not to reduce the tax rate and make the choices that will enhance the future of Powhatan County. Mr. Snead urged the Board to invest in education and public safety.
12. Jim Carver, 4245 Steger Creek Drive, encouraged the Board to adhere to campaign pledges and not raise the tax rate. Mr. Carver stated that focus should be placed on core government functions of public safety and schooling.
13. Nicholas Snead, 3710 Maidens Road, asked the Board not to reduce the tax rate. Mr. Snead stated that the Board members have taken an oath to increase the quality of life for each resident of Powhatan County.

14. Rick Cole, 3084 Judes Ferry Road, stated that paying taxes is part of being a citizen and commended the Board for doing what is necessary to keep the County moving. Mr. Cole stated that the budget increases in recent years have been basically to maintain what the County had and to meet state mandates that we have little or no control over. Mr. Cole asked the Board not to reduce the tax rate.
15. Joanne Fico, 2762 Maidens Road, asked the Board not to reduce the tax rate. Ms. Fico remarked that there are a lot of projects that need to be done and a lot of repairs that need to be made.
16. Stewart Edwards, 4206 Old Plantation Road, challenged the Board to get what is being paid for when it comes to any project being done. Mr. Edwards stated that he is not asking that the school or garage not be built, just that the Board be diligent in getting the best deal.
17. Brooks Smith, 3548 Richards Run, stated that since investments have been made in Powhatan County schools, there has been a major turnaround in the reputation of the schools. Ms. Smith stressed the importance of Broadband to the students and urged investment in infrastructure that supports that kind of technological growth.
18. Teresa Hash Dobbins, 3158 Lees Landing Road, stated the need to invest in the future of Powhatan County. Ms. Dobbins encouraged the Board to listen to the alternatives that are being offered.

Seeing there were no other speakers, Chairman Melton closed the Public Hearing.

- b. Public Hearing on the Potential Bond Issuance to Fund Capital Improvement Needs

Chairman Melton opened the Public Hearing on the Potential Bond Issuance to Fund Capital Improvement Needs.

Seeing there were no speakers, Chairman Melton closed the Public Hearing.

- c. Ordinance O-2016-17 Amending the Powhatan County Code of Ordinances, Appendix A Fee Schedule, to Increase Water Rates, Wastewater Rates, Emergency Transport Fees, and Zoning Ordinance Fee, and to Update Certain Other Fees

Chairman Melton opened the Public Hearing on the Ordinance O-2016-17.

Seeing there were no speakers, Chairman Melton closed the Public Hearing.

Following the Public Hearings, Mr. Nordvig presented and the Board discussed Mr. Nordvig's alternate budget proposal for FY 2017.

13. Public Comment (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board) - for anything not to be addressed at a public hearing scheduled for this date

Chairman Melton opened the public comment period.

Jim Carver, 4245 Steger Creek Drive, requested that the Board bring the auditor back to answer additional questions regarding the audit.

Seeing there were no other speakers, Chairman Melton closed the public comment period.

14. County Attorney Comments

Mr. Lacheney had no comments.

15. County Administrator Comments

Ms. Weiler stated that the next meeting is May 2, which includes a Public Hearing on the Real Estate Tax Rate; and action will be taken on adoption of the Budget, adoption of the CIP, setting the Real Estate Tax Rate, adoption of an Ordinance on the Fee Schedule, and authorizing Bonds.

16. Board Comments

Mr. Tucker reported that the CSA recently was audited by the State and passed. Mr. Tucker added that the audit stated “these are the best practices we’ve seen in the Commonwealth of Virginia.” Mr. Tucker stated that the CSA has also been able to reduce the cost per child served.

Mr. Tucker asked the Chief to pass on to his staff that he received a call from a constituent who stated that Fire & Rescue fundamentally saved his two-year-old daughter’s life.

Mr. Nordvig reported that the *Heroes not Heroin* event held on April 17 was well-attended and educational; and there were many vendors there who can equip Powhatan County with the resources it needs to fight the heroin use problem.

Mr. Nordvig reported that the Earth Day Celebration is scheduled for Wednesday, April 20, at the Powhatan Courthouse Green and Saturday, April 23, is the Amnesty Day celebration.

17. Closed Meeting, as authorized by the Code of Virginia, Section 2.2-3711(A), to discuss the following matter(s):

Mr. Lachenev read the following Closed Meeting motion:

WHEREAS, the Board of Supervisors of Powhatan County desires to discuss in Closed Meeting the following matter(s):

- a. One (1) matter concerning the salary or performance of specific personnel - §2.2-3711(A)(1) of the Code of Virginia

Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. §2.2-3711(A)(7) of the Code of Virginia;

WHEREAS, pursuant to §§2.2-3711 (A)(1) and (A)(7) of the Code of Virginia, such discussion(s) may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Powhatan County does hereby authorize discussion of the aforestated matter(s) in Closed Meeting.

Mr. Tucker moved to approve the Closed Meeting resolution read by the County Attorney. Chairman Melton seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

VOTE 5-0
MOTION Passed

The Board entered Closed Meeting at 9:35 p.m.

18. Closed Meeting Certification

Chairman Melton reconvened this Regular Meeting of the Powhatan County Board of Supervisors in open meeting at 10:09 p.m. and requested the Clerk of the Board to conduct a roll call certification vote of the Supervisors, to be included in the minutes of this meeting.

Ms. Weiler, Clerk of the Board, asked to the best of each Supervisor’s knowledge, do they certify that:

- (1) the only matters discussed in the closed meeting were public business matters lawfully exempted from open meeting requirements; and
- (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting just conducted?

Ms. Weiler conducted the roll call vote so the Supervisors could so certify:

Mr. Williams	<u>AYE</u>
Mr. Nordvig	<u>AYE</u>
Ms. Cabell	<u>AYE</u>
Mr. Melton	<u>AYE</u>
Mr. Tucker	<u>AYE</u>

Ms. Cabell motioned to approve a 6% increase to the Treasurer’s salary retroactive to January 1, 2016. Chairman Melton seconded the motion.

Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE. David T. Williams ABSTAINED

**VOTE 4-0-1
MOTION Passed**

19. Adjournment

Mr. Williams motioned to adjourn the meeting. Chairman Melton seconded the motion.

David T. Williams, Larry J. Nordvig, Angela Y. Cabell, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0
MOTION Passed**

The meeting adjourned at 10:10 p.m.

William E. Melton, Chairman
Powhatan County Board of Supervisors

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

DRAFT

This Page Intentionally Left Blank



Powhatan County Board of Supervisors Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Appointment to the Library Board of Trustees

Motion: Move to appoint/reappoint _____ to the Library Board of Trustees for a four-year term commencing May 3, 2016, and expiring April 30, 2020.

Dates Previously Considered by Board: N/A

Summary of Item: The primary function of the Library Board is to formulate library policies that will provide public library services to all residents in all parts of the County. The Board observes what constitutes good library service by reading, attending library meetings and visiting other libraries.

The Powhatan County Public Library Board of Trustees consists of not less than seven members and not more than nine members as provided in Section 42.1-35 Code of Virginia.

Representatives serve a four-year term with no term limit.

Staff: N/A Approve _____ Disapprove _____ See Comments

Commission/Board: N/A Approve _____ Disapprove _____ See Comments

County Administrator: N/A Approve _____ Disapprove _____ See Comments

Comments: None

Budget/Fiscal Impact: None

Attachments: Current Board Matrix

Staff/Contact: Patricia A. Weiler, County Administrator, (804)598-5612, pweiler@powhatanva.gov



**COUNTY OF POWHATAN, VIRGINIA
APPLICATION FOR
COUNTY BOARDS, COMMISSIONS, COMMITTEES AND AUTHORITIES**

All appointments to County Boards and Commissions are made by the Board of Supervisors. Please complete this application in its entirety. Use dropdown boxes where applicable.

Print and return the application by fax to (804) 598-7835, by e-mail to kjackson@powhatanva.gov or by mail to Deputy Clerk to the Board of Supervisors, Powhatan County Administration, 3834 Old Buckingham Rd, Powhatan VA 23139. For additional information regarding this application, contact Kalli Jackson at (804) 598-5612.

DISTRICT:	<input type="text"/>	CURRENT DATE:	<input type="text"/>
NAME:	<input type="text"/>	EMAIL ADDRESS:	<input type="text"/>
ADDRESS:	<input type="text"/>	DAY PHONE:	<input type="text"/>
CITY/STATE/ ZIP:	<input type="text"/>	EVENING PHONE:	<input type="text"/>

Please choose from dropdown menu which board/committee you are interested in being appointed to and complete the information below. A separate application must be submitted for each board/committee that you are interested in serving on. Additional and continued information can be included on an additional page.

BOARD/COMMITTEE	<input type="text"/>
EDUCATION	<input type="text"/> <input type="text"/> <input type="text"/>
EMPLOYMENT AND/OR VOLUNTEER WORK EXPERIENCE	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
COMMUNITY INVOLVEMENT	<input type="text"/> <input type="text"/> <input type="text"/>
SPECIAL SKILLS (please note any skills such as bilingual, multicultural interaction, youth outreach, etc.)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

By submitting this application to the Deputy Clerk to the Powhatan County Board of Supervisors, I hereby certify that all information contained herein is true and complete and I hereby consent to the dissemination of this document to the general public.

Appointee	Appointed By	When Appointed	Term	First Appointment Date	Expiration Date
Holly Stallworth 2110 Chestnut Ests. Dr. Powhatan, VA 23139 598-0925	Board of Supervisors, District 1	September 5, 2013	4 years	October 17, 2005	September 30, 2017
Karen Bradbury 485 Clayville Road Powhatan, VA 23139 598-4120 tkbradbury@verizon.net	Board of Supervisors, District 2	October 20, 2014	4 years	December 8, 2008	October 31, 2018
Pat Dewey 1897 Hope Meadow Way Powhatan, VA 23139 794-3849	Board of Supervisors District 4	June 16, 2014	4 years	November 17, 2011 finished Patrice Nice term	June 30, 2018
Randy Schulkers 1396 Quarter Mill Ct. Powhatan, VA 23139 804-403-3990 sekataryhawkins@aol.com	At-Large	April 6, 2015 To fill unexpired term	Unexpired term 3/31/2016	April 6, 2015	March 31, 2016
Joanne Fico 2762 Maidens Road Powhatan, VA 23139 598-8224 jsfico@aol.com	Board of Supervisors District 3	July 21, 2014	4 years	July 21, 2014	July 31, 2018
Geri Venable 4599 Cosby Rd. Powhatan, VA 23139 gvenable6@aol.com 804-598-9179	Board of Supervisors District 5	July 13, 2015	4 years	July 13, 2015	July 31, 2019

Appointee	Appointed By	When Appointed	Term	First Appointment Date	Expiration Date
Susan Ash 802 Clayton Road Powhatan, VA 23139 completepicture@verizon.net 804-598-6969 day 804-492-9253 evening	Board of Supervisors District 4	July 13, 2015	4 years	July 13, 2015	July 31, 2019

Composition:

Pursuant to the requirements of the Code of Virginia §42.1-35 and the adopted by-laws, the Powhatan County Public Library Board of Trustees shall consist of not less than seven members and no more than nine members and shall be appointed by the Board of Supervisors of Powhatan County. The Library Board may request that the number be increased or decreased if it is advisable. Traditionally, members are appointed by district, with two at-large members.

Term:

The term is four years and there is no limit to the number of terms. Appointments to fill vacancies shall only be for the unexpired portion of the term.

Swear In:

There is no swearing in.

Mission:

The primary function of the Library Board is to formulate library policies that will provide public library services to all residents in all parts of the county. To that end, the Board becomes familiar with the State and Federal aid programs and with State and National library standards. The Board observes what constitutes good library service by reading, attending library meetings, and visiting other libraries. Each Board member works actively for the improvement of all libraries by supporting library legislation in the State and Nation. The Library Board has control of the expenditures of all monies credited to the Library. The Board also accepts donations and bequests of money, personal property or real estate for the establishment and maintenance of the Library. Authority to accept and distribute federal funds, to accept grants and to allocate such funds subject to restrictions under Virginia State Code 42.1-57 rests with the Library Board.

Where/When Meet:

The Library Board of Trustees meets at the Powhatan County Library, the 2nd Wednesday of each month, from 6:00 p.m. to 8:00 p.m.

Notification Requirements:

Notification of meetings is placed on the library website and posted on the bulletin board at the Powhatan Library, 2270 Mann Rd.

Compensation:

None.

This Page Intentionally Left Blank



Powhatan County
Board of Supervisors
Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Resolution R-2016-06 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Transferring \$13,708 from General Fund Contingency to the Capital Projects Fund for Security Cameras at the Library

Motion: Move to approve Resolution R-2016-06

Dates Previously Considered by Board: BOS regular meeting – February 22, 2016

Summary of Item: The Library currently has 16 analog security cameras installed to protect customers and library assets. The existing cameras are very low resolution and difficult to see the level of detail needed by library staff. In addition, the existing cameras store data to an individual tape system which makes review of tapes extremely tedious and time consuming. The proposed security camera upgrades will replace the existing 16 analog cameras with 20 high resolution cameras, including 3 outdoor cameras and a new digital storage system. In FY 2016 the board budgeted \$17,000 for security camera upgrades based on a 2013 estimate. In January 2016, staff received an updated estimate of \$42,000. As is County procedure, Staff brought this item to the Board for funding prior to public procurement. At their February 22, 2016 meeting, the Board directed Staff to research wireless residential systems as an alternative to the wired IP system recommend by Staff. The Board also directed Staff to complete the public procurement process prior to requesting additional funding. Staff has researched wireless residential systems and recommends a wired IP system. Staff has completed the public procurement process and received three quotes for the system and a server rack: \$42,000, \$35,423 and \$30,708. The lowest quotes requires an additional \$13,708. This resolution transfers \$13,708 to the project.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

RC

County Administrator: Approve Disapprove See Comments

Budget/Fiscal Impact: None

Attachments: Contingency Memo; Resolutions Tracking Spreadsheet; Power Point presentation

Staff/Contact: Ramona Carter, Director of Public Works, 804-598-5764 rcarter@powhatanva.gov

RESOLUTION
AMENDING THE FISCAL YEAR 2016 POWHATAN COUNTY OPERATING BUDGET
BY TRANSFERRING \$13,708 FROM GENERAL FUND CONTINGENCY TO THE
CAPITAL PROJECTS FUND FOR SECURITY CAMERAS AT THE LIBRARY

WHEREAS, on May 18, 2015, the Powhatan County Board of Supervisors adopted Resolution R-2015-47, which adopted the Fiscal Year 2016 Powhatan Operating Budget in the amount of \$99,890,394; and

WHEREAS, the Code of Virginia Section [15.2-2507](#) states that any locality may amend its budget and must first hold a public hearing which is advertised once in the newspaper if any such amendment exceeds one percent of the total expenditures of the currently adopted budget; and

WHEREAS, the amendment of the budget in this resolution in the amount of \$13,708 (.0171%) does not exceed one percent of the adopted budget and therefore a public hearing was not held.

NOW, THEREFORE, BE IT RESOLVED that the FY 2016 Powhatan County Operating Budget is hereby amended, the funds transferred as shown:

GENERAL FUND

EXPENDITURES

Contingency Fund	4-100-081200-0014	\$	(13,708.00)
Transfer to Capital Projects Fund	4-100-093100-0301	\$	13,708.00

CAPITAL PROJECTS FUND

REVENUES

Transfer from General Fund	3-301-095101-0100	\$	13,708.00
----------------------------	-------------------	----	-----------

EXPENDITURES

Facility Improvements	4-301-014500-0001	\$	13,708.00
-----------------------	-------------------	----	-----------

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 2, 2016.

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

Recorded Vote:

David T. Williams ___
Larry J. Nordvig ___
Angie Y. Cabell ___

William E. Melton ___
Carson L. Tucker ___



Powhatan County Public Library

Security Camera Evaluation

Why does the library have cameras?

- Issue with a male citizen and inappropriate behavior
- Call from mother asking if her daughter was in library and what time she left library
- Young child went missing around library
- Increased drug use/sales in and around County
- Help prevent any illegal behaviors/meetings

Goals of the Library

- Improve resolution of security cameras
- Improve coverage area of security cameras (eliminate dead spots)
- Efficient monitoring of indoor/outdoor library spaces for quick response and corrective action
- Provide healthy /safe environment for families/children
- Real time monitoring through computers
- Allow remote access to security footage
- Allow public use of building outside of regular library hours without having to staff the facility

Why an Upgrade is Required

- Analogue cameras-low resolution, no face recognition, poor picture quality in bright or dim lights
- Two monitors under the circulation desk- no remote access and no access from computer terminals
- Tape drive storage-difficult to find any specific footage and to maintain/organize
- No cameras to monitor courtyard or entrances

Alternatives Investigated to meet Goals of the Library

- Upgrade existing cameras to digital
 - Wireless Cameras
 - IP Cameras
 - Server requirements
- Add exterior cameras to provide coverage to entrances.
- Various camera resolutions and placement to achieve goal of face recognition and full coverage (limited dead spots).

Wireless Cameras

- **Pros**

- Clear/Crisp images
- Lower Cost
- Ease of installation

- **Cons**

- Prone to interference
- Risk of hacking or unauthorized access
- Require a power source (wire) even though wireless-just don't need cable (cat6).
- Library has internet connection issues and already has two wifi networks

Wired IP Cameras

- **Pros**

- Not subject to signal interference
- Real time feed
- Compressed storage – easy/quick to find specific footage
- Remote access to view camera footage
- Camera will continue to capture /store images when internet access compromised

- **Cons**

- Require running Cat6 (plenum wire to connect each camera)
- More expensive than wireless cameras

Recommendation

Wired IP Cameras best meet the goals of the library

Board approve transfer of \$13,708 to increase budget to \$30,708

FY 2015 Estimate vs FY 2016 Quotes

	FY 2015 Estimate	FY 2016 Quotes and Server Rack
	\$17,000	\$42,000 \$35,423 \$30,708
Cameras	10	20
Outside Cameras	0	3
Server	No	Yes
Labor for Cable	No	Yes
Server Rack	No	Yes
Date of Estimate/Quotes	December 2013	March 2016

Department of Finance

Charla W. Schubert, Director of
Finance

THE COUNTY OF
POWHATAN
VIRGINIA

3834 Old Buckingham Road, Suite B
Powhatan, Virginia 23139

Tel 804.598.5780

Fax 804.598.5695

Email: cschubert@powhatanva.gov

www.powhatanva.gov

April 25, 2016

TO: Patricia A. Weiler, County Administrator

FROM: Charla W. Schubert, Director of Finance *CWS*

SUBJECT: Current Status of Contingency Fund - Account # 4-100-081200-0014

The following is a list of the transfers from the Contingency Fund account during Fiscal Year 2016 and the current status of that account:

Beginning Balance	\$ 193,464.00
R-2015-65, CRC Manager	(1,375.00)
R-2015-94, Debt Service	27,193.00
R-2015-96, Metal Detectors	(7,000.00)
R-2015-107, Fingerprinting equipment	(7,925.00)
R-2016-10, Fencing/Backstop Maintenance	(5,000.00)
<u>Proposed Resolutions:</u>	
R-2016-06, Library Security Cameras	(13,708.00)
R-2016-28, Naxolone Equipment	<u>(2,000.00)</u>
Remaining Balance	<u>\$ 183,649.00</u>

**County of Powhatan
Amendments to the FY 2016 Budget**

Total Adopted Budget - All Funds = 99,890,394
1% of Total Adopted Budget - All Funds = 998,904

Res Number	Purpose	Date Adopted	Amount	% of Budget	Public Hearing	Funding Source
R-2015-49	Two Sheriff Deputies	5/18/2015	75,000	0.075%	NO	Local Sales Tax Revenue
R-2015-51	FY 2016 CIP Projects	6/15/2015	2,500,000	2.503%	YES 11/2/2015	Capital Maintenance Reserve/Cash Proffers
R-2015-52	FY 2016 Other Capital Projects	6/15/2015	1,750,750	1.753%	YES 11/2/2015	Capital Maintenance Reserve/lease proceeds/EMS Fees
R-2015-53	Transfer to School Op Fund (already B&A in General Fund)	6/1/2015	20,000	0.020%	NO	Tax Revenue
R-2015-68	PSAP Grant	7/13/2015	37,991	0.038%	NO	Grant
R-2015-80	Transfer to SS Fund and Water Sewer Fund for Class/Comp Plan (already B&A in General Fund)	8/31/2015	63,181	0.063%	NO	General Fund Salary Contingency
R-2015-85	Circuit Court Clerk Grants	8/31/2015	19,835	0.020%	NO	Grants
R-2015-86	Comcast Grant	8/31/2015	3,000	0.003%	NO	Grant
R-2015-90	EMS Fees for Arrow EZ-10 Equipment	8/31/2015	3,700	0.004%	NO	EMS Fees
R-2015-88	Design Jr High School	9/1/2015	120,120	0.120%	NO	Capital Maintenance Reserve/Cash Proffers
R-2015-94	Bond Proceeds VRA Refunding for Debt Service	9/21/2015	28,252	0.028%	NO	Bond Proceeds
R-2015-96	Transfer from Contingency - \$7,000.00	9/21/2015	-	N/A	N/A	Contingency
R-2015-103	Ladder Truck	11/16/2015	294,000	0.294%	NO	Capital Maintenance Reserve/Cash Proffers
R-2015-104	Donations to TRIAD, Animal Shelter, Project Lifesaver, Sheriff Deputies and Robotics Club	11/16/2015	6,364	0.0064%	NO	Grants/Donations
R-2015-105	Byrne Justice Assistance Grant and DMV Grants	11/16/2015	40,794	0.0408%	NO	Grants
R-2015-106	Carryforwards from FY15 to FY16	11/16/2015	174,555	0.1747%	NO	General Fund Fund Balance
R-2015-107	Transfer from Contingency - \$7,925.00	11/16/2015	-	N/A	N/A	Contingency
R-2015-108	Carryforward funds for General RE Assessment Services	11/16/2015	32,039	0.0321%	NO	General Fund Fund Balance
R-2015-109	Victim Witness and Local Emergency Management Performance grants	11/16/2015	9,838	0.0098%	NO	Grants
R-2015-112	PSAP WEP Grant and Litter Control	12/7/2015	10,022	0.0100%	NO	Grants
R-2015-113	Comcast PEG Fees	12/7/2015	10,519	0.0105%	NO	Franchise agreement fees
R-2015-114	Dominion Power Econ Dev Roadmap Pilot Project	12/7/2015	10,000	0.0100%	NO	Grant
R-2015-115	JET Program Donations	12/7/2015	1,431	0.0014%	NO	Donations
R-2016-03	TANF and CSBG Grant funds	1/25/2016	418,515	0.4190%	NO	Grants
R-2016-04	Donations to TRIAD, Animal Shelter, K9 Bane and Robotics Club	1/25/2016	18,806	0.0188%	NO	Donations

**County of Powhatan
Amendments to the FY 2016 Budget**

Total Adopted Budget - All Funds = 99,890,394
1% of Total Adopted Budget - All Funds = 998,904

Res Number	Purpose	Date Adopted	Amount	% of Budget	Public Hearing	Funding Source
R-2016-05	Transfer from capital projects to the capital maintenance reserve	1/25/2016	-	N/A	N/A	Transfer
R-2016-06	Transfer from Contingency for Library security cameras		-	N/A	N/A	Contingency
R-2016-09	Grants and Donations	2/1/2016	6,579	0.0066%	NO	Donations
R-2016-10	Transfer from Contingency for fencing and backstop maintenance	2/22/2016	-	N/A	N/A	Contingency
R-2016-11	Grants and Donations	2/22/2016	12,858	0.0129%	NO	Grant
R-2016-19	Dominion Power Econ Dev Roadmap Pilot Project	4/18/2016	15,000	0.0150%	NO	Grant
R-2016-20	CSBG Grant Funds	4/18/2016	42,350	0.0424%	NO	Grant
R-2016-21	Insurance recoveries	4/18/2016	59,755	0.0598%	NO	Grant
R-2016-25	CIP - Bonded Projects		54,455,000	54.5148%	NO	Bond Proceeds
R-2016-28	Naxolone Equipment		-	N/A	N/A	Contingency

Total Amendments = 60,240,254 60.306%

Total Amended Budget - All Funds = 160,130,648



Powhatan County Board of Supervisors Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Resolution R-2016-24 Fixing the Fiscal Year 2017 Real Estate Tax Rate

Motion: Move to approve Resolutions R-2016-24 as presented

Dates Previously Considered by Board: February 29, March 7, 14, 21, 23, and 28, 2016 – Budget Workshops
February 22, April 18 and May 2, 2016 – Public Hearings

Summary of Item: The Board of Supervisors (BOS) held six (6) budget workshops to discuss and consider staff's and the School Board's recommendations on the budget. A public hearing on the budget and proposed tax rates was held on April 18, 2016.

The BOS also held six (6) meetings to discuss the five-year capital improvement program and public hearings on the CIP were held on February 22 and April 18, 2016.

The proposed real estate tax rates remains the same as the current rate - \$0.90. The proposed tax rate is an effective tax rate increase \$0.05.

The proposed real estate tax rate, the effective real estate tax rate increase and a notice of public hearing were advertised in the Powhatan Today on March 30, 2016.

A public hearing on the FY 2017 proposed tax rate was held May 2, 2016.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

Raw

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: FY 2017 Real Estate Tax Rate to Support the FY 2017 Operating Budget

Attachments: Legal Ads

Staff/Contact: Charla W. Schubert, Director of Finance, 804-598-5780, cschubert@powhatanva.gov

**RESOLUTION
FIXING THE FISCAL YEAR 2017 REAL ESTATE TAX RATE**

WHEREAS, a public hearing was required pursuant to the provisions of Section 58.1-3321 subsection B of the Code of Virginia because there is an effective real estate tax rate increase; and

WHEREAS, on March 30, 2016 the proposed real estate tax rate of \$0.90 per \$100 of assessed value and a May 2, 2016 public hearing on the proposed real estate tax rate were published in the Powhatan Today; and

WHEREAS, a public hearing was held on Monday, May 2, 2016 pursuant to the provisions of Section 58.1-3321 subsection B of the Code of Virginia; and

WHEREAS, those citizens who appeared and wished to speak at the public hearing on Monday May 2, 2016 were heard; and

WHEREAS, the Board of Supervisors with Ordinance O-2013-15 did change the real estate tax year from a calendar year to a fiscal year for all taxes levied after June 30, 2014; and

WHEREAS, the FY 2017 Real Estate Tax Year begins on July 1, 2016 and ends on June 30, 2017 and applies to the real estate tax bills due on November 5, 2016 and June 5, 2017.

NOW, THEREFORE, BE IT RESOLVED that Powhatan County Board of Supervisors does hereby fix the FY 2017 real estate tax rate at \$0.90 per \$100 of assessed value.

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 2, 2016.

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

Recorded Vote:

David T. Williams _____

Larry J. Nordvig _____

Angela Y. Cabell _____

William E. Melton _____

Carson L. Tucker _____



Powhatan County Board of Supervisors Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Resolution R-2016-23 Adopting the Fiscal Year 2017 Operating Budget and Appropriating the Funds

Motion: Move to approve Resolution R-2016-23 as presented

Dates Previously Considered by Board: February 29, March 7, 14, 21, 23, and 28, 2016 – Budget Workshops
April 18, 2016 – Public Hearing

Summary of Item: The Board of Supervisors (BOS) held six (6) budget workshops to discuss and consider staff's and the School Board's recommendations on the budget.

At the March 28, 2016 workshop, the BOS decided to advertise for the public hearing a total budget of \$104,924,788 which includes transfers between funds. The advertised budget net of transfers is \$78,819,047, an increase of 6.2% from the FY 2016 Adopted Operating Budget.

A public hearing was held on April 18, 2016.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

Raw

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: FY 2017 Operating Budget

Attachments: N/A

Staff/Contact: Charla W. Schubert, Director of Finance, 804-598-5780, cschubert@powhatanva.gov

**ADOPTING THE OPERATING BUDGET FOR THE FISCAL YEAR
BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017 (FY 2017)
AND APPROPRIATING THE FUNDS**

WHEREAS, the Powhatan County Board of Supervisors has held six budget workshops to discuss, study and consider the proposed FY 2017 Operating Budgets of the County Administrator and the School Board; and

WHEREAS, a synopsis of the proposed FY 2017 Operating Budget and the proposed tax rates was published in the Powhatan Today on April 6, 2016; and

WHEREAS, a public hearing was held on Monday, April 18, 2016 pursuant to the provisions of Section 15.2-2506 of the Code of Virginia; and

WHEREAS, those citizens who appeared and wished to speak at the public hearing on Monday April 18, 2016 were heard.

NOW, THEREFORE, BE IT RESOLVED that Powhatan County Board of Supervisors does hereby adopt the FY 2017 Operating Budget and appropriate the funds for expenditure from the accounts and for the purposes as indicated:

<u>Estimated Revenues</u>	
General Fund	
Property Taxes	\$ 37,900,060
Other Taxes	5,639,970
Other Local Sources	1,068,470
State	6,255,562
Federal	51,242
Total General Fund	50,915,304

Estimated Revenues (Continued)

Social Services Fund	
State	445,940
Federal	663,311
Transfer from General Fund	606,313
Total Social Services Fund	<u>1,715,564</u>
CSA Fund	
State	984,996
Transfer from General Fund	823,204
Total CSA Fund	<u>1,808,200</u>
Grants Fund - Law Library	
Other Local	4,000
Total Grants Fund - Law Library	<u>4,000</u>
Fire and Rescue Fund	
Other Local	629,000
State	104,000
Total Fire and Rescue Fund	<u>733,000</u>
Utilities Fund	
Other Local	480,795
Transfer from General Fund	2,240,094
Total Utilities Fund	<u>2,720,889</u>
Capital Projects Fund	
Transfer from General Fund	280,000
Total Capital Projects Fund	<u>280,000</u>
School Operating Fund	
Other Local	272,900
State	21,858,187
Federal	1,314,778
Transfer from General Fund	22,006,130
Total School Operating Fund	<u>45,451,995</u>
School Food Service Fund	
Other Local	760,836
State	15,000
Federal	370,000
Transfer from School Operating	150,000
Total School Food Service Fund	<u>1,295,836</u>
Total - Estimated Revenues and Transfers	<u>\$ 104,924,788</u>

Less Interfund Transfers from Other Funds	
Social Services Fund	606,313
CSA Fund	823,204
Utilities Fund	2,240,094
Capital Projects Fund	280,000
School Operating Fund	22,006,130
School Food Service	150,000
Total Transfers from Other Funds	<u>26,105,741</u>
Total Estimated Revenues without Transfers	<u>\$ 78,819,047</u>
Expenditures	
<hr/>	
General Fund	
Expenditures	\$ 24,959,563
Transfers to Other Funds	25,955,741
Total General Fund Expenditures & Transfers	<u>50,915,304</u>
Total Social Services Fund Expenditures	1,715,564
Total CSA Fund Expenditures	1,808,200
Total Law Library Fund Expenditures	4,000
Total Fire and Rescue Fund Expenditures	733,000
Total Utilities Fund Expenditures	2,720,889
Total Capital Projects Fund Expenditures	280,000
School Operating Fund	
Expenditures	45,301,995
Transfer to School Food Service Fund	150,000
Total School Fund Expenditures & Transfers	<u>45,451,995</u>
Total School Food Service Fund Expenditures	1,295,836
Total - Expenditures and Transfers	<u>\$ 104,924,788</u>
Less Inter-fund Transfers to Other Funds	
General Fund	25,955,741
School Operating Fund	150,000
Total Transfers to Other Funds	<u>26,105,741</u>
Total Expenditures without Transfers	<u>\$ 78,819,047</u>

BE IT FURTHER RESOLVED, that

1. Only the positions authorized in the FY 2017 Staffing Plan as approved by the Board of Supervisors with a Resolution shall be permitted to be filled subject to the maximum compensation authorized by the Powhatan County Classification and Compensation Plan as approved by the Board of Supervisor with a Resolution; and

2. Board of Supervisors' approval is required for any budget and appropriation over and above the adopted FY 2017 Operating Budget; and
3. Prior to approving any budget amendment or additional appropriation that increases the total budget expenditures by more than 1%, the Board of Supervisors shall hold a public hearing pursuant to Section 15.2-2507 of the Code of Virginia; and
4. Board of Supervisors' approval is required to transfer the budget and appropriation from the General Fund Contingency account; and
5. The County Administrator has the authority to transfer the expenditure budget between accounts (except contingency accounts) with-in each fund but may not increase the total expenditure budget or appropriation of any Fund; and
6. Revenue and expenditure budgets and appropriations approved by the Board of Supervisors in the Grants Fund and Capital Project Fund which are not expended by June 30, 2016 shall be automatically re-appropriated in the Grants Fund and the Capital Projects Fund on July 1, 2016.

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 2, 2016.

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

Recorded Vote:

David T. Williams ___
Larry J. Nordvig ___
Angela Y. Cabell ___
William E. Melton ___
Carson L. Tucker ___

This Page Intentionally Left Blank



Powhatan County Board of Supervisors Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Resolution R-2016-27 Adopting the County of Powhatan Fiscal Year 2017 Five-Year Capital Improvement Plan and Other Capital Program (CIP)

Motion: Move to approve Resolution R-2016-27 as presented

Dates Previously Considered by Board: January 20, 2016, February 1, 3, 10, 17, 22, 2016 and March 9, 2016 - Workshops

Summary of Item: February 22, 2016 and April 18, 2016 – Public Hearings
The Board of Supervisors (BOS) held seven (7) workshops to discuss and consider staff's and the School Board's (SB) recommendations on the Fiscal Year 2017 Five-Year Capital Improvement Plan and Other Capital Program.

The Powhatan County Planning Commission reviewed the CIP at its workshop on February 2, 2016 and deemed the CIP to be in compliance with the Comprehensive Plan.

The BOS and SB agreed upon fiscally restraining the proposed CIP on February 17, 2016 and staff presented the fiscally restrained CIP to the BOS and SB on March 9, 2016.

The BOS held public hearings on February 22, 2016 and April 18, 2016.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

Raw

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: The fiscal impact of the FY 2017 Five-Year Capital Improvement Plan and Other Capital Program is shown in the document

Attachments: FY 2017 Five-Year Capital Improvement Plan and Other Capital Program summary

Staff/Contact: Charla W. Schubert, Director of Finance, 804-598-5780, cschubert@powhatanva.gov

ADOPTING THE COUNTY OF POWHATAN FISCAL YEAR 2017 FIVE-YEAR CAPITAL IMPROVEMENT PLAN AND OTHER CAPITAL PROGRAM (CIP)

WHEREAS, the Powhatan County Board of Supervisors has established a Capital Improvement Plan and Other Capital Program (CIP) to plan and strategize for the acquisition, construction, rehabilitation and replacement of public facilities to serve the County’s citizens; and

WHEREAS, the Powhatan County Planning Commission reviewed the CIP at its workshop on February 2, 2016, deemed the CIP to be in compliance with the Comprehensive Plan; and

WHEREAS, the Powhatan County Board of Supervisors held workshops on the CIP on January 20, 2016, February 1, 3, 10, 17, 22, 2016, and March 9, 2016; and

WHEREAS, the Powhatan County Board of Supervisors and the School Board agreed upon fiscally restraining the proposed CIP on February 17, 2016, and staff presented the fiscally restrained CIP to the Board of Supervisors on March 9, 2016.

NOW, THEREFORE, BE IT RESOLVED that the County of Powhatan Fiscal Year 2017 Five-Year Capital Improvement Plan and Other Capital Program is hereby approved; and

BE IT FURTHER RESOLVED that the CIP is a plan and, as such, is not to be construed as the Board of Supervisors approval of any project nor the budget and appropriation of funds for any project.

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 2, 2016.

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

Recorded Vote:

David T. Williams ___
Larry J. Nordvig ___
Angela Y. Cabell ___
William E. Melton ___
Carson L. Tucker ___

Powhatan County
FY 2017 Five Year Capital Improvement Program (CIP)
Summary of All Projects

Dollars in Thousands

	FY 2016 & Prior	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5 Year CIP Total	Future Years	Defer
CIP									
General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety	530	13,539	745	-	-	71	14,355	2,760	11,400
Public Works	908	94	497	307	82	129	1,109	3,245	85
Parks, Recreation	160	825	-	-	-	-	825	5,703	200
Utilities	849	3,100	960	35	215	2,550	6,860	109,295	-
Schools	2,485	37,545	-	258	171	9,793	47,767	42,816	-
Total CIP	4,932	55,103	2,202	600	468	12,543	70,916	163,819	11,685

Funding Sources

General Fund	\$ 3,162	\$ 470	\$ 2,202	\$ 342	\$ 82	\$ 170	\$ 3,266	\$ 390	\$ 85
School Operating Fund	208	28	-	258	171	107	564	-	-
Bonds General	-	16,938	-	-	-	-	16,938	70,593	11,600
Bonds Schools	-	37,517	-	-	-	9,686	47,203	42,816	-
Grants/Proffers/Other	1,562	150	-	-	215	2,580	2,945	50,020	-
Total Funding Sources	4,932	55,103	2,202	600	468	12,543	70,916	163,819	11,685

Other Capital Programs

Fire Rescue Vehicles	2,081	800	875	835	580	710	3,800	2,650	-
Sheriff Vehicles	306	140	140	140	140	210	770	910	-
Administrative Vehicles	150	45	151	95	117	60	468	-	-
Facilities and Grounds	458	180	-	-	-	-	180	-	-
Parks and Recreation	93	8	-	-	-	-	8	-	-
IT Infrastructure/Systems	534	121	352	47	47	47	614	1,047	-
School Buses	926	850	669	1,116	-	-	2,635	3,258	-
School Support Vehicles	152	102	112	172	176	172	734	-	-
Total Other Capital	4,700	2,246	2,299	2,405	1,060	1,199	9,209	7,865	-

Funding Sources

General Fund	2,686	718	867	511	533	676	3,305	2,300	-
School Operating Fund	152	102	112	172	176	172	734	-	-
Lease General (Fire Vehicles)	702	351	426	381	351	351	1,860	2,650	-
Lease Schools (Buses)	742	850	669	1,116	-	-	2,635	2,915	-
Grants/Proffers/Others	418	225	225	225	-	-	675	-	-
Total Funding Sources	4,700	2,246	2,299	2,405	1,060	1,199	9,209	7,865	-

Total CIP / Other Capital

9,632 57,349 4,501 3,005 1,528 13,742 80,125 171,684 11,685

Funding Sources:

General Fund	5,848	1,188	3,069	853	615	846	6,571	2,690	85
School Operating Fund	360	130	112	430	347	279	1,298	-	-
Bonds General	-	16,938	-	-	-	-	16,938	70,593	11,600
Bonds School	-	37,517	-	-	-	9,686	47,203	42,816	-
Lease/Debt General (Fire Vehicle)	702	351	426	381	351	351	1,860	2,650	-
Lease/Debt Schools (Buses)	742	850	669	1,116	-	-	2,635	2,915	-
Grants/Proffers/Others	1,980	375	225	225	215	2,580	3,620	50,020	-
Total Funding Sources	9,632	57,349	4,501	3,005	1,528	13,742	80,125	171,684	11,685

This Page Intentionally Left Blank



Powhatan County Board of Supervisors Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Resolution R-2016-25 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Budgeting and Appropriating \$54,455,000 for the Capital Improvement Program (CIP) Bonded Projects

Motion: Move to approve Resolution R-2016-25 as presented

Dates Previously Considered by Board: January 20, 2016, February 1, 3, 10, 17, 22, 2016 and March 9, 2016 - Workshops
February 22, 2016 and April 18, 2016 – Public Hearings

Summary of Item: The Board of Supervisors (BOS) held seven (7) workshops to discuss and consider staff's and the School Board's (SB) recommendations on the Fiscal Year 2017 Five-Year Capital Improvement Plan and Other Capital Program.

The Powhatan County Planning Commission reviewed the CIP at its workshop on February 2, 2016 and deemed the CIP to be in compliance with the Comprehensive Plan.

The BOS and SB agreed upon fiscally restraining the proposed CIP on February 17, 2016 and staff presented the fiscally restrained CIP to the BOS and SB on March 9, 2016. The BOS held public hearings on the CIP on February 22, 2016 and April 18, 2016.

Notice of the public hearing to amended the FY 2016 Budget by Budgeting and Appropriating \$54,455,000 for the Capital Improvement Program (CIP) Bonded Projects was advertised in the Richmond Times Dispatch on April 25, 2016 and the Powhatan Today on April 27, 2016.

Resolution R-2016-25 budgets and appropriated the 2016bond funded projects.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: \$54,455,000 from Bond Proceeds

Attachments: Legal ads and Resolution Tracking Spreadsheet

Staff/Contact: Charla W. Schubert, Director of Finance, 598-5780; cschubert@powhatanva.gov

RESOLUTION
AMENDING THE FISCAL YEAR 2016 POWHATAN COUNTY OPERATING BUDGET
BY BUDGETING AND APPROPRIATING \$54,455,000 FOR CAPITAL
IMPROVEMENT PROGRAM (CIP) BONDED PROJECTS

WHEREAS, on May 18, 2015, the Powhatan County Board of Supervisors adopted Resolution R-2015-47, which adopted the Fiscal Year 2016 Powhatan Operating Budget in the amount of \$99,890,394; and

WHEREAS, the Code of Virginia Section [15.2-2507](#) states that any locality may amend its budget and must first hold a public hearing which is advertised once in the newspaper if any such amendment exceeds one percent of the total expenditures of the currently adopted budget; and

WHEREAS, the amendment of the budget in this resolution in the amount of \$54,455,000 (54.51%) does exceed one percent of the adopted budget and a synopsis was published in the Richmond Times Dispatch on April 25, 2016 and the Powhatan Today on April 27, 2016; and

WHEREAS, a public hearing was held on Monday, May 2, 2016 pursuant to the provisions of Section 15.2-2507 of the Code of Virginia; and

NOW, THEREFORE, BE IT RESOLVED that the FY 2016 Powhatan County Operating Budget is hereby amended and the funds appropriated as shown:

CAPITAL PROJECTS FUND

REVENUES

Bond Proceeds	3-301-015010-0005	\$	54,455,000
---------------	-------------------	----	------------

EXPENDITURES

Courthouse Expansion	4-301-031200-6002	2,400,000
Computer Aided Dispatch	4-301-031200-xxxx	600,000
Public Safety Communications System	4-301-031200-6001	9,235,000
Radio Towers/Broadband Initiative	4-301-012510-xxxx	1,035,000
Field Improvements	4-301-071120-xxxx	668,000
PJHS Replacement/New Middle School	4-301-062100-8302	33,861,000
Water Tower - Village Area	4-301-046000-xxxx	3,000,000
Joint Transportation Facility	4-301-042000-8301	3,656,000

Total Projects	<hr/>	\$ 54,455,000
----------------	-------	---------------

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 2, 2016.

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

Recorded Vote:

David T. Williams ___
Larry J. Nordvig ___
Angela Y. Cabell ___
William E. Melton ___
Carson L. Tucker ___

Powhatan County
FY 2017 Five Year Capital Improvement Program (CIP)
Bonded Projects

Dollars in Thousands

February 10, 2016

Project	Proffers				
	Total Project	Grants Other	School Operating	CMR	Bonds
Public Safety Communications System	15,275	-	-	90	15,185
Public Safety Courthouse Sally Port	2,700	-	-	300	2,400
Computer Aided Dispatch	750	150	-	-	600
Field Improvements	825	-	-	-	825
Subtotal County	19,550	150	-	390	19,010
PCPS Replace Junior High School	35,327	751	-	715	33,861
PCPS Water Tower	1,500	-	-	-	1,500
PES Major Mechanical	6,789	1,099	1,087	-	4,603
Joint Vehicle Maintenance Facility	4,156	500	-	-	3,656
Subtotal PCPS	47,772	2,350	1,087	715	43,620
Total Bonds	67,322	2,500	1,087	1,105	62,630
School Bus Leases					2,349
Fire Vehicle Leases					1,509
Total Debt					66,488

March 9, 2016

Changes from February 10 are highlighted

Project	Proffers				
	Total Project	Grants Other	School Operating	CMR	Bonds
Public Safety Communications System	9,325	-	-	90	9,235
PS Radio Towers / Broadband Initiative	1,035	-	-	-	1,035
Public Safety Courthouse Expansion	2,700	-	-	300	2,400
Computer Aided Dispatch	750	150	-	-	600
Field Improvements	825	-	-	157	668
Subtotal County	14,635	150	-	547	13,938
PCPS Replace Junior High School	35,327	751	-	715	33,861
PCPS Water Tower	3,000	-	-	-	3,000
PES Major Mechanical	6,789	5,702	1,087	-	-
Joint Vehicle Maintenance Facility	4,156	500	-	-	3,656
Subtotal PCPS	49,272	6,953	1,087	715	40,517
Total Bonds	63,907	7,103	1,087	1,262	54,455
School Bus Leases					1,785
Fire Vehicle Leases					1,509
Total Debt					57,749
Total Change from February 10, 2016					\$ (8,739)

September 14, 2015

Board of Supervisors of the
the County of Powhatan, Virginia
Powhatan, Virginia

**Federal Tax Requirements for the Use of Tax-Exempt Bond Proceeds
to Reimburse Project Costs**

Ladies and Gentlemen:

We have the pleasure of serving as Bond Counsel to the County of Powhatan (the "County"). Recently, Patricia A. Weiler, County Administrator, asked for our advice on whether the Board of Supervisors (the "Board") should adopt a separate "reimbursement resolution" to preserve the County's ability to reimburse itself for expenses for the below-defined Project from the proceeds of the County's tax-exempt bonds (or tax-exempt bonds issued by the Economic Development Authority or other conduit issuer for the County's benefit). As described below, based on our review of the Board's actions to-date and conversations with Ms. Weiler and other County staff, we do not believe that a separate reimbursement resolution is needed.

Ms. Weiler explained to us that the County may begin to incur expenses for one or more of the following projects: (i) a new middle school; (ii) a joint County-School transportation facility; (iii) a public safety radio system; and (iv) an addition to the courthouse with sally port for the Sheriff (the "Projects"). Each of the Projects is described in detail in the fiscal year 2015 Capital Improvement Program. As described in the Capital Improvement Program, each of those Projects is expected to be financed (at least in part) from the proceeds of long-term, tax-exempt bonds. However, Ms. Weiler explained to us that it is not expected that any bond financing will be done until at least 2016. We were asked to advise the County as to whether expenses paid before the tax-exempt bonds were issued would be "reimbursable" from a future tax-exempt bond financing.

The federal tax code permits expenses paid before the issuance of tax-exempt bonds to be reimbursed from the proceeds of the bonds only in limited circumstances. Generally speaking, in the case of bonds issued by or for the benefit of the County, pre-issuance expenses on a capital project may be reimbursed if those expenses were paid no earlier than 60 days before the adoption of a "reimbursement resolution." For example, if an expense was paid on August 1, as long as a reimbursement resolution

September 14, 2015

Page 2

was adopted by September 30, the expense could be reimbursed. Further, if the expense was paid on October 15, it could also be reimbursed because the expense would be paid after the adoption of the reimbursement resolution.

The federal tax code requires that reimbursement resolutions satisfy certain criteria, but the tax code does not require reimbursement resolutions take any special form. Generally speaking, any official action by the governing body is sufficient to be a reimbursement resolution if it describes (i) the project or projects being financed and (ii) the maximum principal amount of obligations to be incurred. The County's Capital Improvement Program provides, in detail, a description of each of the projects to be financed. The Capital Improvement Program also lists which projects are expected to receive bond financing and the amount of the expected financing. Because the Capital Improvement Program already provides the material required of a reimbursement resolution, we intend to treat the Capital Improvement Program as a reimbursement resolution for future tax-exempt financing of the Projects, and we advised Ms. Weiler that no separate reimbursement resolution was required.

Our advice is based on our review of the Capital Improvement Program, discussions with Ms. Weiler and other County staff and certain assumptions about the expenses being paid (like that the expenses being paid are appropriate for tax-exempt financing in the first place). We believe our assumptions are reasonable given our discussions with County staff. Further, there are specific exemptions and exceptions to the reimbursement rules, and we are happy to discuss them further with you should you have any questions, but we do not expect those regulations to prevent the County's ability to reimburse itself for expenses on a tax-exempt basis.

Very truly yours,


Arthur E. Anderson II

cc:

Patricia A. Weiler, County Administrator
Charla W. Schubert, Director of Finance
Thomas E. Lacheney, Esq., County Attorney
Thomas W. Bruno, Esq.

**County of Powhatan
Amendments to the FY 2016 Budget**

Total Adopted Budget - All Funds = 99,890,394
1% of Total Adopted Budget - All Funds = 998,904

Res Number	Purpose	Date Adopted	Amount	% of Budget	Public Hearing	Funding Source
R-2015-49	Two Sheriff Deputies	5/18/2015	75,000	0.075%	NO	Local Sales Tax Revenue
R-2015-51	FY 2016 CIP Projects	6/15/2015	2,500,000	2.503%	YES 11/2/2015	Capital Maintenance Reserve/Cash Proffers
R-2015-52	FY 2016 Other Capital Projects	6/15/2015	1,750,750	1.753%	YES 11/2/2015	Capital Maintenance Reserve/lease proceeds/EMS Fees
R-2015-53	Transfer to School Op Fund (already B&A in General Fund)	6/1/2015	20,000	0.020%	NO	Tax Revenue
R-2015-68	PSAP Grant	7/13/2015	37,991	0.038%	NO	Grant
R-2015-80	Transfer to SS Fund and Water Sewer Fund for Class/Comp Plan (already B&A in General Fund)	8/31/2015	63,181	0.063%	NO	General Fund Salary Contingency
R-2015-85	Circuit Court Clerk Grants	8/31/2015	19,835	0.020%	NO	Grants
R-2015-86	Comcast Grant	8/31/2015	3,000	0.003%	NO	Grant
R-2015-90	EMS Fees for Arrow EZ-10 Equipment	8/31/2015	3,700	0.004%	NO	EMS Fees
R-2015-88	Design Jr High School	9/1/2015	120,120	0.120%	NO	Capital Maintenance Reserve/Cash Proffers
R-2015-94	Bond Proceeds VRA Refunding for Debt Service	9/21/2015	28,252	0.028%	NO	Bond Proceeds
R-2015-96	Transfer from Contingency - \$7,000.00	9/21/2015	-	N/A	N/A	Contingency
R-2015-103	Ladder Truck	11/16/2015	294,000	0.294%	NO	Capital Maintenance Reserve/Cash Proffers
R-2015-104	Donations to TRIAD, Animal Shelter, Project Lifesaver, Sheriff Deputies and Robotics Club	11/16/2015	6,364	0.0064%	NO	Grants/Donations
R-2015-105	Byrne Justice Assistance Grant and DMV Grants	11/16/2015	40,794	0.0408%	NO	Grants
R-2015-106	Carryforwards from FY15 to FY16	11/16/2015	174,555	0.1747%	NO	General Fund Fund Balance
R-2015-107	Transfer from Contingency - \$7,925.00	11/16/2015	-	N/A	N/A	Contingency
R-2015-108	Carryforward funds for General RE Assessment Services	11/16/2015	32,039	0.0321%	NO	General Fund Fund Balance
R-2015-109	Victim Witness and Local Emergency Management Performance grants	11/16/2015	9,838	0.0098%	NO	Grants
R-2015-112	PSAP WEP Grant and Litter Control	12/7/2015	10,022	0.0100%	NO	Grants
R-2015-113	Comcast PEG Fees	12/7/2015	10,519	0.0105%	NO	Franchise agreement fees
R-2015-114	Dominion Power Econ Dev Roadmap Pilot Project	12/7/2015	10,000	0.0100%	NO	Grant
R-2015-115	JET Program Donations	12/7/2015	1,431	0.0014%	NO	Donations
R-2016-03	TANF and CSBG Grant funds	1/25/2016	418,515	0.4190%	NO	Grants
R-2016-04	Donations to TRIAD, Animal Shelter, K9 Bane and Robotics Club	1/25/2016	18,806	0.0188%	NO	Donations

**County of Powhatan
Amendments to the FY 2016 Budget**

Total Adopted Budget - All Funds = 99,890,394
1% of Total Adopted Budget - All Funds = 998,904

Res Number	Purpose	Date Adopted	Amount	% of Budget	Public Hearing	Funding Source
R-2016-05	Transfer from capital projects to the capital maintenance reserve	1/25/2016	-	N/A	N/A	Transfer
R-2016-06	Transfer from Contingency for Library security cameras		-	N/A	N/A	Contingency
R-2016-09	Grants and Donations	2/1/2016	6,579	0.0066%	NO	Donations
R-2016-10	Transfer from Contingency for fencing and backstop maintenance	2/22/2016	-	N/A	N/A	Contingency
R-2016-11	Grants and Donations	2/22/2016	12,858	0.0129%	NO	Grant
R-2016-19	Dominion Power Econ Dev Roadmap Pilot Project	4/18/2016	15,000	0.0150%	NO	Grant
R-2016-20	CSBG Grant Funds	4/18/2016	42,350	0.0424%	NO	Grant
R-2016-21	Insurance recoveries	4/18/2016	59,755	0.0598%	NO	Grant
R-2016-25	CIP - Bonded Projects		54,455,000	54.5148%	NO	Bond Proceeds
R-2016-28	Naxolone Equipment		-	N/A	N/A	Contingency

Total Amendments = 60,240,254 60.306%

Total Amended Budget - All Funds = 160,130,648



Powhatan County Board of Supervisors Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Ordinance O-2016-17 Amending the Powhatan County Code of Ordinances, Appendix A Fee Schedule, to increase water rates, wastewater rates, emergency transport fees, and zoning ordinance fee, and to update certain other fees

Motion: Move to approve Ordinance O-2016-17 as presented

Dates Previously Considered by Board: February 29, March 7, 14, 21, 23, and 28, 2016 – Budget Workshops
April 18, 2016 – Public Hearing

Summary of Item: For the FY 2017 Proposed Budget, all departments reviewed the Fee Schedule to ensure compliance with state law. Staff has proposed increases to the bi-monthly water and wastewater commodity charge, the emergency transport fees to capture the Medicaid recommended rates and the fee for copies of the zoning ordinance.

A public hearing was held on April 18, 2016.

Staff: Approve Disapprove See Comments

Planning Commission/Board: Approve Disapprove See Comments

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: FY 2017 Operating Budget for Utility Fees and Emergency Transport Fees

Attachments: Appendix A; Legal ads

Staff/Contact: Charla Schubert, Director of Finance, 804-598-5780, cschubert@powhatanva.gov

AN ORDINANCE AMENDING THE POWHATAN COUNTY CODE OF ORDINANCES, APPENDIX A FEE SCHEDULE, TO INCREASE WATER RATES, WASTEWATER RATES, EMERGENCY TRANSPORT FEES AND ZONING ORDINANCE FEE, AND TO UPDATE CERTAIN OTHER FEES

WHEREAS, Sections [15.2-1427](#) and [15.2-1433](#) of the Code of Virginia, 1950, as may be amended from time to time, enable a local governing body to adopt, amend and codify ordinances or portions thereof; and

WHEREAS, the Board of Supervisors has determined that all fees should be displayed in Appendix A (Fee Schedule) and referenced in the Powhatan County Code of Ordinances; and

WHEREAS, the provisions of Appendix A have been amended to increase bi-monthly water rates, increase bi-monthly wastewater fees, increase emergency transport fees and increase zoning ordinance fee, and to update certain other fees; and

WHEREAS, the proper advertisement was placed in a newspaper of record on April 6 and April 13, 2016, and a public hearing was conducted on April 18, 2016, as required by law; and

WHEREAS, on April 18, 2016, the Powhatan County Board of Supervisors held a public hearing on this matter and all of those who spoke on this matter were heard.

NOW THEREFORE, BE IT ORDAINED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS THAT:

1. the Powhatan County Code of Ordinances Appendix A is hereby amended and re-enacted as per the Attached Appendix A;
2. except as amended herein, all chapters, articles, sections, paragraphs and provisions of the County Code are readopted in their entirety as if set forth herein; and
3. this amendment shall take effect on July 1, 2016.

APPROVED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 2, 2016 AND EFFECTIVE ON JULY 1, 2016.

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

Recorded Vote:

David T. Williams _____
Larry J. Nordvig _____
Angie Y. Cabell _____
William E. Melton _____
Carson L. Tucker _____

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Chapter	Code Section	Department	Description	Current Fee
Administration	2-1	Treasurer	Bad Check Fee	\$35.00
Administration		Commissioner of the Revenue	Complete Map Set (11"x17" Maps; 170 Page Sets)	\$100.00
Administration		Commissioner of the Revenue	Complete Map Set (24"x36" Maps; 170 Page Sets)	\$9.00 Per Page or \$1,530.00
Administration		Commissioner of the Revenue	Digital Complete Map Set 11"x17"; 170 Pages/Set PDF Files	\$50.00
Administration		Commissioner of the Revenue	Index Listing: Without Addresses	\$150.00
Administration		Commissioner of the Revenue	Index Listing: With Addresses	\$250.00
Administration		Commissioner of the Revenue	Sales Sheets	\$0.25 Per Sheet
Administration		GIS	Map Maintenance	\$35.00 Plus \$10.00 Per Parcel/Acre
Administration		GIS	Countywide Digital GIS Data CD in Shaperfile Format (Compatible with ARC View)	\$300.00 Per CD
Administration		GIS	2013 Digital Orthophotography - Countywide (Fee Set by VGIN)	\$90.00
Administration		GIS	Large Format Print	\$20.00
Animal	10-73	Animal Control	Dog License - Up to 4 Dogs in Areas Zoned Residential	\$10.00/Dog or \$7.00 if Spayed or Neutered
Animal	10-73	Animal Control	Dog License - Individual Licenses for Dogs in Areas Zoned Agricultural	\$10.00/Dog or \$7.00 if Spayed or Neutered
Animal	10-73	Animal Control	Kennel License in Areas Zoned Residential under 2 acres in size with an Approved CUP	\$50.00
Animal	10-73	Animal Control	Dog License - Kennel License	\$50.00
Animal	10-77	Animal Control	Dog License - Duplicate Dog License	\$1.00

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Animal	10-117 (c)	Animal Control	Dog License - Adoption Fee	\$25.00
Animal		Animal Control	Owner Surrender	\$20.00
Animal	10-117(g)	Animal Control	Dog License - Confinement (Next business day after pick up)	\$8.00 per day
Animal		Animal Control	Dog License - Pickup Fee 1st – 3rd Pickup (each pickup)	\$20.00 per dog
Animal		Animal Control	Dog License - Pickup Fee 4 or More Pickups (each pickup)	\$40.00 per dog
Animal	10-140	Animal Control	Dangerous Dog Registration Certificate	\$150.00
Animal	10-140	Animal Control	Dangerous Dog Renewal	\$85.00 per year
Animal		Animal Control	Registered Dangerous Dog Transfer	\$85.00 per year
Animal	10-147 & 140-148	Animal Control	Hybrid Canines Annual Permit	\$50.00/ <5 hybrid permits to any one person or residence
Animal	10-152	Animal Control	Hybrid Canines Temporary Permit (under 6 months)	\$20.00
Animal	10-151	Animal Control	Hybrid Canines Duplicate Permit	\$10.00
Business	18-56	Commissioner of Revenue	Business License Penalty	\$10.00
Business	18-106(a)	Commissioner of Revenue	Business License - Personal Services	\$50.00
Business	18-107(a)	Commissioner of Revenue	Business License - Professional Services	\$50.00
Business	18-108(a)	Commissioner of Revenue	Business License - Contractors	\$50.00
Business	18-109(b)	Commissioner of Revenue	Business License - Lodging & Dining	\$50.00
Business	18-110(b)	Commissioner of Revenue	Business License - Retail Merchants	\$50.00
Business	18-111(b)	Commissioner of Revenue	Business License - Wholesale	\$50.00
Business	18-112(a)	Commissioner of Revenue	Business License - Limitation on Direct Seller	\$50.00

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Business	18-132	Commissioner of Revenue	Business License - Short Term Rental of Gross	\$50.00
Business	18-136	Commissioner of Revenue	Penalty and Interest: or \$10.00, Whichever is Greater	\$0.00
Business	18-158	Commissioner of Revenue	Public Service Corporations (See Tax Rate Schedule)	
Treasurer	74	Treasurer	Administrative Fee	\$30.00
Treasurer	74-41	Treasurer	Penalty on Delinquent Taxes and License Fee	10%
Treasurer	74-41	Treasurer	Annual License Tax on Each Motor Vehicle	\$35.00
Treasurer	74-41	Treasurer	Annual License Tax on Farm Vehicles	\$17.00
Treasurer	74-41	Treasurer	Annual License Tax on Active National Guard Tag	\$17.50
Treasurer	74-39	Treasurer	Annual License Tax on Antique Vehicles	\$0.00
Treasurer	74-41	Treasurer	Annual License Tax on Each Motorcycle	\$28.75
Courts	30-32	Clerk of Circuit Court	Law Library Assessment	\$4.00
Courts	30-62	Clerk of Circuit Court	Courthouse Maintenance Assessment	\$2.00
Courts	30-62	Clerk of Circuit Court	Courthouse Construction Fee	\$3.00
Courts	30-70	Clerk of Circuit Court	Courthouse Security Assessment	\$10.00
Courts	30-76	Clerk of Circuit Court	Jail Process Fee	\$25.00
Courts		Clerk of Circuit Court	Electronic Summons System Fee	\$5.00
Emergency Services	38-4	Fire and Rescue	Basic Life Support Transport	460.00
Emergency Services	38-4	Fire and Rescue	Advanced Life Support Transport Level 1	545.00

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Emergency Services	38-4	Fire and Rescue	Advanced Life Support Transport Level 2	750.00
Emergency Services	38-4	Fire and Rescue	Ground Transport Mileage	\$10.00 per mile
Emergency Services	38-67(a)	Sheriff	False Alarms - 1 st within 180 days	Free
Emergency Services	38-67(a)	Sheriff	False Alarms - 2 nd within 180 days	Free
Emergency Services	38-67(a)	Sheriff	False Alarms - 3 rd within 180 days	\$100.00
Emergency Services	38-67(a)	Sheriff	False Alarms - 4 th within 180 days	\$100.00
Emergency Services	38-67(a)	Sheriff	False Alarms - 5 th within 180 days	\$100.00
Emergency Services	38-67(a)	Sheriff	False Alarms – 6 th or more within 180 days	\$500.00
Environment	42-68(b)	Planning and Zoning	Erosion & Sediment Control	See Development Fees
Facility Usage		Facilities	Village Building - Auditorium - Per Day	\$250.00
Facility Usage		Facilities	Village Building - Auditorium - Per Two Days	\$350.00
Facility Usage		Facilities	Village Building - Auditorium - Per Three Days	\$450.00
Facility Usage		Facilities	Village Building - Auditorium - Per Day - Non Profit	\$50.00
Facility Usage		Facilities	Village Building - Conference Room - Per Day	\$50.00
Facility Usage		Facilities	Village Building - Conference Room - Per Two Days	\$75.00
Facility Usage		Facilities	Village Building - Conference Room - Per Three Days	\$100.00
Facility Usage		Facilities	Village Building - Conference Room - Non Profit	\$25.00
Facility Usage		Library	Meeting Room - Per Day	\$50.00

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Facility Usage		Library	Meeting Room - Per Two Days	\$75.00
Facility Usage		Library	Meeting Room - Per Three Days	\$100.00
Facility Usage		Library	Meeting Room - Per Day - Non Profit	\$0.00
Facility Usage		Parks and Recreation	Independent Youth & Adult Tournaments or Camps (Baseball, Softball, Soccer, Etc. Cost per Day, Per Field for 3+ hours)	\$75.00
Facility Usage		Parks and Recreation	Affiliated League Youth & Adult Tournaments or Camps (Benefit, Youth, & Adult Cost per Day, Per Field for 3+ Hours)	\$40.00
Facility Usage		Parks and Recreation	Independent Teams (Youth & Adult Cost Per Day, Per Field for a Max of 2 Hours with Lights Included)	\$20.00/\$30.00 (Practices/Games)
Facility Usage		Parks and Recreation	Tournaments & Camps Grooming per Occurrence after Initial Field Prep (Fees Apply to Independent & Affiliated Tournament Groups)	\$40.00
Facility Usage		Parks and Recreation	Non-Powhatan County Residents fee (Baseball, Softball, Soccer, Etc. per Participant, Per Season for Independent & Affiliated Teams, not for Tournaments or Camps)	\$10.00
Sale of Materials		County Administration	8 1/2 x 11 Copies Per Page	\$0.25
Sale of Materials		County Administration	11 x 14 Copies Per Page	\$1.00
Sale of Materials		County Administration	11 x 17 Copies Per Page	\$3.00
Sale of Materials		County Administration	Audio CD's (70 Minutes)	\$5.00
Sale of Materials		County Administration	CD's	\$2.00
Sale of Materials		County Administration	County Code	\$100.00

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Sale of Materials		County Administration	Powhatan County Flags	30.00
Convenience Center Fees		Convenience Center	Disposal of Non-Household Waste Including Construction, Demolition Waste, Garage Materials - Small Pickup	\$30.00
Convenience Center Fees		Convenience Center	Disposal of Non-Household Waste Including Construction, Demolition Waste, Garage Materials - Regular Pickup	\$40.00
Convenience Center Fees		Convenience Center	Disposal of Non-Household Waste Including Construction, Demolition Waste, Garage Materials - Larger Than Pickup, Not to Exceed 10 cu Yards	\$70.00
Convenience Center Fees		Convenience Center	Disposal of Non-Household Waste Including Construction, Demolition Waste, Garage Materials - Small Trailer 4'x6' or Under	\$30.00
Convenience Center Fees		Convenience Center	Disposal of Non-Household Waste Including Construction, Demolition Waste, Garage Materials - Large Trailer Over 4'x6'	\$40.00
Convenience Center Fees		Convenience Center	Tires Passenger and Wide Commercial - Per Tire	\$2.00
Convenience Center Fees		Convenience Center	Large Truck Tires Over 19"	\$13.00
Convenience Center Fees		Convenience Center	Large Truck Tires Over 19" on Rims	\$19.00
Convenience Center Fees		Convenience Center	Tractor and Off Road Tires	\$26.00
Convenience Center Fees		Convenience Center	Tire on Rim Surcharge	\$7.00
Convenience Center Fees		Convenience Center	White Goods with CFC's (1) e.g., Air Conditioners, Refrigerators, Freezers, Ice Machines	\$20.00
Convenience Center Fees		Convenience Center	White Goods Without CFC's (2) e.g., Dishwashers, Hot Water Heaters, Stoves, Washers	\$15.00

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Development Review Fees		Planning and Zoning	Administrative Review of Non-Subdivision Plats	\$50.00
Development Review Fees		Planning and Zoning	Agricultural/Forestall District (Establishment)	\$300.00
Development Review Fees		Planning and Zoning	Appeals (Subdivision Ordinance and Zoning Ordinance)	\$250.00
Development Review Fees		Planning and Zoning	Comprehensive Plan - Full Report (Postage Extra)	40.00
Development Review Fees		Planning and Zoning	Comprehensive Plan - Summary (Postage Extra)	\$5.00
Development Review Fees		Planning and Zoning	Conditional Use Permits	\$1,000.00
Development Review Fees		Planning and Zoning	Single Family Dwelling - Accessory Apartment	\$850.00
Development Review Fees		Planning and Zoning	Single Family Dwelling - Second Dwelling	\$850.00
Development Review Fees		Planning and Zoning	Single Family Dwelling - Temporary Manufactured Home	\$850.00
Development Review Fees		Planning and Zoning	CUP Renewals	\$250.00
Development Review Fees		Planning and Zoning	Tower CUP Renewals (with Public Hearing)	\$500.00
Development Review Fees		Planning and Zoning	Erosion and Sediment Control Permit - Agricultural	\$150.00 Plus \$25.00 Per Acre
Development Review Fees		Planning and Zoning	Erosion and Sediment Control Permit - Residential	\$300.00 Plus \$75.00 Per Acre
Development Review Fees		Planning and Zoning	Erosion and Sediment Control Permit - Agreement in Lieu of an E&S Plan for a Dwelling	\$100.00 (Charged on ALL New Dwellings)
Development Review Fees		Planning and Zoning	Erosion and Sediment Control - Re-inspection Fee	\$40.00
Development Review Fees		Planning and Zoning	Erosion and Sediment Control Permit - Commercial/Industrial	\$750.00 Plus \$150.00 Per Acre
Development Review Fees		Planning and Zoning	Erosion and Sediment Permit - Existing Business Site Expansion (Less Than 10,000 sq. ft. Storm Water Analysis)	\$200.00
Development Review Fees		Planning and Zoning	Reproduction of Public Documents on CD	\$2.00

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Development Review Fees		Planning and Zoning	Resubmittal of Erosion and Sediment Control Plans - Second and Subsequent Resubmittals	\$150.00
Development Review Fees		Planning and Zoning	Maps	\$5.00
Development Review Fees		Planning and Zoning	Miscellaneous Public Hearing Items	\$250.00
Development Review Fees		Planning and Zoning	Preliminary and Final Sub-division Plat - Second and Subsequent Resubmittals	\$250.00
Development Review Fees		Planning and Zoning	Private Road Permits - Application and Inspection - Serving Family Subdivision	\$100.00
Development Review Fees		Planning and Zoning	Private Road Permits - Application and Inspection - Serving only 2 lots	\$100.00
Development Review Fees		Planning and Zoning	Private Road Permits - Application and Inspection - Serving 3-10 Lots	\$500.00
Development Review Fees		Planning and Zoning	Private Road Permits - Application and Inspection-Second Inspection	\$50.00
Development Review Fees		Planning and Zoning	Private Road Permits - Application and Inspection-Third inspection	\$150.00
Development Review Fees		Planning and Zoning	Private Road Permits - Application and Inspection - Four or More Inspections	\$250.00
Development Review Fees		Planning and Zoning	Rezoning - Agricultural	\$200.00 Per Application
Development Review Fees		Planning and Zoning	Rezoning - (Other than Agricultural)	\$1,500.00 Plus \$50.00 Per Acre
Development Review Fees		Planning and Zoning	Amusements and Entertainment Temporary Event Parking	\$50.00 Profit/ \$0.00 Non Profit
Development Review Fees		Planning and Zoning	Amend Proffered Conditions	\$1,200.00
Developmental Review Fees		Planning and Zoning	Deferral Request by Applicant After Public Hearing	\$500.00

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Developmental Review Fees		Planning and Zoning	Review and Update Site Plan Elements	\$100.00
Developmental Review Fees		Planning and Zoning	Permanent Sign Permits	\$50.00 Base Fee Plus \$1.00 Per Square Foot Over 50 Square Feet, Max. Fee of \$150.00
Developmental Review Fees		Planning and Zoning	Temporary Sign Permits	\$20.00
Developmental Review Fees		Planning and Zoning	Attention-Getting Device Display Permits	\$20.00
Developmental Review Fees		Planning and Zoning	Site Plan Review - Original Submittal & One Re-submittal	\$500.00 Plus \$25.00 Per Acre
Developmental Review Fees		Planning and Zoning	Site Plan Review - Second and Subsequent Re-Submittals	\$250.00 per submittal
Developmental Review Fees		Planning and Zoning	Re-Inspection Fee, Site Plan Final Inspection	\$40.00
Developmental Review Fees		Planning and Zoning	Low Impact Site Plan Review	\$250.00
Zoning Ordinance Fees	30-3	Planning and Zoning	Preliminary Subdivision Plat	\$500.00 Plus \$25.00 Per Lot
Zoning Ordinance Fees	<u>30-3</u>	Planning and Zoning	Final Subdivision Plat	\$500.00 Plus \$25.00 Per Lot
Zoning Ordinance Fees	30-3	Planning and Zoning	Subdivision Ordinance (Postage Extra)	\$15.00
Zoning Ordinance Fees	30-3	Planning and Zoning	Vacation of Plat	\$150.00
Zoning Ordinance Fees	30-3	Planning and Zoning	Variance (Zoning or Subdivision Ordinance)	\$300.00
Zoning Ordinance Fees	30-3	Planning and Zoning	Zoning Approval Letter	\$50.00 Standard, \$50.00 Plus \$25.00 Per Hour for Customized
Zoning Ordinance Fees	30-3	Planning and Zoning	Zoning Ordinance (Postage Extra)	60.00
Zoning Ordinance Fees	30-3	Planning and Zoning	Zoning Permit (Charged on All New Dwellings)	\$50.00
Zoning Ordinance Fees	30	Planning and Zoning	Temporary Business Review	\$100.00

**ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016**

Zoning Ordinance Fees		Planning and Zoning	Zoning Compliance	25.00
Building Inspections		Building Inspections	Large Document Copies Per Page	\$5.00
Building Inspections		Building Inspections	Commercial/Multi-Family - Building Permit	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	Commercial/Multi-Family - Swimming Pool Permit	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	Commercial/Multi-Family - Sign Construction Permit	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	Commercial/Multi-Family - Demolition Permit	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	Commercial/Multi-Family - Elevator Permit	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	Commercial/Multi-Family - Tent Permit	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	Commercial/Multi-Family - Plumbing Permit	\$40.00 Plus \$5.00 Per \$1,000.00 Value of Work Performed
Building Inspections		Building Inspections	Commercial/Multi-Family - Electrical Permit	\$40.00 Plus \$5.00 Per \$1,000.00 Value of Work Performed

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Building Inspections		Building Inspections	Commercial/Multi-Family - Mechanical Permit	\$40.00 Plus \$5.00 Per \$1,000.00 Value of Work Performed
Building Inspections		Building Inspections	Commercial/Multi-Family - Range Hood Permit	\$40.00 Plus \$5.00 Per \$1,000.00 Value of Work Performed
Building Inspections		Building Inspections	Commercial/Multi-Family - Fire Suppression Permit	\$40.00 Plus \$5.00 Per \$1,000.00 Value of Work Performed
Building Inspections		Building Inspections	Commercial/Multi-Family - Fire Alarm Permit	\$40.00 Plus \$5.00 Per \$1,000.00 Value of work Performed
Building Inspections		Building Inspections	Commercial/Multi-Family - Gas Piping/Gas Tank Permit	\$40.00 Plus \$5.00 Per \$1,000.00 Value of Work Performed
Building Inspections		Building Inspections	One and Two Family Dwellings - Building Permit	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	One and Two Family Dwellings - Elevator Permit	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building inspections		Building Inspections	One and Two Family Dwellings - Tent Permit	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	One and Two Family Dwellings - Swimming, Pool, Hot Tubs, Spa Permit	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	One and Two Family Dwellings - Plumbing Permit for New Construction and Additions	\$0.04 Per Sq. Ft. of Finished Living Area (\$40.00 Minimum)

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Building Inspections		Building Inspections	One and Two Family Dwellings - Electrical Permit for New Construction and Additions	\$0.04 Per Sq. Ft. of Finished Living Area (\$40.00 Minimum)
Building Inspections		Building Inspections	One and Two Family Dwellings - Mechanical Permit for New Construction and Additions	\$0.04 Per Sq. Ft. of Finished Living Area (\$40.00 Minimum)
Building Inspections		Building Inspections	One and Two Family Dwellings - Gas Piping/Gas Tank Permit	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	One and Two Family Dwellings - Plumbing Permit for Alterations, Repairs and Demolitions	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	One and Two Family Dwellings - Electrical Permit for Alterations, Renovations, Repairs and Demolitions	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	One and Two Family Dwellings - Mechanical Permit for Alterations, Renovations, Repairs and Demolitions	\$7.00 Per \$1,000.00 of Value of Work Performed (\$40.00 Minimum)
Building Inspections		Building Inspections	State Fee Levy Imposed on All Building Permit Fees	2%
Building Inspections		Building Inspections	Base Building Finished Space (Excludes Plumbing, Electrical, HVAC) Economy Under 1,500 sq. ft.	Valued at \$50.00 Per Square Foot
Building Inspections		Building Inspections	Base Building Finished Space (Excludes Plumbing, Electrical, HVAC) Average (1,500-3,000 sq. ft.)	Valued at \$65.00 Per Square Foot
Building Inspections		Building Inspections	Base Building Finished Space (Excludes Plumbing, Electrical, HVAC) Custom (3,000-5,000 sq. ft.)	Valued at \$75.00 Per Square Foot
Building Inspections		Building Inspections	Base Building Finished Space (Excludes Plumbing, Electrical, HVAC) , - Luxury Over 5,000 sq. ft.	Valued at \$85.00 Per Square Foot
Building Inspections		Building Inspections	Decks, Stoops, Patios	Valued at \$10.00 Per Square Foot
Building Inspections		Building Inspections	Porches, Sheds, Carports	Valued at \$14.00 Per Square Foot

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Building Inspections		Building Inspections	Unfinished Space: (Basements, Garages, etc.) - Economy Under 1,500 sq. ft.	Valued at \$25.00 Per Square Foot
Building Inspections		Building Inspections	Unfinished Space: (Basements, Garages, etc.) - Average 1,500 - 3,000 sq. ft.	Valued at \$32.50 Per Square Foot
Building Inspections		Building Inspections	Unfinished Space: (Basements, Garages, etc.) - Average 3,000 - 5,000 sq. ft.	Valued at \$37.50 Per Square Foot
Building Inspections		Building Inspections	Unfinished Space: (Basements, Garages, etc.) - Luxury over 5,000 sq. ft./	Valued at \$42.50 Per Square Foot
Building Inspections		Building Inspections	Finish existing unfinished spaces - Economy under 1,500 sq. ft.	Valued at \$25.00 Per Square Foot
Building Inspections		Building Inspections	Finish existing unfinished spaces – Custom 1,500 - 3,000 sq. ft.	Valued at \$32.50 Per Square Foot
Building Inspections		Building Inspections	Finish existing unfinished spaces - Custom 3,000 - 5,000 sq. ft.	Valued at \$37.50 Per Square Foot
Building Inspections		Building Inspections	Finish existing unfinished spaces - Luxury over 5,000 sq. ft.	Valued at \$42.50 Per Square Foot
Building Inspections		Building Inspections	Re-inspection fee	\$40.00
Building Inspections		Building Inspections	Not ready for inspection fee	\$40.00
Building Inspections		Building Inspections	Reconnection	\$40.00
Building Inspections		Building Inspections	Annual operating permit for elevator, escalators, dumbwaiters and man lifts	\$40.00
Building Inspections		Building Inspections	Annual inspection reports for elevators, escalators, dumbwaiters and man lifts if performed by County building inspection office	\$400 per device for building 4 stories or less
Building Inspections		Building Inspections	Amusement device permit where no Powhatan County inspections are required	\$0.00
Building Inspections		Building Inspections	Small Mechanical Ride or Inflatable Amusement Devices	\$35.00
Building Inspections		Building Inspections	Circular ride or flat ride less than 20' above the ground	\$55.00
Building Inspections		Building Inspections	Spectacular ride that cannot be inspected as a circular or flat ride	\$75.00
Building Inspections		Building Inspections	Coasters which exceed 30' in height	\$200.00

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Building Inspections		Building Inspections	Amendments, extensions, transfers, ,modification requests, re-review plans	\$40.00
Building Inspections		Building Inspections	Permit Job Card replacement or Mechanic Lien Agent Amendment & Transfers	\$10.00
Building Inspections		Building Inspections	Review of Model Energy Code Compliance Alternative Worksheets	\$100.00
Building Inspections		Building Inspections	Single family dwellings building or associated permits (charged to applicants discovered by Building Department to be working without a required permit).	\$25 or 25% of the applicable permit fee, if greater
Building Inspections		Building Inspections	Commercial building associated permits (charged to applicants discovered by Building Department to be working without a required permit)	\$50 or 25% of the applicable permit fee, if greater
Building Inspections		Building Inspections	Certificate of Occupancy if issued in conjunction with a building permit	No charge
Building Inspections		Building Inspections	Temporary Certificate of Occupancy issued in conjunction with a Building Permit	\$100.00
Building Inspections		Building Inspections	Certificate of Occupancy if issued for an existing building for which no permit is required and no change in use occurs	\$100.00
Building Inspections		Building Inspections	Certificate of Occupancy - Change of Use (charged in addition to any construction permit fees)	\$100 per 1,000 square foot of building area
Building Inspections		Building Inspections	Staff research responding to freedom of information requests, reports, files	\$30 per hour, \$5 minimum
Building Inspections		Building Inspections	Septic tank	\$185.00
Building Inspections		Building Inspections	Residential building and other related permits	\$40 or 25% of original fee, whichever is greater
Building Inspections		Building Inspections	Commercial building and other related permits	\$100 or 25% of original fee, whichever is greater

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Building Inspections		Building Inspections	Well and Septic Permits	25% of original fee if permit is denied, or has not been issued by the Health Department
Fire Prevention	46-46.1	Fire Prevention Code	Permit Fee - Fireworks Permit: For the display of fireworks other than those defined by the VSFPC as "permissible fireworks"	\$100.00
Fire Prevention	46-46.2	Fire Prevention Code	Permit Fee - Explosives Permit: For the manufacturer, storage, handling, sale or use of any quantity of explosive, explosive material, fireworks, or pyrotechnic special effects within the scope of the VSFPC, with the exception of those fireworks defined as "permissible fireworks"	\$100.00
Fire Prevention	46-46.3	Fire Prevention Code	Permit Fee - Burn Permit: For the kindling or maintaining of an open fire on any property, public or private, for disposal of debris waste, construction waste or demolition waste	\$100.00
Fire Prevention	46-47	Fire Prevention Code	Permit Fee - Operation Permit: For inspection of premises or records pertaining to (i) maintenance of required fire protections systems such as, but not limited to, fire suppression systems, fire alarm/detection systems and smoke control systems or (ii) issuance or renewal of state required licenses for educational, adult or child day care facilities, residential care facilities, nursing care facilities and hospitals.	\$100.00
Fire Prevention	46-68	Fire Prevention Code	Fire Department Response Fee: Costs for any emergency response required to control or extinguish an open burn shall be charged to the responsible party when the Fire Official determines that inadequate measures were taken to maintain control of open burning activities. The costs shall be determined based on the actual cost to the County for all personnel,	Equal to calculated actual cost

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

			supplies, and equipment deployed as well as incidental costs incurred from non-county agencies and costs resulting from workers compensation and injury claims.	
Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Single Family Residential Customers	\$45/\$65 (water/wastewater)
Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Non-Residential Customers - 5/8 inch and 3/4 inch meter size	\$150/\$250 (water/wastewater)
Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Non-Residential Customers - 1 inch meter size	\$250/\$250 (water/wastewater)
Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Non-Residential Customers - 1 1/2 inch meter size	\$350/\$275 (water/wastewater)
Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Non-Residential Customers - 2 inch meter size	\$350/\$350 (water/wastewater)
Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Non-Residential Customers - larger than 2 inch meter size	Determined by the director based on the anticipated monthly water consumption
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - 5/8"	\$200.00
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - 3/4"	\$200.00
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - 1"	\$515.00
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - 1-1/2"	\$1,230.00
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - 2"	\$1,480.00
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - Larger than 2"	Charge Will Be Based On The Cost of The Materials Plus 15%

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 5/8" (1.00 ERU's/ Unit): For a Dwelling, Single-Family, Incl. Townhouses, Mobile Homes or Manufactured Homes That Are not Located in a Rental Community, and individually Metered Multi-Family Dwellings	\$4,100/\$8,100 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 5/8" (1.00 ERU's/ Unit): For a Dwelling, Two Family (Per Unit)	\$4,100/\$8,100 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - For Mobile Homes or Manufactured Homes That Are Located in a Rental Community and for Master Metered Multiple-Family Dwellings (Per Unit) (0.85 ERU's/Unit)	\$3,490/\$6,890 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 5/8" (1.00 ERU's/ Unit): For All Other Customer Classes	\$4,100/\$8,100 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 3/4" (1.5 ERU's/ Unit): For All Other Customer Classes	\$6,150/\$12,150 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 1" (2.5 ERU's/ Unit): For All Other Customer Classes	\$10,250/\$20,250 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 1 1/2" (5.0 ERU's/ Unit): For All Other Customer Classes	\$20,500/\$40,500 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 2" (8.0 ERU's/ Unit): For All Other Customer Classes	\$32,800/\$64,800 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 3" (16 ERU's/ Unit): For All Other Customer Classes	\$65,600/\$129,600 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 4" (25 ERU's/ Unit): For All Other Customer Classes	\$102,500/\$202,500 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 6" (50 ERU's/Unit): For All Other Customer Classes	\$205,000/\$405,000 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 8" (80 ERU's/ Unit): For All Other Customer Classes	\$328,000/\$648,000 (water/ wastewater)

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 10" (115 ERU's/ Unit): For All Other Customer Classes	\$471,500/\$931,500 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 12" (155 ERU's/ Unit): For All Other Customer Classes	\$635,500/ \$1,252,050 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size Larger than 12"	Determined by the Director based on the number of ERUs per unit
Utilities Fees	80-72	Utilities Department	Water Fee – Bi Monthly Commodity Cost Charge Per 1,000 gallons	6.10
Utilities Fees	80-72	Utilities Department	Wastewater Fee Bi Monthly Commodity Cost Charge Per 1,000 gallons	6.24
Utilities Fees	80-72	Utilities Department	Water Fee/ Wastewater Fee Bi Monthly Capacity Charge Meter Size - 5/8" (1.00 ERU's/ Unit): For a Dwelling, Single-Family, Incl. Townhouses, Mobile Homes or Manufactured Homes That Are not Located in a Rental Community, and individually Metered Multi-Family Dwellings	\$21.63 / \$27.26 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 5/8" (1.00 ERU's/ Unit): For a Dwelling, Two Family (Per Unit)	\$21.63 / \$40.88 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge For Mobile Homes or Manufactured Homes That Are Located in a Rental Community and for Master Metered Multiple-Family Dwellings (Per Unit) (0.85 ERU's/Unit)	\$18.39 / \$23.16 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 5/8" (1.00 ERU's/ Unit): For All Other Customer Classes	\$21.63 / \$27.26 (water/ wastewater)

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 3/4" (1.5 ERU's/ Unit): For All Other Customer Classes	\$32.45 / \$40.88 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 1" (2.5 ERU's/ Unit): For All Other Customer Classes	\$54.08 / \$68.13 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 1 1/2" (5.0 ERU's/ Unit): For All Other Customer Classes	\$94.64 / \$119.24 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 2" (8.0 ERU's/ Unit): For All Other Customer Classes	\$173.04 / \$218.03 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 3" (16 ERU's/ Unit): For All Other Customer Classes	\$346.08 / \$436.07 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 4" (25 ERU's/ Unit): For All Other Customer Classes	\$540.75 / \$681.35 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 6" (50 ERU's/ Unit): For All Other Customer Classes	\$1,081.50 / \$1,362.69 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 8" (80 ERU's/ Unit): For All Other Customer Classes	\$1,730.40 / \$2,180.30 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 10" (115 ERU's/ Unit): For All Other Customer Classes	\$2,487.45 / \$3,134.19 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 12" (155 ERU's/ Unit): For All Other Customer Classes	\$3,352.65 / \$4,224.34 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Portable Water Meter Deposit	\$1380.00

ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016

Utilities Fees	80-72	Utilities Department	Bacteriological Test for New Construction	The Customer Will Be Charged the Actual Cost of the Test
Utilities Fees	80-72	Utilities Department	Meter Testing Charges	The Customer Will be Charged the Actual Cost of the Test
Utilities Fees	80-72	Utilities Department	Meter Connection Fee Following Temporary Meter Disconnection	Bi-Monthly Base Fee Plus Capacity Costs Charge for Each Billing Period of Disconnection, Plus Service Reconnection Fee
Utilities Fees	80-72	Utilities Department	Excessive Strength Waste Surcharge	See Section 80-73
Utilities Fees	80-72	Utilities Department	Fee to Set Water Meter	\$65.00 Per Trip
Utilities Fees	80-72	Utilities Department	Service Application Fee, to Establish an Account	\$25.00
Utilities Fees	80-73	Utilities Department	Surcharges for Excessive Strength Waste CBOD ₅	Total Bill x 0.5 x [(BOD ₅ mg/l)/(250 mg/l)]
Utilities Fees	80-73	Utilities Department	Surcharges for Excessive Strength Waste TSS	Total Bill x 0.1 x [(TSS mg/l)/(250 mg/l)]
Utilities Fees	80-73	Utilities Department	Surcharges for Excessive Strength Waste TKN	Total Bill x 0.5 x [(TKN mg/l)/(25 mg/l)]
Utilities Fees	80-73	Utilities Department	Surcharges for Excessive Strength Waste Oil and Grease	Total Bill x 0.5 x [(Oil and Grease mg/l)/(100 mg/l)]
Utilities Fees	80-76	Utilities Department	Penalty and Interest Charges	\$2.00 or 5% of the unpaid bill, whichever is greater
Utilities Fees	80-77	Utilities Department	Termination of Service for Nonpayment	\$30.00

**ATTACHMENT TO ORDINANCE O-2016-17
POWHATAN COUNTY
FEE SCHEDULE
Adopted , 2016
Effective July 1, 2016**

Utilities Fees	80-79	Utilities Department	Administrative Fee - Establish or revise account	\$25.00
Utilities Fees	80-79	Utilities Department	Reinstallation of meters 2-inches or smaller	\$50.00
Utilities Fees	80-79	Utilities Department	Reinstallation of meters larger than 2-inches	Actual cost for labor, materials and equipment, plus 25%
Utilities Fees	80-100	Utilities Department	Plan Review Fees Public water system extension	[RESERVED FOR FUTURE USE]
Utilities Fees	80-108	Utilities Department	Plan Review Fees Public wasterwater system extension	[RESERVED FOR FUTURE USE]

This Page Intentionally Left Blank



Powhatan County
Board of Supervisors
Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Resolution R-2016-29 Adopting the Fiscal Year 2017 Staffing Plan

Motion: Move to approve Resolution R-2016-29 as presented

Dates Previously Considered by Board: February 29, March 7, 14, 21, 23, and 28, 2016 – Budget Workshops

Summary of Item: The Board of Supervisors (BOS) held six (6) budget workshops to discuss and consider staff's recommendations on the budget. Notice of public hearing with a synopsis of the budget was advertised in the Powhatan Today April 6, 2016. A public hearing on the FY 2017 operating budget was held on April 18, 2016.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

Raw

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: The Costs for the positions added to the FY 2017 Staffing Plan are included in the FY 2017 Operating Budget - \$199,915.

Attachments: N/A

Staff/Contact: Linda Jones, HR Manager, 804- 598-5798, ljones@powhatanva.gov

Powhatan County
FY 2017 County Administrator Proposed Budget
Position Changes

	<u>#</u>	<u>FTE</u>
FY 2016 Adopted Staffing Plan - R-2015-41	198	170.35
Amended Resolution R-2015-49 Deputy Sheriff	2	2.00
Amended Resolution R-2015-110 Administrative Assistant - Social Services	(1)	(0.70)
Administrative Assistant - Social Services	1	1.00
Amended Resolution R-2016-13 Assistant Commonwealth Attorney	1	0.50
Courthouse Security Deputy Sheriff	(5)	(2.00)
Courthouse Security Deputy Sheriff	10	2.00
Total Amendments	<u>8</u>	<u>2.80</u>
FY 2016 Amended Staffing Plan as of February 22, 2016	<u>206</u>	<u>173.15</u>
FY 2017 Proposed Position Changes		
Planner	(1)	(1.00)
Director of Community Development	1	1.00
Library Clerk	(1)	(0.50)
Librarian	1	1.00
Maintenance Worker I - Seasonal PT (PWD Grounds)	(2)	(0.65)
Maintenance Worker I - Seasonal PT (PWD Grounds)	4	1.00
Recreation Technician	2	0.50
Director of Emergency Communications	1	1.00
Community Action Program Coordinator	(1)	(1.00)
Family Services Specialist	1	1.00
Total Proposed Position Changes	<u>5</u>	<u>2.35</u>
FY 2017 Proposed Staffing Plan	<u>211</u>	<u>175.50</u>

**RESOLUTION
ADOPTING THE FISCAL YEAR 2017 STAFFING PLAN**

WHEREAS, the Powhatan County Board of Supervisors has held six budget workshops to discuss, study and consider the proposed FY 2017 Operating Budgets of the County Administrator and the School Board; and

WHEREAS, a synopsis of the proposed FY 2017 Operating Budget and the proposed tax rates were published in the Powhatan Today on April 6, 2016; and

WHEREAS, a public hearing was held on Monday, April 18, 2016 pursuant to the provisions of Section 15.2-2506 of the Code of Virginia; and

WHEREAS, those citizens who appeared and wished to speak at the public hearing on Monday April 18, 2016 were heard; and

WHEREAS, on May 2, 2016 the Powhatan County Board of Supervisors approved Resolution R-2016-23 adopting the FY 2017 Operating Budget and Section 1 of Resolution R-2016-23 states “Only the positions authorized in the FY 2017 Staffing Plan as approved by the Board of Supervisors with a Resolution shall be permitted to be filled subject to the maximum compensation authorized by the Powhatan County Classification and Compensation Plan as approved by the Board of Supervisor with a Resolution”.

NOW, THEREFORE, BE IT RESOLVED that the FY 2017 Staffing Plan is hereby adopted as per the attached *FY 2017 Adopted Staffing Plan*.

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON May 2, 2016.

**William E. Melton, Chairman
Powhatan County Board of Supervisors**

ATTEST:

**Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors**

Recorded Vote:

David T. Williams _____
Larry J. Nordvig _____
Angela Y Cabell _____
William E. Melton _____
Carson L. Tucker _____

Attachment to Resolution R-2016-29
Powhatan County
FY 2017 Adopted Staffing Plan/Authorized Positions

Title	R-2015-41 FY 2016 Adopted		R-2016-13 FY 2016 Amended		R-2016-29 FY 2017 Adopted	
	#	FTE	#	FTE	#	FTE
Paralegal	1	1.00	1	1.00	1	1.00
	<u>1</u>	<u>1.00</u>	<u>1</u>	<u>1.00</u>	<u>1</u>	<u>1.00</u>
County Administrator	1	1.00	1	1.00	1	1.00
Deputy County Administrator	-	-	1	1.00	1	1.00
Executive Associate	1	1.00	-	-	-	-
Senior Executive Associate/Deputy Clerk	-	-	1	1.00	1	1.00
Executive Associate	-	-	1	1.00	1	1.00
HR Manager	1	1.00	1	1.00	1	1.00
	<u>3</u>	<u>3.00</u>	<u>5</u>	<u>5.00</u>	<u>5</u>	<u>5.00</u>
Director of Finance and Administration	1	1.00	-	-	-	-
Director of Finance	-	-	1	1.00	1	1.00
Accounting Manager	1	1.00	-	-	-	-
Accountant	-	-	1	1.00	1	1.00
Accounting Analyst	1	1.00	1	1.00	1	1.00
HR Finance Specialist	1	1.00	-	-	-	-
HR and Accounting Analyst	-	-	1	1.00	1	1.00
	<u>4</u>	<u>4.00</u>	<u>4</u>	<u>4.00</u>	<u>4</u>	<u>4.00</u>
Director of Information Technology	1	1.00	1	1.00	1	1.00
IT Specialist II	1	1.00	-	-	-	-
IT Systems Administrator	-	-	1	1.00	1	1.00
IT Specialist I	1	1.00	-	-	-	-
IT Technician	-	-	1	1.00	-	-
Communications and IT Specialist	-	-	-	-	1	1.00
GIS Coordinator	1	1.00	1	1.00	1	1.00
GIS Technician	1	0.50	1	0.50	1	0.50
Media Technician	-	-	5	0.25	5	0.25
	<u>5</u>	<u>4.50</u>	<u>10</u>	<u>4.75</u>	<u>10</u>	<u>4.75</u>

Attachment to Resolution R-2016-29
Powhatan County
FY 2017 Adopted Staffing Plan/Authorized Positions

Title	R-2015-41		R-2016-13		R-2016-29	
	FY 2016 Adopted		FY 2016 Amended		FY 2017 Adopted	
	#	FTE	#	FTE	#	FTE
Director of Public Works	1	1.00	1	1.00	1	1.00
Administrative Associate- Public Works	1	1.00	1	1.00	1	1.00
Facilities Manager	1	1.00	-	-	-	-
Facilities and Grounds Manager	-	-	1	1.00	1	1.00
Administrative Assistant - Facilities	1	1.00	-	-	-	-
Administrative Assistant - Public Works	-	-	1	1.00	1	1.00
Buildings Supervisor - HVAC	1	1.00	-	-	-	-
Facilities Supervisor	-	-	1	1.00	1	1.00
Grounds Supervisor	1	1.00	1	1.00	1	1.00
Maintenance Worker III	2	2.00	2	2.00	2	2.00
Maintenance Worker II	4	4.00	4	4.00	4	4.00
Maintenance Worker I - PT	2	1.00	2	1.00	2	1.00
Maintenance Worker I - Seasonal PT	2	0.65	2	0.65	4	1.00
IT Meeting Technician	2	0.10	-	-	-	-
Meeting Technician	3	0.15	-	-	-	-
Utilities Manager	1	1.00	1	1.00	1	1.00
Utilities Operations Supervisor	1	1.00	-	-	-	-
Utilities Operations Superintendent	-	-	1	1.00	1	1.00
Utilities Operator	3	3.00	-	-	-	-
Utilities Operator I, II, III	-	-	3	3.00	3	3.00
Utilities Distribution Technician	1	1.00	-	-	-	-
Utilities Maintenance Technician	-	-	1	1.00	1	1.00
Convenience Center Supervisor	1	1.00	1	1.00	1	1.00
Convenience Center Operator III	1	1.00	-	-	-	-
Convenience Center Lead Operator	-	-	1	1.00	1	1.00
Convenience Center Operator II	1	1.00	-	-	-	-
Convenience Center Operator I	1	1.00	-	-	-	-
Convenience Center Operator I	2	1.00	-	-	-	-
Convenience Center Operator	-	-	2	2.00	2	2.00
Convenience Center Operator - PT	-	-	2	1.00	2	1.00
	33	24.90	28	24.65	30	25.00

Attachment to Resolution R-2016-29
Powhatan County
FY 2017 Adopted Staffing Plan/Authorized Positions

Title	R-2015-41		R-2016-13		R-2016-29	
	FY 2016 Adopted		FY 2016 Amended		FY 2017 Adopted	
	#	FTE	#	FTE	#	FTE
Deputy County Administrator	1	1.00	-	-	-	-
Director of Community Development	-	-	-	-	1	1.00
Community Development Technician	-	-	-	-	2	2.00
Administrative Associate Community Development	1	1.00	-	-	-	-
Recreation Program Coordinator	1	1.00	-	-	-	-
Planning Manager	1	1.00	-	-	-	-
Planning and Zoning Manager	-	-	1	1.00	1	1.00
Zoning Administrator	1	1.00	1	1.00	1	1.00
Environmental Coordinator	1	1.00	1	1.00	1	1.00
Planner	1	1.00	1	1.00	-	-
E&S Technician	1	1.00	-	-	-	-
Erosion and Sediment Inspector	-	-	1	1.00	1	1.00
Planning/Zoning Specialist	1	1.00	-	-	-	-
Planning and Zoning Technician	-	-	1	1.00	-	-
Building Official	1	1.00	1	1.00	1	1.00
Building Plan Reviewer	1	1.00	1	1.00	1	1.00
Building Inspector	2	2.00	2	2.00	2	2.00
Building Permit Specialist	1	1.00	-	-	-	-
Building Permit Technician	-	-	1	1.00	-	-
	<u>14</u>	<u>14.00</u>	<u>11</u>	<u>11.00</u>	<u>11</u>	<u>11.00</u>
Recreation Coordinator	-	-	1	1.00	1	1.00
Recreation Technician - Seasonal PT	-	-	-	-	2	0.50
	<u>-</u>	<u>-</u>	<u>1</u>	<u>1.00</u>	<u>3</u>	<u>1.50</u>
Fire & EMS Chief	1	1.00	-	-	-	-
Fire & Rescue Chief	-	-	1	1.00	1	1.00
Administrative Associate- Public Safety	1	1.00	-	-	-	-
Administrative Associate- Fire & Rescue	-	-	1	1.00	1	1.00
Assistant Fire Chief	1	0.50	-	-	-	-
Assistant Fire Chief	1	0.50	-	-	-	-
Assistant Fire & Rescue Chief	-	-	2	1.00	2	1.00
EMS Coordinator	1	0.50	1	0.50	1	0.50
Fire Marshall	1	0.50	1	0.50	1	0.50
Emergency Management Coordinator II	1	0.70	-	-	-	-
Emergency Management Coordinator	-	-	1	0.70	1	0.50
Director of Public Safety Communications	-	-	-	-	1	1.00
	<u>7</u>	<u>4.70</u>	<u>7</u>	<u>4.70</u>	<u>8</u>	<u>5.50</u>
	<u>67</u>	<u>56.10</u>	<u>67</u>	<u>56.10</u>	<u>72</u>	<u>57.75</u>

Attachment to Resolution R-2016-29
Powhatan County
FY 2017 Adopted Staffing Plan/Authorized Positions

Title	R-2015-41		R-2016-13		R-2016-29	
	FY 2016 Adopted		FY 2016 Amended		FY 2017 Adopted	
	#	FTE	#	FTE	#	FTE
Library Director	1	1.00	1	1.00	1	1.00
Librarian	-	-	-	-	1	1.00
Library Assistant	1	1.00	-	-	-	-
Library Administrative Coordinator	-	-	1	1.00	1	1.00
Library Clerk II	1	1.00	-	-	-	-
Library Systems Technician	-	-	1	1.00	1	1.00
Library Youth Services Coordinator	1	0.50	1	0.50	1	0.50
Senior Library Clerk	-	-	2	1.00	2	1.00
Library Clerk - PT	4	2.00	2	1.00	1	0.50
Library Clerk (sub)	5	0.50	-	-	-	-
Library Aide	-	-	5	0.50	5	0.50
	<u>13</u>	<u>6.00</u>	<u>13</u>	<u>6.00</u>	<u>13</u>	<u>6.50</u>
Registrar	1	1.00	-	-	-	-
Director of Elections	-	-	1	1.00	1	1.00
Registrar Clerk II	1	0.35	1	0.35	-	-
Deputy Voter Registrar	-	-	-	-	1	0.35
Registrar Clerk	1	0.20	1	0.20	-	-
	<u>3</u>	<u>1.55</u>	<u>3</u>	<u>1.55</u>	<u>2</u>	<u>1.35</u>

Attachment to Resolution R-2016-29
Powhatan County
FY 2017 Adopted Staffing Plan/Authorized Positions

Title	R-2015-41		R-2016-13		R-2016-29	
	FY 2016 Adopted		FY 2016 Amended		FY 2017 Adopted	
	#	FTE	#	FTE	#	FTE
Director of Social Services	1	1.00	1	1.00	1	1.00
Finance and Operations Manager	1	1.00	-	-	-	-
Administrative Services Manager	-	-	1	1.00	1	1.00
Benefit Programs Supervisor	1	1.00	-	-	-	-
Benefits Programs Manager	-	-	1	1.00	1	1.00
Senior Benefit Program Specialist	1	1.00	1	1.00	1	1.00
Benefit Programs Specialist	3	3.00	4	4.00	4	4.00
Benefit Programs Specialist	1	1.00	-	-	-	-
Service Programs Manager	1	1.00	-	-	-	-
Family Services Manager	-	-	1	1.00	1	1.00
Senior Family Services Specialist	-	-	1	1.00	-	-
Family Services Specialist	5	5.00	5	5.00	7	7.00
Domestic Violence Program Coordinator	1	1.00	-	-	-	-
IS Support Specialist	1	1.00	-	-	-	-
Social Services Systems Technician	-	-	1	1.00	1	1.00
Clerk III	1	1.00	-	-	-	-
Receptionist	1	0.70	-	-	-	-
Receptionist	1	0.70	-	-	-	-
Administrative Assistant - Social Services	-	-	3	2.70	3	2.70
CSA Coordinator	1	1.00	-	-	-	-
Children's Services Act Program Coordinator	-	-	1	1.00	1	1.00
CAA Coordinator	1	1.00	-	-	-	-
Community Action Program Coordinator	-	-	1	1.00	-	-
Community Juvenile Counselor	1	0.50	-	-	-	-
Community Juvenile Officer	-	-	1	0.50	1	0.50
	22	20.90	22	21.20	22	21.20
Commissioner of the Revenue	1	1.00	1	1.00	1	1.00
Chief Deputy Commissioner	1	1.00	-	-	-	-
Chief Deputy Revenue Commissioner	-	-	1	1.00	1	1.00
Deputy III	2	2.00	-	-	-	-
Deputy Revenue Clerk III	-	-	2	2.00	2	2.00
Deputy II	3	3.00	-	-	-	-
Deputy Revenue Clerk II	-	-	3	3.00	3	3.00
Deputy I	1	0.50	-	-	-	-
Deputy Revenue Clerk I	-	-	1	0.50	1	0.50
	8	7.50	8	7.50	8	7.50

Attachment to Resolution R-2016-29
Powhatan County
FY 2017 Adopted Staffing Plan/Authorized Positions

Title	R-2015-41		R-2016-13		R-2016-29	
	FY 2016 Adopted		FY 2016 Amended		FY 2017 Adopted	
	#	FTE	#	FTE	#	FTE
Treasurer	1	1.00	1	1.00	1	1.00
Chief Deputy Treasurer	1	1.00	1	1.00	1	1.00
Deputy III	2	2.00	-	-	-	-
Deputy Treasurer Clerk III	-	-	2	2.00	3	3.00
Deputy II	3	3.00	-	-	-	-
Deputy Treasurer Clerk II	-	-	3	3.00	2	2.00
Deputy I	1	0.70	-	-	-	-
Deputy Treasurer Clerk I	-	-	1	0.70	1	0.70
	<u>8</u>	<u>7.70</u>	<u>8</u>	<u>7.70</u>	<u>8</u>	<u>7.70</u>
Clerk of the Circuit Court	1	1.00	1	1.00	1	1.00
Chief Deputy Clerk - Circuit Court	1	1.00	1	1.00	1	1.00
Deputy II	3	3.00	-	-	-	-
Deputy Clerk II - Circuit Court	-	-	3	3.00	3	3.00
Deputy II	1	0.30	-	-	-	-
Deputy Clerk II - Circuit Court	-	-	1	0.30	1	0.30
	<u>6</u>	<u>5.30</u>	<u>6</u>	<u>5.30</u>	<u>6</u>	<u>5.30</u>
Commonwealth's Attorney	1	1.00	1	1.00	1	1.00
Deputy Commonwealth's Attorney	-	-	1	1.00	1	1.00
Assistant Commonwealth's Attorney	1	1.00	1	0.50	1	0.50
Executive Assistant - Commonwealth's Attorney	1	1.00	-	-	-	-
Administrative Associate - Commonwealth's Attorney	-	-	1	1.00	1	1.00
	<u>3</u>	<u>3.00</u>	<u>4</u>	<u>3.50</u>	<u>4</u>	<u>3.50</u>

Attachment to Resolution R-2016-29
Powhatan County
FY 2017 Adopted Staffing Plan/Authorized Positions

Title	R-2015-41		R-2016-13		R-2016-29	
	FY 2016 Adopted		FY 2016 Amended		FY 2017 Adopted	
	#	FTE	#	FTE	#	FTE
Sheriff	1	1.00	1	1.00	1	1.00
Undersheriff	1	1.00	-	-	-	-
Chief Deputy	1	1.00	1	1.00	1	1.00
Captain	-	-	1	1.00	1	1.00
Lieutenant - Detective	1	1.00	-	-	-	-
Lieutenant Patrol Division	1	1.00	-	-	-	-
Lieutenant	-	-	1	1.00	1	1.00
1st Sergeant	1	1.00	-	-	-	-
1st Sergeant - Training	1	1.00	-	-	-	-
First Sergeant	-	-	1	1.00	1	1.00
Master Detective	1	1.00	-	-	-	-
Senior Detective	1	1.00	-	-	-	-
Detective	-	-	4	4.00	4	4.00
SRO Sergeant	1	1.00	-	-	-	-
Corporal	6	6.00	-	-	-	-
Sergeant	1	1.00	7	7.00	7	7.00
Deputy Sheriff - Master Deputy	7	7.00	-	-	-	-
Deputy Sheriff	13	13.00	22	22.00	22	22.00
Deputy Sheriff - Courthouse Security	5	2.00	10	2.00	10	2.00
Information Systems Technician	1	1.00	-	-	-	-
Sheriff Systems Technician	-	-	1	1.00	1	1.00
Crime Analyst	1	1.00	1	1.00	1	1.00
Office Manager - Sheriff	1	1.00	-	-	-	-
Administrative Associate - Sheriff	-	-	1	1.00	1	1.00
Civil Process Administrative Assistant	1	1.00	-	-	-	-
Civil Clerk II	-	-	1	1.00	1	1.00
	<u>46</u>	<u>43.00</u>	<u>52</u>	<u>44.00</u>	<u>52</u>	<u>44.00</u>
Victim Witness Program Coordinator	1	1.00	1	1.00	1	1.00
	<u>1</u>	<u>1.00</u>	<u>1</u>	<u>1.00</u>	<u>1</u>	<u>1.00</u>
Sergeant - Animal Control	1	1.00	1	1.00	1	1.00
Deputy - Animal Control	2	2.00	3	3.00	3	3.00
Administrative Assistant - Animal Control	1	1.00	-	-	-	-
Animal Control Technician II	-	-	1	1.00	1	1.00
	<u>4</u>	<u>4.00</u>	<u>5</u>	<u>5.00</u>	<u>5</u>	<u>5.00</u>

Attachment to Resolution R-2016-29
Powhatan County
FY 2017 Adopted Staffing Plan/Authorized Positions

Title	R-2015-41 FY 2016 Adopted		R-2016-13 FY 2016 Amended		R-2016-29 FY 2017 Adopted	
	#	FTE	#	FTE	#	FTE
Dispatch Manager	1	1.00	-	-	-	-
Communications Manager	-	-	1	1.00	1	1.00
Dispatch Supervisor	1	1.00	-	-	-	-
Communications Supervisor	-	-	1	1.00	-	-
Dispatcher	10	10.00	-	-	-	-
Communications Specialist	-	-	10	10.00	11	11.00
Dispatcher	4	2.00	-	-	-	-
Communications Specialist	-	-	4	2.00	4	2.00
Dispatcher	1	0.30	-	-	-	-
Communications Specialist	-	-	1	0.30	1	0.30
	<u>17</u>	<u>14.30</u>	<u>17</u>	<u>14.30</u>	<u>17</u>	<u>14.30</u>
Subtotal Sheriff	<u>68</u>	<u>62.30</u>	<u>75</u>	<u>64.30</u>	<u>75</u>	<u>64.30</u>
Total	<u>198</u>	<u>170.35</u>	<u>206</u>	<u>173.15</u>	<u>210</u>	<u>175.10</u>
Change from FY 2016 Adopted			<u>8.00</u>	<u>2.80</u>	<u>12.00</u>	<u>4.75</u>
Change from FY 2016 Amended					<u>4.00</u>	<u>1.95</u>

This Page Intentionally Left Blank



Powhatan County Board of Supervisors Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Resolution R-2016-30 Amending the Powhatan County Employee Classification and Compensation Plan

Motion: Move to approve Resolution R-2016-30 as presented

Dates Previously Considered by Board: February 22, 2016 – Resolution R-2016-12

Summary of Item: The County contracted with Condrey and Associates in November 2014 to develop a classification and compensation plan. The Board of Supervisors (BOS) adopted the plan on June 15, 2015. The contract with Condrey and Associates allowed for an employee appeal process. The process began in October 2015 and was completed in January 2016. The BOS amended the plan on February 22, 2016 for the results of the appeal process.

In the proposed budget is a 2% market adjustment to the Compensation Scale and the following new positions which are not in the Classification and Compensation Plan: Librarian, Recreation Technician, and Director of Public Safety Communications.

Staff is recommending combining the Planning and Zoning Technician and Building Permit Technician into one position called Community Development Technician.

Resolution R-2016-30 increases the Compensation scale of the Classification and Compensation Plan by 2% and adds the new positions.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

County Administrator:  Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: Costs of Phase 2 of the implementation of the plan (\$71,000) and a 2% market adjustment to the Compensation Scale (\$189,000) are included in the FY 2017 Operating Budget.

Attachments: None

Staff/Contact: Linda Jones, HR Manager, 804- 598-5798, ljones@powhatanva.gov

**RESOLUTION AMENDING THE POWHATAN COUNTY EMPLOYEE CLASSIFICATION
AND COMPENSATION PLAN**

WHEREAS, Powhatan County contracted with Condrey and Associates in November 2014 to develop a classification and compensation plan; and

WHEREAS, the Powhatan County Board of Supervisors adopted the Powhatan County Employee Classification and Compensation Plan with Resolution R-2015-56 on June 15, 2015; and

WHEREAS, the contract with Condrey and Associates allowed for an employee appeal process that began in October 2015 and was completed in January 2016 and Powhatan County Board of Supervisors approved the results of the appeal process with Resolution R-2016-12 on February 22, 2016; and

WHEREAS, the Powhatan County Employee Classification and Compensation Plan is being amended for a 2% market adjustment increase to the Compensation Scale and to add new positions per the FY 2017 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED by the Powhatan County Board of Supervisors that the Powhatan County Classification and Compensation Plan as amended on February 22, 2016 is hereby amended per the attached Powhatan County Employee Classification and Compensation Plan with an effective date of July 1, 2016.

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 2, 2016.

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk

Powhatan County Board of Supervisors

Recorded Vote:

<i>David T. Williams</i>	___
<i>Larry J. Nordvig</i>	___
<i>Angie Y. Cabell</i>	___
<i>William E. Melton</i>	___
<i>Carson L. Tucker</i>	___

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Compensation Scale

Effective July 1, 2016

Grade	Annual			Hourly			Grade
	Minimum	Mid-Point	Maximum	Minimum	Mid-Point	Maximum	
1	16,970	21,213	25,455	8.16	10.20	12.24	1
2	17,819	22,273	26,728	8.57	10.71	12.85	2
3	18,710	23,387	28,065	9.00	11.24	13.49	3
4	19,645	24,557	29,468	9.44	11.81	14.17	4
5	20,627	25,784	30,941	9.92	12.40	14.88	5
6	21,659	27,074	32,488	10.41	13.02	15.62	6
7	22,742	28,427	34,113	10.93	13.67	16.40	7
8	23,879	29,849	35,818	11.48	14.35	17.22	8
9	25,073	31,341	37,609	12.05	15.07	18.08	9
10	26,326	32,908	39,490	12.66	15.82	18.99	10
11	27,643	34,554	41,464	13.29	16.61	19.93	11
12	29,025	36,281	43,537	13.95	17.44	20.93	12
13	30,476	38,095	45,714	14.65	18.32	21.98	13
14	32,000	40,000	48,000	15.38	19.23	23.08	14
15	33,600	42,000	50,400	16.15	20.19	24.23	15
16	35,280	44,100	52,920	16.96	21.20	25.44	16
17	37,044	46,305	55,566	17.81	22.26	26.71	17
18	38,896	48,620	58,344	18.70	23.38	28.05	18
19	40,841	51,051	61,262	19.64	24.54	29.45	19
20	42,883	53,604	64,325	20.62	25.77	30.93	20
21	45,027	56,284	67,541	21.65	27.06	32.47	21
22	47,279	59,098	70,918	22.73	28.41	34.10	22
23	49,643	62,053	74,464	23.87	29.83	35.80	23
24	54,607	68,258	81,910	26.25	32.82	39.38	24
25	60,067	75,084	90,101	28.88	36.10	43.32	25
26	66,074	82,593	99,111	31.77	39.71	47.65	26
27	72,682	90,852	109,022	34.94	43.68	52.41	27
28	79,950	99,937	119,925	38.44	48.05	57.66	28
29	87,945	109,931	131,917	42.28	52.85	63.42	29

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Department

Dept	Position Number	Position Title	Grade	FLSA
CA	103	Deputy County Administrator	29	E
CA	108	Senior Executive Associate/ Deputy Clerk	19	N
CA	109	Executive Associate	17	N
CA	111	HR Manager	26	E
CAT	202	Paralegal	19	N
CWA	303	Deputy Commonwealth's Attorney	28	E
CWA	304	Assistant Commonwealth's Attorney	26	E
CWA	305	Administrative Associate - Commonwealth Attorney	15	N
CCC	403	Chief Deputy Clerk – Circuit Court	19	E
CCC	406	Deputy Clerk III – Circuit Court	15	N
CCC	410	Deputy Clerk II – Circuit Court	14	N
CCC	412	Deputy Clerk I – Circuit Court	12	N
CDD	501	Director of Community Development	27	E
CDD	502	Planning and Zoning Manager	24	E
CDD	503	Zoning Administrator	22	E
CDD	504	Environmental Coordinator	21	E
CDD	505	Senior Planner	21	E
CDD	506	Erosion and Sediment Inspector	17	N
CDD	507	Planner	19	E
CDD	508	Planning and Zoning Technician	12	N
CDD	511	Building Official	24	E
CDD	512	Building Plan Reviewer	21	E
CDD	513	Building Inspector	19	N
CDD	515	Building Permit Technician	12	N
CDD	517	Community Development Technician	12	N
COR	603	Chief Deputy Revenue Commissioner	19	E
COR	606	Deputy Revenue Clerk III	15	N
COR	610	Deputy Revenue Clerk II	14	N
COR	612	Deputy Revenue Clerk I	12	N
TRO	703	Chief Deputy Treasurer	19	E
TRO	706	Deputy Treasurer Clerk III	15	N
TRO	710	Deputy Treasurer Clerk II	14	N
TRO	712	Deputy Treasurer Clerk I	12	N
FIN	801	Director of Finance	27	E
FIN	804	Accountant	21	E
FIN	806	Accounting Analyst	19	N
FIN	808	HR and Accounting Analyst	19	N

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Department

Dept	Position Number	Position Title	Grade	FLSA
ITD	901	Director of Information Technology	27	E
ITD	903	IT Systems Administrator	22	N
ITD	905	IT Technician	17	N
ITD	907	Communications and IT Specialist	19	N
ITD	911	GIS Coordinator	22	E
ITD	913	GIS Technician	17	N
ITD	915	Media Technician	10	N
LIB	1001	Library Director	26	E
LIB	1003	Library Administrative Coordinator	15	N
LIB	1005	Library Systems Technician	12	N
LIB	1007	Library Youth Services Coordinator	12	N
LIB	1009	Senior Library Clerk	10	N
LIB	1011	Library Clerk	8	N
LIB	1015	Library Aide	6	N
LIB	1017	Librarian	20	E
FRD	1101	Fire & Rescue Chief	28	E
FRD	1102	Assistant Fire & Rescue Chief	24	E
FRD	1103	Fire Marshall	20	E
FRD	1104	Emergency Management Coordinator	20	E
FRD	1105	EMS Coordinator	20	E
FRD	1106	Administrative Associate - Fire & Rescue	15	N
FRD	1121	Director of Public Safety Communications	27	E

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Department

Dept	Position Number	Position Title	Grade	FLSA
PWD	1201	Director of Public Works	27	E
PWD	1204	Utilities Manager	24	E
PWD	1206	Facilities & Grounds Manager	24	E
PWD	1207	Administrative Associate - Public Works	15	N
PWD	1209	Administrative Assistant - Public Works	10	N
PWD	1222	Utilities Operations Superintendent	21	N
PWD	1223	Utilities Operator I	17	N
PWD	1224	Utilities Operator II	16	N
PWD	1225	Utilities Operator III	15	N
PWD	1226	Utilities Maintenance Technician	12	N
PWD	1232	Convenience Center Supervisor	15	N
PWD	1233	Convenience Center Lead Operator	7	N
PWD	1235	Convenience Center Operator	5	N
PWD	1242	Facilities Supervisor	19	N
PWD	1243	Grounds Supervisor	19	N
PWD	1244	Maintenance Worker III	14	N
PWD	1245	Maintenance Worker II	10	N
PWD	1246	Maintenance Worker I	8	N
REG	1301	Director of Elections	20	E
REG	1302	Deputy Voter Registrar	17	N

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Department

Dept	Position Number	Position Title	Grade	FLSA
PSO	1402	Undersheriff	26	E
PSO	1403	Chief Deputy Sheriff	26	E
PSO	1404	Captain	25	E
PSO	1405	Lieutenant	23	N
PSO	1406	First Sergeant	22	N
PSO	1407	Sergeant	21	N
PSO	1412	Senior Detective	21	N
PSO	1414	Detective	20	N
PSO	1416	Master Deputy Sheriff	18	N
PSO	1418	Deputy Sheriff	17	N
PSO	1421	Victim Witness Program Coordinator	17	E
PSO	1422	Administrative Associate - Sheriff	15	N
PSO	1423	Crime Analyst	15	N
PSO	1424	Sheriff System Technician	15	N
PSO	1426	Civil Clerk II	14	N
PSO	1427	Civil Clerk I	12	N
PSO	1431	Communications Manager	19	E
PSO	1432	Communications Supervisor	17	N
PSO	1433	Communications Specialist	14	N
PSO	1442	Animal Control Technician II	12	N
PSO	1443	Animal Control Technician I	8	N
PSO	1444	Administrative Assistant - Animal Control	10	N
SSD	1501	Director of Social Services	28	E
SSD	1503	Administrative Services Manager	22	E
SSD	1505	Benefit Programs Manager	22	E
SSD	1507	Family Services Manager	23	E
SSD	1509	Senior Benefit Programs Specialist	16	N
SSD	1511	Benefit Programs Specialist	15	N
SSD	1513	Senior Family Services Specialist	19	E
SSD	1515	Family Services Specialist	17	N
SSD	1517	Social Services Systems Technician	15	N
SSD	1519	Administrative Assistant - Social Services	10	N
SSD	1525	Children's Services Act Program Coordinator	19	E
SSD	1527	Community Action Program Coordinator	15	N
SSD	1529	Community Juvenile Officer	15	N
PRD	1605	Recreation Coordinator	21	E
PRD	1609	Recreation Technician	8	N

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Grade

Dept	Position Number	Position Title	Grade	FLSA
CA	103	Deputy County Administrator	29	E
CWA	303	Deputy Commonwealth's Attorney	28	E
SSD	1501	Director of Social Services	28	E
FRD	1101	Fire & Rescue Chief	28	E
CDD	501	Director of Community Development	27	E
FIN	801	Director of Finance	27	E
ITD	901	Director of Information Technology	27	E
FRD	1121	Director of Public Safety Communications	27	E
PWD	1201	Director of Public Works	27	E
CWA	304	Assistant Commonwealth's Attorney	26	E
PSO	1403	Chief Deputy Sheriff	26	E
CA	111	HR Manager	26	E
LIB	1001	Library Director	26	E
PSO	1402	Undersheriff	26	E
PSO	1404	Captain	25	E
FRD	1102	Assistant Fire & Rescue Chief	24	E
CDD	511	Building Official	24	E
PWD	1206	Facilities & Grounds Manager	24	E
CDD	502	Planning and Zoning Manager	24	E
PWD	1204	Utilities Manager	24	E
SSD	1507	Family Services Manager	23	E
PSO	1405	Lieutenant	23	N
SSD	1503	Administrative Services Manager	22	E
SSD	1505	Benefit Programs Manager	22	E
PSO	1406	First Sergeant	22	N
ITD	911	GIS Coordinator	22	E
ITD	903	IT Systems Administrator	22	N
CDD	503	Zoning Administrator	22	E
FIN	804	Accountant	21	E
CDD	512	Building Plan Reviewer	21	E
CDD	504	Environmental Coordinator	21	E
PRD	1605	Recreation Coordinator	21	E
PSO	1412	Senior Detective	21	N
CDD	505	Senior Planner	21	E
PSO	1407	Sergeant	21	N
PWD	1222	Utilities Operations Superintendent	21	N

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Grade

Dept	Position Number	Position Title	Grade	FLSA
PSO	1414	Detective	20	N
REG	1301	Director of Elections	20	E
FRD	1104	Emergency Management Coordinator	20	E
FRD	1105	EMS Coordinator	20	E
FRD	1103	Fire Marshall	20	E
LIB	1017	Librarian	20	E
FIN	806	Accounting Analyst	19	N
CDD	513	Building Inspector	19	N
CCC	403	Chief Deputy Clerk – Circuit Court	19	E
COR	603	Chief Deputy Revenue Commissioner	19	E
TRO	703	Chief Deputy Treasurer	19	E
SSD	1525	Children's Services Act Program Coordinator	19	E
ITD	907	Communications and IT Specialist	19	N
PSO	1431	Communications Manager	19	E
PWD	1242	Facilities Supervisor	19	N
PWD	1243	Grounds Supervisor	19	N
FIN	808	HR and Accounting Analyst	19	N
CAT	202	Paralegal	19	N
CDD	507	Planner	19	E
CA	108	Senior Executive Associate/ Deputy Clerk	19	N
SSD	1513	Senior Family Services Specialist	19	E
PSO	1416	Master Deputy Sheriff	18	N
PSO	1432	Communications Supervisor	17	N
PSO	1418	Deputy Sheriff	17	N
REG	1302	Deputy Voter Registrar	17	N
CDD	506	Erosion and Sediment Inspector	17	N
CA	109	Executive Associate	17	N
SSD	1515	Family Services Specialist	17	N
ITD	913	GIS Technician	17	N
ITD	905	IT Technician	17	N
PWD	1223	Utilities Operator I	17	N
PSO	1421	Victim Witness Program Coordinator	17	E
SSD	1509	Senior Benefit Programs Specialist	16	N
PWD	1224	Utilities Operator II	16	N

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Grade

Dept	Position Number	Position Title	Grade	FLSA
CWA	305	Administrative Associate - Commonwealth Attorney	15	N
FRD	1106	Administrative Associate - Fire & Rescue	15	N
PWD	1207	Administrative Associate - Public Works	15	N
PSO	1422	Administrative Associate - Sheriff	15	N
SSD	1511	Benefit Programs Specialist	15	N
SSD	1527	Community Action Program Coordinator	15	N
SSD	1529	Community Juvenile Officer	15	N
PWD	1232	Convenience Center Supervisor	15	N
PSO	1423	Crime Analyst	15	N
CCC	406	Deputy Clerk III – Circuit Court	15	N
COR	606	Deputy Revenue Clerk III	15	N
TRO	706	Deputy Treasurer Clerk III	15	N
LIB	1003	Library Administrative Coordinator	15	N
PSO	1424	Sheriff System Technician	15	N
SSD	1517	Social Services Systems Technician	15	N
PWD	1225	Utilities Operator III	15	N
PSO	1426	Civil Clerk II	14	N
PSO	1433	Communications Specialist	14	N
CCC	410	Deputy Clerk II – Circuit Court	14	N
COR	610	Deputy Revenue Clerk II	14	N
TRO	710	Deputy Treasurer Clerk II	14	N
PWD	1244	Maintenance Worker III	14	N
PSO	1442	Animal Control Technician II	12	N
CDD	515	Building Permit Technician	12	N
PSO	1427	Civil Clerk I	12	N
CDD	517	Community Development Technician	12	N
CCC	412	Deputy Clerk I – Circuit Court	12	N
COR	612	Deputy Revenue Clerk I	12	N
TRO	712	Deputy Treasurer Clerk I	12	N
LIB	1005	Library Systems Technician	12	N
LIB	1007	Library Youth Services Coordinator	12	N
CDD	508	Planning and Zoning Technician	12	N
PWD	1226	Utilities Maintenance Technician	12	N

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Grade

Dept	Position Number	Position Title	Grade	FLSA
PSO	1444	Administrative Assistant - Animal Control	10	N
PWD	1209	Administrative Assistant - Public Works	10	N
SSD	1519	Administrative Assistant - Social Services	10	N
PWD	1245	Maintenance Worker II	10	N
ITD	915	Media Technician	10	N
LIB	1009	Senior Library Clerk	10	N
PSO	1443	Animal Control Technician I	8	N
LIB	1011	Library Clerk	8	N
PWD	1246	Maintenance Worker I	8	N
PRD	1609	Recreation Technician	8	N
PWD	1233	Convenience Center Lead Operator	7	N
LIB	1015	Library Aide	6	N
PWD	1235	Convenience Center Operator	5	N

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Position

Dept	Position Number	Position Title	Grade	FLSA
FIN	804	Accountant	21	E
FIN	806	Accounting Analyst	19	N
PSO	1444	Administrative Assistant - Animal Control	10	N
PWD	1209	Administrative Assistant - Public Works	10	N
SSD	1519	Administrative Assistant - Social Services	10	N
FRD	1106	Administrative Associate - Fire & Rescue	15	N
CWA	305	Administrative Associate - Commonwealth Attorney	15	N
PWD	1207	Administrative Associate - Public Works	15	N
PSO	1422	Administrative Associate - Sheriff	15	N
SSD	1503	Administrative Services Manager	22	E
PSO	1443	Animal Control Technician I	8	N
PSO	1442	Animal Control Technician II	12	N
CWA	304	Assistant Commonwealth's Attorney	26	E
FRD	1102	Assistant Fire & Rescue Chief	24	E
SSD	1505	Benefit Programs Manager	22	E
SSD	1511	Benefit Programs Specialist	15	N
CDD	513	Building Inspector	19	N
CDD	511	Building Official	24	E
CDD	515	Building Permit Technician	12	N
CDD	512	Building Plan Reviewer	21	E
PSO	1404	Captain	25	E
CCC	403	Chief Deputy Clerk – Circuit Court	19	E
COR	603	Chief Deputy Revenue Commissioner	19	E
PSO	1403	Chief Deputy Sheriff	26	E
TRO	703	Chief Deputy Treasurer	19	E
SSD	1525	Children's Services Act Program Coordinator	19	E
PSO	1427	Civil Clerk I	12	N
PSO	1426	Civil Clerk II	14	N
ITD	907	Communications and IT Specialist	19	N
PSO	1431	Communications Manager	19	E
PSO	1433	Communications Specialist	14	N
PSO	1432	Communications Supervisor	17	N
SSD	1527	Community Action Program Coordinator	15	N
CDD	517	Community Development Technician	12	N
SSD	1529	Community Juvenile Officer	15	N

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Position

Dept	Position Number	Position Title	Grade	FLSA
PWD	1233	Convenience Center Lead Operator	7	N
PWD	1235	Convenience Center Operator	5	N
PWD	1232	Convenience Center Supervisor	15	N
PSO	1423	Crime Analyst	15	N
CCC	412	Deputy Clerk I – Circuit Court	12	N
CCC	410	Deputy Clerk II – Circuit Court	14	N
CCC	406	Deputy Clerk III – Circuit Court	15	N
CWA	303	Deputy Commonwealth’s Attorney	28	E
CA	103	Deputy County Administrator	29	E
COR	612	Deputy Revenue Clerk I	12	N
COR	610	Deputy Revenue Clerk II	14	N
COR	606	Deputy Revenue Clerk III	15	N
PSO	1418	Deputy Sheriff	17	N
TRO	712	Deputy Treasurer Clerk I	12	N
TRO	710	Deputy Treasurer Clerk II	14	N
TRO	706	Deputy Treasurer Clerk III	15	N
REG	1302	Deputy Voter Registrar	17	N
PSO	1414	Detective	20	N
CDD	501	Director of Community Development	27	E
REG	1301	Director of Elections	20	E
FIN	801	Director of Finance	27	E
ITD	901	Director of Information Technology	27	E
FRD	1121	Director of Public Safety Communications	27	E
PWD	1201	Director of Public Works	27	E
SSD	1501	Director of Social Services	28	E
FRD	1104	Emergency Management Coordinator	20	E
FRD	1105	EMS Coordinator	20	E
CDD	504	Environmental Coordinator	21	E
CDD	506	Erosion and Sediment Inspector	17	N
CA	109	Executive Associate	17	N
PWD	1206	Facilities & Grounds Manager	24	E
PWD	1242	Facilities Supervisor	19	N
SSD	1507	Family Services Manager	23	E
SSD	1515	Family Services Specialist	17	N
FRD	1101	Fire & Rescue Chief	28	E
FRD	1103	Fire Marshall	20	E
PSO	1406	First Sergeant	22	N

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Position

Dept	Position Number	Position Title	Grade	FLSA
ITD	911	GIS Coordinator	22	E
ITD	913	GIS Technician	17	N
PWD	1243	Grounds Supervisor	19	N
FIN	808	HR and Accounting Analyst	19	N
CA	111	HR Manager	26	E
ITD	903	IT Systems Administrator	22	N
ITD	905	IT Technician	17	N
LIB	1017	Librarian	20	E
LIB	1003	Library Administrative Coordinator	15	N
LIB	1015	Library Aide	6	N
LIB	1011	Library Clerk	8	N
LIB	1001	Library Director	26	E
LIB	1005	Library Systems Technician	12	N
LIB	1007	Library Youth Services Coordinator	12	N
PSO	1405	Lieutenant	23	N
PWD	1246	Maintenance Worker I	8	N
PWD	1245	Maintenance Worker II	10	N
PWD	1244	Maintenance Worker III	14	N
PSO	1416	Master Deputy Sheriff	18	N
ITD	915	Media Technician	10	N
CAT	202	Paralegal	19	N
CDD	507	Planner	19	E
CDD	502	Planning and Zoning Manager	24	E
CDD	508	Planning and Zoning Technician	12	N
PRD	1605	Recreation Coordinator	21	E
PRD	1609	Recreation Technician	8	N
SSD	1509	Senior Benefit Programs Specialist	16	N
PSO	1412	Senior Detective	21	N
CA	108	Senior Executive Associate/ Deputy Clerk	19	N
SSD	1513	Senior Family Services Specialist	19	E
LIB	1009	Senior Library Clerk	10	N
CDD	505	Senior Planner	21	E
PSO	1407	Sergeant	21	N
PSO	1424	Sheriff System Technician	15	N
SSD	1517	Social Services Systems Technician	15	N

Attachment to Resolution R-2016-30

Powhatan County

Employee Classification and Compensation Plan - Amended July 1, 2016

Position Classifications

By Position

Dept	Position Number	Position Title	Grade	FLSA
PSO	1402	Undersheriff	26	E
PWD	1226	Utilities Maintenance Technician	12	N
PWD	1204	Utilities Manager	24	E
PWD	1222	Utilities Operations Superintendent	21	N
PWD	1223	Utilities Operator I	17	N
PWD	1224	Utilities Operator II	16	N
PWD	1225	Utilities Operator III	15	N
PSO	1421	Victim Witness Program Coordinator	17	E
CDD	503	Zoning Administrator	22	E

This Page Intentionally Left Blank



Powhatan County Board of Supervisors Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Resolution R-2016-26 Implementing the Changes to Personal Property Tax Relief Act of 1998, Specific Relief for 2016

Motion: Move to approve Resolution R-2016-26 as presented

Dates Previously Considered by Board: BOS Workshops February 29, and March 7, 14, 21, 23, and 28, 2016

Summary of Item: The County held six (6) budget workshops to discuss and consider staff's recommendations on the budget. Notice of public hearing with a synopsis of the budget was advertised in the Powhatan Today April 6, 2016. A public hearing on the FY17 operating budget was held on April 18, 2016.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: Specific Relief for Calendar Year 2016 Personal Property Taxes per the Personal Property Tax Relief Act of 1998

Attachments: N/A

Staff/Contact: Charla W. Schubert, Director of Finance, 804-598-5780, cschubert@powhatanva.gov

**RESOLUTION
IMPLEMENTATING THE CHANGES TO THE PERSONAL PROPERTY TAX RELIEF ACT OF 1998;
SPECIFIC RELIEF FOR 2016**

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code 58.1-3523 *et seq.* (“PPTRA”), has been substantially modified by the enactment of Chapter I of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-06 Appropriations Act, hereinafter cited as the “2005 Appropriations Act”); and

WHEREAS, these legislative enactments require the County of Powhatan to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the PPTRA as revised; and

WHEREAS, these legislative enactments provide for the appropriation to the County of Powhatan, of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles.

NOW, THEREFORE, BE IT RESOLVED that the Powhatan County Board of Supervisors does hereby identify that qualifying vehicles obtaining situs within the County of Powhatan during tax year 2014, shall receive personal property tax relief in the following manner:

SECTION 1. Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;

SECTION 2. Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 43% tax relief;

SECTION 3. Personal use vehicles valued at \$20,001 or more shall only receive 43% tax relief of the first \$20,000 of value; and

SECTION 4. All other vehicles which do not meet the definition of “qualifying” (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

SECTION 5. This Resolution shall be deemed effective upon adoption.

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 2, 2016.

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

Recorded Vote:

David T. Williams ___
Larry J. Nordvig ___
Angela Y. Cabell ___
William E. Melton ___
Carson L. Tucker ___



Powhatan County
Board of Supervisors
Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Resolution R-2016-28 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Transferring \$2,000 from General Fund Contingency to the Fire Department for Naxolone Equipment

Motion: Move to approve Resolution R-2016-28 as presented

Dates Previously Considered by Board: N/A

Summary of Item: The medication Naloxone (brand name Narcan) blocks or reverses the effects of opioid medication, including extreme drowsiness, slowed breathing, or loss of consciousness. This funding will expand the department's current deployment by providing the medication on all EMS first response vehicles, key supervisors in the Sheriff's office, and the high school resource officer. The medication is approved for use under regional EMS protocols and by the County's OMD Dr. Joanne Lapetina.

This resolution transfers the funds from the General Fund Contingency.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

County Administrator:  Approve Disapprove See Comments

Comments: The Fire and Rescue Department has applied for a donation of auto-injectors for Naloxone, but has been deferred for 2-3 months. These funds deploy the medication now to key responders while awaiting the possible donation.

Budget/Fiscal Impact: N/A

Attachments: Resolutions Tracking Spreadsheet, Contingency Memo

Staff/Contact: Charla W. Schubert, Director of Finance and Administration , 804-598-5780; cschubert@powhatanva.gov
Steven A. Singer, Fire and Rescue Chief, 804-598-5646
ssinger@powhatanva.gov

RESOLUTION
AMENDING THE FISCAL YEAR 2016 POWHATAN COUNTY OPERATING BUDGET
BY TRANSFERRING \$2,000 FROM GENERAL FUND CONTINGENCY TO THE FIRE
DEPARTMENT FOR NAXOLONE EQUIPMENT

WHEREAS, on May 18, 2015, the Powhatan County Board of Supervisors adopted Resolution R-2015-47, which adopted the Fiscal Year 2016 Powhatan Operating Budget in the amount of \$99,890,394; and

WHEREAS, the Code of Virginia Section [15.2-2507](#) states that any locality may amend its budget and must first hold a public hearing which is advertised once in the newspaper if any such amendment exceeds one percent of the total expenditures of the currently adopted budget; and

WHEREAS, the amendment of the budget in this resolution is to transfer funds previously budgeted and appropriated and therefore a public hearing was not held.

NOW, THEREFORE, BE IT RESOLVED that the FY 2016 Powhatan County Operating Budget is hereby amended, the funds transferred as shown:

GENERAL FUND
EXPENDITURES

Contingency Fund	4-100-081200-0014	\$	(2,000.00)
Capital Outlay	4-100-032200-8107	\$	2,000.00

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 2, 2016.

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

Recorded Vote:

David T. Williams ___
Larry J. Nordvig ___
Angela Y. Cabell ___

William E. Melton ___
Carson L. Tucker ___

Opiate Overdose Fact Sheet

As with all localities in the Richmond Metro Area, Powhatan has experienced a rise in opiate related overdoses over the past year. During that time we have experienced:

- 41 reported overdoses – 20 of these confirmed as opiate related
- 3 deaths classified as opiate related overdoses

The opiate Heroin is the drug of choice that we have seen. This drug is also being mixed with Fentanyl, which is also an opioid pain medication. Below are a few facts on Heroin, Fentanyl, and the drug Naloxone (Trade name Narcan) that we use to counteract the effects of opiate overdose.

- Heroin - Opiate drug that synthesizes from the drug morphine. Morphine is used as a pain medication. The effects of this drug causes the respiratory system to slow down, heart rate to slow down and causes the user to become very drowsy after the initial rush of the drug. Usually this drug can last in the body from one to two hours.
- Fentanyl - Opiate drug that is used for pain relief like morphine but is much stronger. It is also faster acting than morphine but has a shorter life span in the body. Usually can last up to thirty minutes. This drug also causes the respiratory system to slow down, lowers blood pressure and also causes the heart rate to slow down.

Combining these two drugs causes the body to slowly start to shut down. With heart rate slowing down and in some cases the breathing rate can slow down to four times a minute. This also can lead to brain injury. It is crucial that we get to these patients in time to give them an opiate antidote to restore proper breathing and heart rates.

- Naloxone - Trade name Narcan. This drug counteracts the symptoms of the opiate overdose by blocking the opiate receptors in the brain. The reversal occurs anywhere from 30 seconds to 2 minutes. Upon reversal, the patient returns to consciousness, with heart and breathing rates returning to normal. The drug works with all kinds of opiate related drugs. This drug also does **NO** harm to the patient if it is not an opiate overdose. Its only job is to block opioid receptors.
 - 6 confirmed reversals last year by Fire and Rescue
 - Several more unaccounted by citizens prior to EMS arrival.

Naloxone is currently carried on all the ambulances in the county, but not yet on first response vehicles.

Doctor Joanne Lapetina, the county's Operating Medical Director, has approved the use of Naloxone by all first response Fire, Rescue and Sheriff's Office personnel.

The Fire and Rescue department is seeking a donation of Naloxone auto injectors from a local pharmaceutical manufacturer. This will outfit all first response vehicles with Naloxone. Due to the nationwide demand for naloxone, the donation process has been delayed. Resolution R-2016-28 funding is to expand our naloxone stock hold now, while waiting on a possible donation. It will allow deployment of Naloxone to Fire and Rescue Department first response vehicles and to key personnel in the Sheriff's Office, including the High School resource officer.

Department of Finance

Charla W. Schubert, Director of Finance

THE COUNTY OF
POWHATAN
VIRGINIA

3834 Old Buckingham Road, Suite B
Powhatan, Virginia 23139

Tel 804.598.5780

Fax 804.598.5695

Email: cschubert@powhatanva.gov

www.powhatanva.gov

April 25, 2016

TO: Patricia A. Weiler, County Administrator

FROM: Charla W. Schubert, Director of Finance *CWS*

SUBJECT: Current Status of Contingency Fund - Account # 4-100-081200-0014

The following is a list of the transfers from the Contingency Fund account during Fiscal Year 2016 and the current status of that account:

Beginning Balance	\$ 193,464.00
R-2015-65, CRC Manager	(1,375.00)
R-2015-94, Debt Service	27,193.00
R-2015-96, Metal Detectors	(7,000.00)
R-2015-107, Fingerprinting equipment	(7,925.00)
R-2016-10, Fencing/Backstop Maintenance	(5,000.00)
<u>Proposed Resolutions:</u>	
R-2016-06, Library Security Cameras	(13,708.00)
R-2016-28, Naxolone Equipment	<u>(2,000.00)</u>
Remaining Balance	<u>\$ 183,649.00</u>

**County of Powhatan
Amendments to the FY 2016 Budget**

Total Adopted Budget - All Funds = 99,890,394
1% of Total Adopted Budget - All Funds = 998,904

Res Number	Purpose	Date Adopted	Amount	% of Budget	Public Hearing	Funding Source
R-2015-49	Two Sheriff Deputies	5/18/2015	75,000	0.075%	NO	Local Sales Tax Revenue
R-2015-51	FY 2016 CIP Projects	6/15/2015	2,500,000	2.503%	YES 11/2/2015	Capital Maintenance Reserve/Cash Proffers
R-2015-52	FY 2016 Other Capital Projects	6/15/2015	1,750,750	1.753%	YES 11/2/2015	Capital Maintenance Reserve/lease proceeds/EMS Fees
R-2015-53	Transfer to School Op Fund (already B&A in General Fund)	6/1/2015	20,000	0.020%	NO	Tax Revenue
R-2015-68	PSAP Grant	7/13/2015	37,991	0.038%	NO	Grant
R-2015-80	Transfer to SS Fund and Water Sewer Fund for Class/Comp Plan (already B&A in General Fund)	8/31/2015	63,181	0.063%	NO	General Fund Salary Contingency
R-2015-85	Circuit Court Clerk Grants	8/31/2015	19,835	0.020%	NO	Grants
R-2015-86	Comcast Grant	8/31/2015	3,000	0.003%	NO	Grant
R-2015-90	EMS Fees for Arrow EZ-10 Equipment	8/31/2015	3,700	0.004%	NO	EMS Fees
R-2015-88	Design Jr High School	9/1/2015	120,120	0.120%	NO	Capital Maintenance Reserve/Cash Proffers
R-2015-94	Bond Proceeds VRA Refunding for Debt Service	9/21/2015	28,252	0.028%	NO	Bond Proceeds
R-2015-96	Transfer from Contingency - \$7,000.00	9/21/2015	-	N/A	N/A	Contingency
R-2015-103	Ladder Truck	11/16/2015	294,000	0.294%	NO	Capital Maintenance Reserve/Cash Proffers
R-2015-104	Donations to TRIAD, Animal Shelter, Project Lifesaver, Sheriff Deputies and Robotics Club	11/16/2015	6,364	0.0064%	NO	Grants/Donations
R-2015-105	Byrne Justice Assistance Grant and DMV Grants	11/16/2015	40,794	0.0408%	NO	Grants
R-2015-106	Carryforwards from FY15 to FY16	11/16/2015	174,555	0.1747%	NO	General Fund Fund Balance
R-2015-107	Transfer from Contingency - \$7,925.00	11/16/2015	-	N/A	N/A	Contingency
R-2015-108	Carryforward funds for General RE Assessment Services	11/16/2015	32,039	0.0321%	NO	General Fund Fund Balance
R-2015-109	Victim Witness and Local Emergency Management Performance grants	11/16/2015	9,838	0.0098%	NO	Grants
R-2015-112	PSAP WEP Grant and Litter Control	12/7/2015	10,022	0.0100%	NO	Grants
R-2015-113	Comcast PEG Fees	12/7/2015	10,519	0.0105%	NO	Franchise agreement fees
R-2015-114	Dominion Power Econ Dev Roadmap Pilot Project	12/7/2015	10,000	0.0100%	NO	Grant
R-2015-115	JET Program Donations	12/7/2015	1,431	0.0014%	NO	Donations
R-2016-03	TANF and CSBG Grant funds	1/25/2016	418,515	0.4190%	NO	Grants
R-2016-04	Donations to TRIAD, Animal Shelter, K9 Bane and Robotics Club	1/25/2016	18,806	0.0188%	NO	Donations

**County of Powhatan
Amendments to the FY 2016 Budget**

Total Adopted Budget - All Funds = 99,890,394
1% of Total Adopted Budget - All Funds = 998,904

Res Number	Purpose	Date Adopted	Amount	% of Budget	Public Hearing	Funding Source
R-2016-05	Transfer from capital projects to the capital maintenance reserve	1/25/2016	-	N/A	N/A	Transfer
R-2016-06	Transfer from Contingency for Library security cameras		-	N/A	N/A	Contingency
R-2016-09	Grants and Donations	2/1/2016	6,579	0.0066%	NO	Donations
R-2016-10	Transfer from Contingency for fencing and backstop maintenance	2/22/2016	-	N/A	N/A	Contingency
R-2016-11	Grants and Donations	2/22/2016	12,858	0.0129%	NO	Grant
R-2016-19	Dominion Power Econ Dev Roadmap Pilot Project	4/18/2016	15,000	0.0150%	NO	Grant
R-2016-20	CSBG Grant Funds	4/18/2016	42,350	0.0424%	NO	Grant
R-2016-21	Insurance recoveries	4/18/2016	59,755	0.0598%	NO	Grant
R-2016-25	CIP - Bonded Projects		54,455,000	54.5148%	NO	Bond Proceeds
R-2016-28	Naxolone Equipment		-	N/A	N/A	Contingency

Total Amendments = 60,240,254 60.306%

Total Amended Budget - All Funds = 160,130,648

Board of Supervisors:
William E. Melton, Chairman
Larry J. Nordvig, Vice-Chairman
David T. Williams
Angela Y. Cabell
Carson L. Tucker

THE COUNTY OF
POWHATAN
VIRGINIA

3834 Old Buckingham Road, Suite A
Powhatan, Virginia 23139
Tel 804-598-5612 Fax 804-598-7835
Website: www.powhatanva.gov

County Administrator
Patricia A. Weiler

**PROCLAMATION
RECOGNIZING NATIONAL POLICE WEEK
AND PEACE OFFICERS MEMORIAL DAY
May 15-21, 2016 and May 15, 2016**

WHEREAS, in 1962, President John F. Kennedy signed the first proclamation recognizing May 15th as Peace Officers Memorial Day and the week in which it falls as National Police Week, “to pay tribute to the law enforcement officers who have made the ultimate sacrifice for our country and to voice our appreciation for all those who currently serve on the front lines of the battle against crime;” and

WHEREAS, the safety and well-being of Virginians is of the utmost importance to the prosperity and livelihood of Virginia’s families and communities; and

WHEREAS, police officers throughout our Commonwealth are dedicated to protecting and serving Virginia’s communities – our neighborhoods, schools, and families; and

WHEREAS, police officers risk their lives each and every day in order to ensure public safety and enforce the laws of the land; and

WHEREAS, Virginians value the courage and devotion of our Commonwealth’s state and local police, as our collective prosperity depends on the integrity with which our law enforcement officers maintain peace and security; and

WHEREAS, Police Week and Peace Officers Memorial Day are opportunities to honor the officers who have fallen in the line of duty, and recognize the sacrifices made by the families of those officers and the families of those who continue to protect and serve our communities;

WHEREAS, Powhatan County lost Deputy Robbie Green in 2006 to the line of duty, and also in 1971, Captain Raul Monte (DOC) was killed in Powhatan courthouse.

NOW, THEREFORE, BE IT PROCLAIMED by the Powhatan County Board of Supervisors that May 15-21, 2016, is recognized as **POLICE WEEK**, and May 15, 2016, as **PEACE OFFICERS MEMORIAL DAY**, and calls these observances to the attention of all our citizens.

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 2, 2016.

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

<i>Recorded Vote:</i>	<i>David T. Williams</i>	_____	<i>William E. Melton</i>	_____
	<i>Larry J. Nordvig</i>	_____	<i>Carson L. Tucker</i>	_____
	<i>Angie Y. Cabell</i>	_____		

Board of Supervisors:
William E. Melton, Chairman
Larry J. Nordvig, Vice-Chairman
David T. Williams
Angela Y. Cabell
Carson L. Tucker

THE COUNTY OF
POWHATAN
VIRGINIA

3834 Old Buckingham Road, Suite A
Powhatan, Virginia 23139
Tel 804-598-5612 Fax 804-598-7835
Website: www.powhatanva.gov

County Administrator
Patricia A. Weiler

**PROCLAMATION
RECOGNIZING NATIONAL EMERGENCY MEDICAL SERVICES WEEK
AND THE EMS PROVIDERS OF THE POWHATAN COUNTY
FIRE AND RESCUE DEPARTMENT**

WHEREAS, the dedicated EMTs, EMT-Intermediates and Paramedics of the Powhatan Volunteer Rescue Squad have partnered with the Powhatan County Fire and Rescue Department and Emergency Services Solutions to provide exemplary emergency medical care and a vital service to the citizens of Powhatan County; and

WHEREAS, emergencies can occur at any moment night or day across Powhatan County and the Powhatan County Fire and Rescue Department, including the Powhatan Volunteer Rescue Squad, and Emergency Services Solutions are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, firefighters, educators, administrators, emergency nurses, emergency physicians, and others;

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

NOW, THEREFORE BE IT PROCLAIMED that the Board of Supervisors of Powhatan County does hereby proclaim the week of May 15-21, 2016 as "EMERGENCY MEDICAL SERVICES WEEK" and joins in honoring the men and women whose diligence and professionalism keep our county and citizens safe.

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 2, 2016.

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

<i>Recorded Vote:</i>	<i>David T. Williams</i>	_____	<i>William E. Melton</i>	_____
	<i>Larry J. Nordvig</i>	_____	<i>Carson L. Tucker</i>	_____
	<i>Angie Y. Cabell</i>	_____		

Board of Supervisors:
William E. Melton, Chairman
Larry J. Nordvig, Vice-Chairman
David T. Williams
Angela Y. Cabell
Carson L. Tucker

THE COUNTY OF
POWHATAN
VIRGINIA

3834 Old Buckingham Road, Suite A
Powhatan, Virginia 23139
Tel 804-598-5612 Fax 804-598-7835
Website: www.powhatanva.gov

County Administrator
Patricia A. Weiler

**PROCLAMATION
RECOGNIZING THE 2015 POWHATAN COUNTY
CLEAN BUSINESS AWARD RECIPIENT
DRP COLLISION REPAIR**

WHEREAS, an environmentally friendly and litter-free County sends a positive message and favorable image to our existing businesses and potential new businesses; and

WHEREAS, the Anti-Litter Council sponsors an annual Clean Business Award; and

WHEREAS, DRP Collision Repair strives to make environmentally safe choices, recycles, up-cycles, and uses water based paint to significantly reduce the amount of volatile organic compounds; and

WHEREAS, using environmentally safe products has decreased DRP Collision Repair's hazardous waste disposable by 75 percent.

NOW, THEREFORE, BE IT PROCLAIMED that the Powhatan County Board of Supervisors hereby enthusiastically salutes DRP COLLISION REPAIR as the fifteenth recipient of the Powhatan County Clean Business Award, for its outstanding service to Powhatan County, and for its positive impact on the quality of life of Powhatan County residents.

**ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON
MAY 2, 2016.**

William E. Melton, Chairman
Powhatan County Board of Supervisors

ATTEST:

Patricia A. Weiler, Clerk
Powhatan County Board of Supervisors

Recorded Vote:
David T. Williams _____
William E. Melton _____

Larry J. Nordvig _____
Carson L. Tucker _____

Angela Y. Cabell _____

This Page Intentionally Left Blank



Powhatan County Board of Supervisors Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Public Hearing on the Fiscal Year 2017 Real Estate Tax Rate

Motion: N/A – Public Hearing

Dates Previously Considered by Board: February 29, March 7, 14, 21, 23, and 28, 2016 – Budget Workshops
February 22, April 18 and May 2, 2016 – Public Hearings

Summary of Item: The Board of Supervisors (BOS) held six (6) budget workshops to discuss and consider staff's and the School Board's recommendations on the budget. A public hearing on the budget and proposed tax rates was held on April 18, 2016.

The BOS also held six (6) meetings to discuss the five-year capital improvement program and public hearings on the CIP were held on February 22 and April 18, 2016.

The proposed real estate tax rates remains the same as the current rate - \$0.90. The proposed tax rate is an effective tax rate increase \$0.05.

The proposed real estate tax rate, the effective real estate tax rate increase and a notice of public hearing were advertised in the Powhatan Today on March 30, 2016.

A public hearing on the FY 2017 proposed tax rate was held May 2, 2016.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

Raw

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: FY 2017 Real Estate Tax Rate to Support the FY 2017 Operating Budget

Attachments: Legal Ads

Staff/Contact: Charla W. Schubert, Director of Finance, 804-598-5780, cschubert@powhatanva.gov

Budget

Continued from page 1A
 how to meet the needs of the county. While we still have operational challenges from

climbing out of the Great Recession crater, we know that our capital needs are significant," he said.
 much more understandable and readable.

NOTICE OF PUBLIC HEARING FOR PROPOSED REAL PROPERTY TAX INCREASE

The Board of Supervisors of Powhatan County will hold a public hearing for the purpose of public information and fiscal planning regarding the increase in property tax levies due to a general reassessment. The hearing will be held on Monday, May 2, 2016, at 7:00 P.M. in the Village Building Auditorium, 3910 Old Buckingham Road, Powhatan, Virginia.

The public hearing is for the purpose of allowing the public to question and comment on the proposed real estate tax rate. All citizens are invited to attend and share their views on the proposed rate within such reasonable time limits as shall be determined by the Board of Supervisors.

The County of Powhatan proposes to increase property tax levies.

1. **Assessment Increase:** Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 5.8 percent.
2. **Lowered Rate Necessary to Offset Increased Assessment:** The tax rate which would levy the same amount of real estate as last tax year, when multiplied by the new total assessed value of real estate with exclusions mentioned above, would be \$0.85 per \$100 of assessed value. This rate will be known as the "lowered tax rate."
3. **Effective Rate Increase:** The County of Powhatan proposes to adopt a tax rate of \$.90 per \$100 of assessed value. The difference between the lowered tax rate and the proposed rate would be \$.05 per \$100, or six (6) percent. This difference will be known as the "effective tax rate increase."

Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.

4. **Proposed Total Budget Increase:** Based on the proposed real property tax rate and changes in other revenues, the total budget of Powhatan County will exceed last year's by 7 percent.

the school district's budget it is compared to previous years.

"To see it today, the budget as it is presented to me is much more, for lack of a state (increase of \$825,308), and \$1,314,778 of federal money (decrease of \$67,114).

State revenue has been updated based on the General Assembly's adopted budget, but the governor still has to approve and sign the budget before it is final.

The bulk of the \$1,527,752 is slated for increases to expenditures related to payroll and benefits, Jones said. Virginia Retirement System (VRS) expenses will increase by \$214,862 due to an increase in the professional rate.

Health insurance premiums will increase 10 percent, to the tune of \$293,450, which has been offset by additional fuel savings since the contract was renewed while rates were low, he said.

Another \$258,244 would be slated for two teachers who have been added to meet needs of increased enrollment at Powhatan High School; one SPED teacher and one instructional assistant that had been added at Flat Rock Elementary School; advocating for a change to make a school psychologist position full time because of increased demand; extending contracts for instructional coaches, and stipends for dual enrollment teachers, career and technical education (CTE) sponsors and varsity lacrosse coaches.

After a proposed 2 percent salary increase for teachers passed by the General Assembly, the school board decided to do a 2 percent increase for all Powhatan school employees, Jones said. On top of that 2 percent for everybody, the school board voted to give targeted pay raises to various groups that are below the median salary in their job categories in a study comparison that looked at Powhatan's compensation against surrounding locali-

ties. The
ees is
pay is
but all
percent
staff
TI
who
a bo
schoc
super
Marc
ing to
Hym
schoo
her st
pay-ri
posed
pay r
able f
ers an
De
to sup
preser
In
schoo
Schoo
distric
of \$29
pledge
visors
"TI
back t
but the
dented
ment t
the pri
said.
Aft
creases
change
When
payroll
the tot
which.

CHURCH DIRECTORY

SECOND ANTIOCH BAPTIST CHURCH

1059 Dorset Road
Powhatan, VA 23139

Reverend Mark A. Divens, Sr.
Pastor

Faith

Christian Fellowship

2901 Jude's Ferry Rd.
Powhatan, Va

Worship - 10:30 am



St. James Baptist Church

Powhatan, Virginia
 Located on Lee's Landing Road
 between Three Bridge Road & Route 711
 Office: 804-598-2667

Worship Service, Each Sunday, 11:00 a.m.



2095 Red Lane Road
 1/2 mile off Rt. 60 on Red Lane

Richmond Suburban News

The Mechanicsville Local • The Goochland Gazette • The King William Local
Powhatan Today • Cumberland Today • Henrico TD • Chesterfield TD

8460 Times Dispatch Blvd.
Mechanicsville, VA 23116

(804) 746-1235

AFFIDAVIT OF PUBLICATION

Name & Title: CYNTHIA KAY GRANT / LEGAL AD REP

Name of Newspaper POWHATAN TODAY

This is to certify that the attached ad NOTICE OF PUBLIC HEARING / PROPOSED REAL PROPERTY TAX INCREASE on the following date(s) MARCH 30TH, 2016.

The cost of this ad is \$231.00 Net.

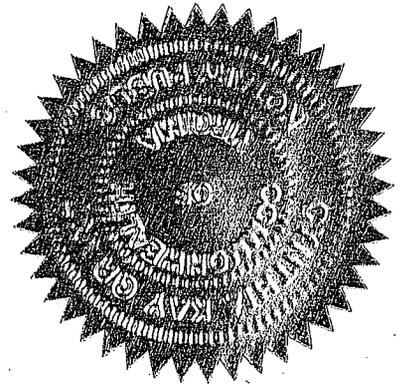
I certify that the attached ad for the POWHATAN COUNTY

Sworn to and before me this APRIL 19TH, 2016

Signed:

Cynthia Kay Grant

Notary Public, State of Virginia
My commission expires: April 30, 2017
Commission #312154



This Page Intentionally Left Blank



Powhatan County Board of Supervisors Agenda Item

Meeting Date: May 2, 2016

Agenda Item Title: Public Hearing on Amending the Fiscal Year 2016 Powhatan County Operating Budget by Budgeting and Appropriating \$54,455,000 for the Capital Improvement Program (CIP) Bonded Projects

Motion: N/A - Public Hearing

Dates Previously Considered by Board: January 20, 2016, February 1, 3, 10, 17, 22, 2016 and March 9, 2016 - Workshops
February 22, 2016 and April 18, 2016 – Public Hearings

Summary of Item: The Board of Supervisors (BOS) held seven (7) workshops to discuss and consider staff's and the School Board's (SB) recommendations on the Fiscal Year 2017 Five-Year Capital Improvement Plan and Other Capital Program.

The Powhatan County Planning Commission reviewed the CIP at its workshop on February 2, 2016 and deemed the CIP to be in compliance with the Comprehensive Plan.

The BOS and SB agreed upon fiscally restraining the proposed CIP on February 17, 2016 and staff presented the fiscally restrained CIP to the BOS and SB on March 9, 2016. The BOS held public hearings on the CIP on February 22, 2016 and April 18, 2016.

Notice of the public hearing to amended the FY 2016 Budget by Budgeting and Appropriating \$54,455,000 for the Capital Improvement Program (CIP) Bonded Projects was advertised in the Richmond Times Dispatch on April 25, 2016 and the Powhatan Today on April 27, 2016.

Resolution R-2016-25 budgets and appropriated the 2016bond funded projects.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: \$54,455,000 from Bond Proceeds

Attachments: Legal ads and Resolution Tracking Spreadsheet

Staff/Contact: Charla W. Schubert, Director of Finance, 598-5780; cschubert@powhatanva.gov

Powhatan County
FY 2017 Five Year Capital Improvement Program (CIP)
Bonded Projects

Dollars in Thousands

February 10, 2016

Project	Proffers				
	Total Project	Grants Other	School Operating	CMR	Bonds
Public Safety Communications System	15,275	-	-	90	15,185
Public Safety Courthouse Sally Port	2,700	-	-	300	2,400
Computer Aided Dispatch	750	150	-	-	600
Field Improvements	825	-	-	-	825
Subtotal County	19,550	150	-	390	19,010
PCPS Replace Junior High School	35,327	751	-	715	33,861
PCPS Water Tower	1,500	-	-	-	1,500
PES Major Mechanical	6,789	1,099	1,087	-	4,603
Joint Vehicle Maintenance Facility	4,156	500	-	-	3,656
Subtotal PCPS	47,772	2,350	1,087	715	43,620
Total Bonds	67,322	2,500	1,087	1,105	62,630
School Bus Leases					2,349
Fire Vehicle Leases					1,509
Total Debt					66,488

March 9, 2016

Changes from February 10 are highlighted

Project	Proffers				
	Total Project	Grants Other	School Operating	CMR	Bonds
Public Safety Communications System	9,325	-	-	90	9,235
PS Radio Towers / Broadband Initiative	1,035	-	-	-	1,035
Public Safety Courthouse Expansion	2,700	-	-	300	2,400
Computer Aided Dispatch	750	150	-	-	600
Field Improvements	825	-	-	157	668
Subtotal County	14,635	150	-	547	13,938
PCPS Replace Junior High School	35,327	751	-	715	33,861
PCPS Water Tower	3,000	-	-	-	3,000
PES Major Mechanical	6,789	5,702	1,087	-	-
Joint Vehicle Maintenance Facility	4,156	500	-	-	3,656
Subtotal PCPS	49,272	6,953	1,087	715	40,517
Total Bonds	63,907	7,103	1,087	1,262	54,455
School Bus Leases					1,785
Fire Vehicle Leases					1,509
Total Debt					57,749
Total Change from February 10, 2016					\$ (8,739)

LEGAL DISPLAY ADS

LEGAL DISPLAY ADS

VIRGINIA:
IN THE CIRCUIT COURT OF HENRICO COUNTY

PAULA L. PEADEN,
as Trustee of the Marital Trust established
under the John Holmwood McDowell
Revocable Trust dated February 22, 2006
Plaintiff,
v.
ORCHARD PARK FRIENDS MEETING, et al.
Defendants.

Case No. CL16-627

ORDER OF PUBLICATION

ON THIS DAY CAME the Plaintiff Paula L. Peaden, as Trustee of the Marital Trust established under the John Holmwood McDowell Revocable Trust dated February 22, 2006 (the "Trust Agreement"), by counsel, on her Complaint and requested that an Order of Publication notifying all parties, known or unknown, who may have or claim to have an interest in the Trust Agreement that Plaintiff seeks the aid and guidance of the Court to determine the proper distribution for the share designated in the Trust Agreement for the "QUAKER MEETING HOUSE in Orchard Park, New York."

WHEREFORE, it appearing to the Court that there may be persons whose names are unknown who are interested in the subject Trust Agreement and that such persons are made defendants by the general description of "Parties Unknown" and that Plaintiff seeks to notify all such persons who have or may have an interest in the Trust Agreement of Plaintiff's intent to obtain the aid and guidance of the Court regarding the proper distribution of the share designated for the "QUAKER MEETING HOUSE in Orchard Park, New York."

IT IS ORDERED that any and all persons who have or may have an interest in the share of the Trust Agreement designated for the "QUAKER MEETING HOUSE in Orchard Park, New York" shall appear and protect their interest in the Circuit Court for the County of Henrico by filing written pleadings or written entries of appearance or otherwise, by a date that is not sooner than fifty (50) days after the entry of this Order of Publication, specifically on or before June 6, 2016. It is hereby ORDERED that a duly certified copy hereof be published once a week for four (4) successive weeks in the Richmond Times-Dispatch, a newspaper of general circulation in this jurisdiction.

ENTERED THIS 1ST DAY OF APRIL, 2016
Hon. James Stephen Yoffy
CIRCUIT COURT JUDGE

We ask for this:
Andrew G. Mauck (VSB No. 35177)
Andrea S. Gould (VSB No. 41944)
MAUCK & BROOKE PLC
416 West Franklin Street
Richmond, Virginia 23220
Telephone: 804.937.9607
Fax: 804.643.2829
andy@mauckbrooke.com
agould@mauckbrooke.com

A COPY TESTE:
HEIDI S. BARSHINGER,
CLERK
HENRICO CIRCUIT COURT
Sarah Gunnell
DEPUTY CLERK

Mark S. Shepard (VSB #34678)
ROBERSON, SHEPARD & TURNER, PLC
301 Northlake Boulevard, Suite 102
North Chesterfield, Virginia 23236
Telephone: (804) 893-4069
Facsimile: (888) 449-2416
mark@rsandtlaw.com

Counsel for Paula L. Peaden, Trustee of the Marital Trust established under the John Holmwood McDowell Revocable Trust dated February 22, 2006

MEETINGS & EVENTS

MEETINGS & EVENTS

LEGAL NOTICE

Charles City County Wetlands Board hereby gives notice that on Monday, **05/02/2015, at 6:00 p.m.** in the auditorium of the Government /School Administration Building located at 10900 Courthouse Road, Charles City, Virginia, the Board will hold public hearings regarding requests for authorization of the following application: Helen Graves & Karen Hall - to construct 248 LF of stone revetment with associated bank grading located along a portion of Chickahominy River shoreline identified as 7601 Graves Landing Road. Interested parties are invited to attend the meeting. Applications may be reviewed at the Charles City County Planning office, located in the Government/School Administration Building, 10900 Courthouse Road, Charles City, Virginia, Monday-Friday, 8:00 am -4:30 pm, or online at <http://www.vims.edu/crwm/wetlands/newpermits.html>.

RACHEL CHIEPPA, SECRETARY,
CHARLES CITY COUNTY WETLANDS BOARD

PUBLIC HEARING NOTICE

COUNTY OF POWHATAN
INTENT TO AMEND THE FISCAL
YEAR 2016 ADOPTED BUDGET

There will be a public hearing on the proposed amendments and appropriations to the Fiscal Year 2016 adopted budget at 7:00 pm on May 2, 2016 in the Village Building Auditorium. On May 18, 2015 the Powhatan County Board of Supervisors adopted the Fiscal Year 2016 Powhatan Operating Budget in the amount of \$99,890,394. The Code of Virginia Section 15.2-2507 states that any locality may amend its budget and must hold a public hearing if any such budget amendment exceeds one percent of the total expenditures of the currently adopted budget. Resolution R-2016-25 amends the FY2016 adopted budget in the amount of \$54,455,000 for the Capital Improvement Program Bonded Projects, which is 54.51% of the original budget. The FY2017 Capital Improvement Plan is also available for review in the County Administrator's Of-

MEETINGS & EVENTS

MEETINGS & EVENTS

fice or on the County's website at www.powhatanva.gov. All public meetings are accessible to persons with handicap conditions. Any person requiring auxiliary aids, including signers in connection with the hearing should notify the Clerk of the Board at least five (5) days prior to the time of the meeting. The following is a list of projects that will be funded:

Courthouse Expansion	\$	2,400,000
Computer Aided Dispatch		600,000
Public Safety Radio System		10,270,000
Field Improvements		668,000
PJHS Replacement		36,861,000
Joint Transportation Facility		3,656,000
Total Projects	\$	54,455,000

TRUSTEE SALES

TRUSTEE SALES

**NOTICE OF TRUSTEES' SALE
LEXINGTON COMMONS SHOPPING CENTER
10156 - 10192 WEST BROAD STREET
GLEN ALLEN, VIRGINIA 23060**

In execution of a Deed of Trust and Security Agreement ("Deed of Trust") dated April 13, 2005, in the original amount of \$5,610,000.00, recorded as Instrument #200505021759 in the Clerk's Office of the Circuit Court for Henrico County, Virginia, default having been made in the payment of the debt therein secured, and being instructed to do so by the party secured by the Deed of Trust (the "Noteholder"), the undersigned Substitute Trustees, any of whom may act, will on **May 5, 2016, at 11:00 a.m.**, by the front entrance to the Henrico County Circuit Court, 4301 East Parham Road, Henrico, Virginia, 23273-0775, offer for sale at public auction to the highest bidder the following property ("Property") located in Henrico County, Virginia, as more particularly described in the Deed of Trust.

The address and Parcel ID provided below are for convenience only. The legal descriptions in the Deed of Trust are the sole description that control and that will be used in the conveyance deed.

ALL that certain piece or parcel of land with all improvements thereon and all appurtenances thereto belonging, situated on the northeast corner of West Broad Street and Fort McHenry Parkway, Three Chopt Magisterial District, in Henrico County, Virginia, and being identified as containing 2.676 acres on that certain plat of survey made by Timmons entitled "Compiled Exhibit Plat Showing 2.676 Acres of Land Lying on the Northeast Corner of Fort McHenry Parkway and West Broad Street - U.S. Route 250" dated May 20, 1999, and further described by metes and bounds in the Deed of Trust.

Address: 10156 - 10192 West Broad Street
Parcel ID: 750-760-8220

The personal property and non-real estate rights and interests to be offered for sale by the Substitute Trustees consist of all forms of personal property located upon or related to the Property and owned by the owner of the Property, as more particularly described in the Deed of Trust, excluding equipment or furnishings that may be leased. The Property also includes all leases and other rights and interests as defined and described in the Deed of Trust. No representations or warranties are made as to the existence or condition of any such items, it being the sole responsibility of the purchaser to make such determination. The Substitute Trustees reserve the right to exclude certain personal property from inclusion in the foreclosure sale of the Property. Such excluded items will be announced at the time of the sale.

A deposit in the form of a cashier's check of \$250,000.00 will be required of all bidders at the time of sale, except from a bidder on behalf of the Noteholder or its subsidiary or affiliate. The Noteholder or any subsidiary or affiliate thereof may apply the outstanding amount of the debt under the Note as a credit to its bid.

The deposit, without interest, is applied to the purchase price at settlement. Settlement will be held on or before thirty (30) days after sale time being of the essence. Upon purchaser's default, the deposit shall be forfeited and the Property shall be resold at the risk and costs of the defaulting purchaser. After any such default and forfeiture, the Property and any and all personal property applicable thereto may, at the discretion of the Substitute Trustees, be conveyed to the next highest bidder on the Property whose bid was acceptable to the Substitute Trustees.

The Property and all personal property applicable thereto shall be sold "AS IS" and "WITH ALL FAULTS." Neither the Substitute Trustees nor the Noteholder, nor their respective agents, successors, and assigns, make any representations or warranties with respect to the Property including, without limitation, representations or warranties as to the structural integrity, physical condition, construction, workmanship, materials, habitability, compliance with applicable zoning regulations, fitness for a particular purpose or merchantability of all or any part of the Property or personal property applicable thereto. The purchaser recognizes and agrees that any investigation, examination, or inspection of the Property and personal property applicable thereto being sold is within the control of the owner or other parties in possession and their agents and not within the control of the Substitute Trustees, the Noteholder, or their successors or assigns.

Conveyance of the Property shall be with special warranty and shall be subject to all existing housing, building, zoning and other code violations, if any, subject to all critical area and wetland violations, if any, subject to all environmental problems and violations which may exist on or with respect to the Property, if any, and shall be subject to all recorded and unrecorded liens, encumbrances, security interests, easements, rights-of-way, covenants, agreements, conditions, restrictions, leases, occupancy agreements and mechanics and materialmen's liens, to the extent any of the foregoing may lawfully apply to the Property being sold, or any part thereof, and take priority over the liens and security interests of the Deed of Trust. The Property also shall be sold subject to all leases of space within the buildings on the Property. Without limiting the generality of the foregoing, the Property will be sold without representation or warranty as to the environmental condition of the Property or the compliance of the Property with federal, state, or local laws and regulations concerning the purchase or disposal of hazardous substances. Acceptance of the deed to the Property shall constitute a waiver of any claims against the Substitute Trustees, the Noteholder, and their respective agents, successors, and assigns, concerning the environmental condition of the Property including, but not limited to, claims arising under the Comprehensive Environmental Re-

TRUSTEE SALES

TRUSTEE SALES

sponse, Compensation and Liability Act of 1980, as amended, and/or state or local law, ordinances or regulations. The purchaser shall be required to sign a Memorandum of Sale (as herein defined) waiving any cause of action it may have against the Substitute Trustees or the Noteholder, and their respective agents, successors and assigns, for any condition of the Property that may not comply with any federal, state or local law, regulation or ruling including, without limitation, any laws, regulations and rulings relating to environmental contamination or hazardous wastes. Such agreement shall also provide that if, notwithstanding such agreement, a court of competent jurisdiction should permit such a claim to be made against the Substitute Trustees and/or the Noteholder, or their respective agents, successors and assigns, such agreement shall serve as the overwhelming primary factor in any equitable apportionment of response costs or other liability. Nothing in this paragraph shall release, waive or preclude any claims the purchaser may have against any person in possession or control of the Property.

Risk of loss or damage to the Property and personal property applicable thereto shall be borne by the purchaser from and after the strike down of the bid at the foreclosure sale. The purchaser shall pay all closing costs, including the preparation of the Substitute Trustees deed and all taxes and recording costs assessed thereon (including, but not limited to, the grantor's tax), settlement fees, title examination charges and title insurance premiums. Real estate taxes prorated to the date of the foreclosure will be paid by the Substitute Trustees. Purchaser shall be responsible for all real estate taxes due on the Property from and after the date of the sale. The Substitute Trustees will not deliver possession of all or any part of the Property being sold.

The Substitute Trustees reserve the right to amend or supplement the terms of sale by verbal announcements during the sale, to modify the requirements for bidders' deposits, to reject any and all bids, to withdraw all or part of the Property from the sale prior to the commencement of bidding, to postpone the sale, and to conduct such other sales as the Substitute Trustees may determine in their discretion.

At the time of sale, the successful bidder shall be required to execute a memorandum of sale (the "Memorandum of Sale") which shall include, by reference, all the terms and conditions contained herein. The form of Memorandum of Sale is available from the Substitute Trustee upon request and will be available at sale time.

Immediately upon delivery of the deed for the Property by the Substitute Trustees, all duties, liabilities, and obligations of the Substitute Trustees, if any, to the purchaser with respect to the Property shall be extinguished.

William H. Casterline, Jr.
Jeremy B. Root
Michael A. Hoves

For Information contact:
William H. Casterline, Jr.
BLANKINSHIP & KEITH, PC
4020 University Drive #300
Fairfax, Virginia 22030
(703) 691-1235
(Advertise April 11, 18, 25, and May 2, 2016)

**TRUSTEE'S SALE
7105 Galax Road, Richmond, VA 23228
Parcel ID 774-751-9312**

Pursuant to the terms of a deed of trust dated February 21, 2006, in the original principal amount of \$121,000.00, recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia, in Deed Book 4070, Page 1660, the property briefly described below will be offered for sale at public auction:

Lot 7, Block D, Plan of Hermitage West, as shown on a plat recorded in the aforesaid Clerk's Office in Plat Book 33, Page 63, and as more particularly described in the referenced deed of trust.

The sale will take place on **APRIL 27, 2016, AT 1:00 P.M.**, at the front entrance to the building housing the Circuit Court of Henrico County, located at 4301 East Parham Road, Henrico, VA. The property and the improvements thereon will be sold "AS IS" and without representation or warranties of any kind. The sale is subject to all liens, encumbrances, conditions, easements and restrictions, if any, superior to the mentioned deed of trust and lawfully affecting the property.

Terms: A deposit in the form of CERTIFIED FUNDS in the amount of \$9,000.00 or 10% of the successful bid, whichever is lower, is required of any bidder at the time of sale. Closing within fifteen (15) days of sale. Time is of the essence. Additional terms will be announced at sale. Purchaser to pay all closing costs. Sale subject to lender confirmation. Pursuant to the Federal Fair Debt Collection Practices Act, we advise you that this firm is a debt collector attempting to collect the indebtedness referred to herein, and any information we obtain will be used for that purpose.

Evans & Bryant, PLC, Substitute Trustee
FOR INFORMATION CONTACT: Evans & Bryant, PLC, Substitute Trustee,
2101 Parks Avenue, Suite 301, Virginia Beach, VA 23451. 1 757 437 9500 (1631723).

**TRUSTEE'S SALE OF
1916 MAGNOLIA RIDGE DRIVE, GLEN ALLEN, VIRGINIA 23059
COUNTY OF HENRICO**

In execution of a certain deed of trust dated 09/29/04, in the original principal amount of 264,000.00 recorded in the County of Henrico, Virginia, as in Deed Book 3746, Page 1887, Instrument No. 056227, as amended by an instrument appointing the undersigned as Substitute Trustee, default having occurred in the payment of the Note thereby secured and at the request of the holder, the undersigned Substitute Trustee will offer for sale at public auction in the front of the building housing the Circuit Court of the COUNTY OF HENRICO, VA, located at 4301 East Parham Road, Henrico, Virginia, 23228 on **May 17, 2016, at 12:30 PM**, the property described in said deed of trust, located at the above address, with improvements thereon and more particularly described as follows: LOT 37, BLOCK L, SECTION 2, PLAT RECORDED IN PLAT BOOK 109, PAGES 20-26, IN HENRICO COUNTY. **TERMS OF SALE:** Neither the Substitute Trustee nor the holder of the note secured by the deed of trust will deliver possession of the property to the successful bidder. The purchaser at the sale will be required to pay all closing costs. Real estate taxes, water/sewer fees and other public charges will be prorated as of the date of sale. The risk of loss or damage to the property passes to the purchaser immediately upon the conclusion of the Substitute Trustee's sale. **Terms:** A bidder's deposit of ten percent (10%) of the sale price or ten percent price (10%) of the original principal balance of the subject deed of trust, whichever is lower, in the form

TRUSTEE SALES

TRUSTEE SALES

of cash or certified funds payable to the Substitute Trustee must be present at the time of sale. The balance of the purchase price will be due within 20 days at the office of the Substitute Trustee. Time is of the essence as to the closing date and the payment of the purchase price. If payment of the balance does not occur within twenty days of the sale date, the deposit will be forfeited. Seller shall not be responsible for any costs incurred by the purchaser in connection with their purchase or settlement, including, without limitation, state and local recording fees, title insurance or research, or any other costs of purchaser's acquisition. Trustee shall have no duty to obtain possession for purchaser. All risks of casualty pass to successful bidder at conclusion of bidding. The property and the improvements thereon will be sold "AS IS" and without representation or warranties of any kind. The sale is subject to all liens, encumbrances, conditions, easements and restrictions, if any, superior to the mentioned deed of trust and lawfully affecting the property. Sale is subject to post-sale confirmation that the borrower did not file for protection under the U.S. Bankruptcy Code prior to the sale, as well as to post-sale confirmation and audit of the status of the loan with the loan servicer including, but not limited to, determination of whether the borrower(s) entered into any repayment agreement, reinstated or paid off the loan prior to the sale. In any such event, the sale shall be null and void, and the Purchaser's sole remedy, in law or equity, shall be the return of the Purchaser's deposit without interest. Additional terms to be announced at the sale. For more information contact: Jonathan Stapor, Esq., member of Surety Trustees, at 301-490-3361 or www.mvc-law.com.

**TRUSTEE'S SALE OF
2007 GORDON AVE, RICHMOND, VA 23224**

In execution of a Deed of Trust in the original principal amount of \$103,500.00, with an annual interest rate of 1.960000% from Louise Brown dated August 24, 2006, recorded among the land records of the Circuit Court for the City of Richmond as Deed Instrument Number 060030266, the undersigned appointed Substitute Trustee will offer for sale at public auction in the City of Richmond, at the front of the Circuit Court building for the City of Richmond located at 400 North 9th Street, Richmond, Virginia on May 18, 2016 at 12:30 PM, the property with improvements to wit:

ALL that certain lot of land, with all improvements thereon, No. 2007 Gordon Avenue, and all appurtenances thereto belonging, lying in the City of Richmond, Virginia (formerly County of Chesterfield) and known and described upon the map of the Mason Park Land Company, which map is duly recorded in the Clerk's Office of the County Court of Chesterfield County as Lot No. 17 in Block 16, and described as follows; to-wit:

COMMENCING at a point distant ninety-nine feet (99') from the intersection of the northern line of Gordon Avenue (with the west line of 20th Street, thence running and fronting on said north line of Gordon Avenue, erroneously omitted from the below-mentioned deed) thirty-three feet (33') toward 21st Street, and running back between parallel lines one hundred forty-three feet (143') to an alley.

AND further described in the above Deed of Trust. (Tax Map No. S000-0547/013)

THIS COMMUNICATION IS FROM A DEBT COLLECTOR.
TERMS OF SALE: ALL CASH. A bidder's deposit of 10% of the sale price, will be required in cash, certified or cashier's check. Settlement within fifteen (15) days of sale, otherwise Trustees may forfeit deposit. Additional terms to be announced at sale. Loan type: **FHA**. Reference Number 16-257064.

PROFESSIONAL FORECLOSURE CORPORATION OF VIRGINIA, Substitute Trustees, C/O SHAPIRO & BROWN, LLP, 10021 Balls Ford Road, Suite 200, Manassas, Virginia 20109 (703) 449-5800.

**TRUSTEE'S SALE OF
210 MONTEZUMA AVENUE, RICHMOND, VA 23223**

In execution of a Deed of Trust in the original principal amount of \$172,500.00, with an annual interest rate of 2.150000% from EDITH V. SIBERT dated October 16, 2006, recorded among the land records of the Circuit Court for the COUNTY OF HENRICO as Deed Book 4220, Page 1925, the undersigned appointed Substitute Trustee will offer for sale at public auction in the COUNTY OF HENRICO, at the front of the Circuit Court building for the County of Henrico located at 4301 E. Parham Road, Richmond, Virginia on May 4, 2016 at 11:30 AM, the property with improvements to wit:

ALL THAT certain lot, piece or parcel of land, with all improvements thereon and appurtenances thereto belonging, lying and being in Fairfield Magisterial District, Henrico County, Virginia being designated as Parcel A on plat of Robt M. Blankenship, III, C.S., dated April 11, 1968, entitled "PLAT OF PARCEL 'A' AS SHOWN IN DEED BOOK 643 PAGE 342, HENRICO CIRCUIT COURT, HENRICO CO., VA." a copy of which said plat is attached to a certain deed dated April 10, 1968 and recorded May 27, 1968 in the Clerk's Office of the Circuit Court of Henrico County, Virginia, in Deed Book 1350, at page 633, reference being made to said plat for a more particular description of the real estate herein conveyed. AND further described in the above Deed of Trust. (Tax Map No. 801-728-3261)

THIS COMMUNICATION IS FROM A DEBT COLLECTOR.
TERMS OF SALE: ALL CASH. A bidder's deposit of 10% of the sale price, will be required in cash, certified or cashier's check. Settlement within fifteen (15) days of sale, otherwise Trustees may forfeit deposit. Additional terms to be announced at sale. Loan type: **FHA**. Reference Number 16-256544.

PROFESSIONAL FORECLOSURE CORPORATION OF VIRGINIA, Substitute Trustees, C/O SHAPIRO & BROWN, LLP, 10021 Balls Ford Road, Suite 200, Manassas, Virginia 20109 (703) 449-5800.

BORDERS on liner ads!

**Call 643-4414
for more information.**

Richmond Times-Dispatch

LEGAL

LEGAL DISPLAY ADS LEGAL DISPLAY ADS

NOTICE OF PUBLIC HEARING POWHATAN COUNTY PLANNING COMMISSION

Notice is hereby given, pursuant to §15.2-2204 of the Code of Virginia, that the Planning Commission of Powhatan County will conduct a public hearing on **Tuesday, May 3, 2016, at 7:00 PM in the Powhatan County Village Building Auditorium, 3910 Old Buckingham Road**, to consider the following request(s).

- 16-01-AZ:** An Ordinance amending and reenacting provisions contained in Section 83-220-C, Intensity and Dimensional Standards, for the Village Residential (VR) District, Section 83-230-C, Intensity and Dimensional Standards, for the Village Center (VC) District, and Section 83-240-C, Intensity and Dimensional Standards, for the Commerce Center (CC) District, of Article IV, Village Growth Area Districts, of the Zoning Ordinance of the County of Powhatan increasing the front setbacks for principal and accessory uses and parking lots to 75', and increasing the maximum gross floor area in the VC District to 15,000 square feet.
- 16-01-REZ:** County of Powhatan (Powhatan Courthouse/Mt. Zion Electoral District) request the rezoning from Agricultural-10 (A 10), Residential-Commercial (R-C), and Commercial (C) to Village Center (VC) and the amendment of the zoning district map of 7.3+ acres of land located at 3975 and 3977 Old Buckingham Road. Density and use will be controlled by zoning conditions or Ordinance standards. The 2010 Long-Range Comprehensive Plan designates the subject properties as Village Center on the Courthouse Village Special Plan Area Map. Reference to Tax Map Parcels 26B2-1-9 and 26B2-1-24.
- 16-01-SA:** County of Powhatan (Powhatan Courthouse/Mt. Zion Electoral District) requests a substantial accord determination to permit a vehicle maintenance facility and amendment of the zoning district map in Agricultural-10 (A-10), Residential-Commercial (R-C), and Commercial (C) Districts on 7.3+ acres located at 3975 and 3977 Old Buckingham Road. Density and use will be controlled by zoning conditions or Ordinance standards. The 2010 Long-Range Comprehensive Plan designates the subject properties as Village Center on the Courthouse Village Special Plan Area Map. Reference to Tax Map Parcels 26B2-1-9 and 26B2-1-24.

Copies of the proposed plans, ordinances, or amendments may be reviewed in the Department of Community Development in the Powhatan County Administration Building between 8:30 AM and 5:00 PM of each business day. Copies of staff reports are available one week prior to the Public Hearing upon request. If you have any questions, please call (804) 598-5621.

PUBLIC HEARING NOTICE COUNTY OF POWHATAN INTENT TO AMEND THE FISCAL YEAR 2016 ADOPTED BUDGET

There will be a public hearing on the proposed amendments and appropriations to the Fiscal Year 2016 adopted budget at 7:00 pm on May 2, 2016 in the Village Building Auditorium. On May 18, 2015 the Powhatan County Board of Supervisors adopted the Fiscal Year 2016 Powhatan Operating Budget in the amount of \$99,890,394. The Code of Virginia Section 15.2-2507 states that any locality may amend its budget and must hold a public hearing if any such budget amendment exceeds one percent of the total expenditures of the currently adopted budget. Resolution R-2016-25 amends the FY2016 adopted budget in the amount of \$54,455,000 for the Capital Improvement Program Bonded Projects, which is 54.51% of the original budget. The FY2017 Capital Improvement Plan is also available for review in the County Administrator's Office or on the County's website powhatanva.gov. All public meetings are accessible to persons with handicap conditions. Any person requiring auxiliary aids, including signers in connection with the hearing should notify the Clerk of the Board at least five (5) days prior to the time of the meeting. The following is a list of projects that will be funded:

Courthouse Expansion	\$ 2,400,000
Computer Aided Dispatch	600,000
Public Safety Radio System	10,270,000
Field Improvements	668,000
PJHS Replacement	36,861,000
Joint Transportation Facility	3,656,000
Total Projects	\$ 54,455,000

Place your listing in Powhatan Today's classifieds!

Call (804) 746-1235 x 3 for classified rates today!

POWHATAN TODAY **bulletinBOARD** CALL 804.598.4305 to advertise in the Bulletin Board

Fencing
LAWSON FENCING, LLC.
FAMILY OWNED & OPERATED
Specializing In Quality Fencing
Privacy • Chain Link • Vinyl • Aluminum • Split Rail
• Custom Wood • Board • Farm Fencing & Repair
(804) 357-8920
— FREE ESTIMATES — lwf.fencing@netnet.net
Licensed & Insured

Heating and Cooling
DUNAWAY'S
Heating & Cooling
**RESIDENTIAL SERVICE
AND REPAIR**
598-7847
Greg Dunaway

Home Improvement
John P. Black, Inc.
DESIGN/BUILD CONTRACTOR Since 1971
Responsive, Courteous, On-time, Fairly Priced
Licensed & Insured
Remodeling | Electrical | Plumbing | Carpentry
Water Damage | Decks | Structural Repairs | Termite Damage
Handy Man/Home Maintenance | Painting | Honey-Do-Lists
www.jpblack.com 804-266-9601

Food Service
Allen's
Chinese Restaurant
Open 7 Days a Week!
3430 Anderson Highway
Powhatan, VA 23139
804.403.3336
\$3⁰⁰ OFF
Purchase of
\$30⁰⁰ or more
on Eat-in or
Pick-up
Exp. 7/31/16
WE DELIVER! Min \$22
See our great menu online at allenchinese.com

Sales • Service • Installation • Water Heaters • Attic Fans
Cladfelters's All Makes All Models All Brands
Heating & Air Conditioning, Inc.
2421 New Dorset Terrace 804-598-7260
Powhatan, VA 23139
American Standard.
HEATING & AIR CONDITIONING
Financing Available • Free Estimates
Senior Discount

Landscaping
All About THE LAWN
allaboutthelawn14@gmail.com
804-218-6887 Scott Walker
FULL LAWN SERVICES • SPRING & FALL CLEAN-UPS • MULCHING • HEDGE TRIMMING • LIGHT STORM CLEAN-UP

Grading
Elwood Williams and Son, Inc. Since 1968
Light Clearing
Grading and Seeding
Driveways
Mini Excavator Work
Skid Steer
Specializing in Drainage Problems
Gravel & Top Soil
Ricky Williams (804) 347-5171

Home Improvement
EPPS CARPENTRY AND HOME REPAIR
HOME IMPROVEMENTS, REMODELING & REPAIRS
KITCHENS, BATHS, DECKS, TRIM WORK, WINDOWS, SIDING, DOORS & MORE
BRIAN EPPS - OWNER
804 - 690 - 0494
EPPSCARPENTRY@GMAIL.COM
LICENSED & INSURED

Huffman Lawn Care
WE HAUL IT ALL
Mulching • Gravel • Stones
Grading • Tractorwork • Tree & Brush Cleanup
WE DO IT ALL
Phillip Huffman
804.839.9774 or 804.393.3389

Gunsmith
DALE'S GUNS
Dale M. Blankenship Gunsmith
N.R.A. Member
Sales • Service • Repair
Rebuilding • Stock Relinish
Browning Parts Dealer
794-8208
3017 Judes Ferry Road • Powhatan, Virginia

POWHATAN POWER WASHING
Houses - Decks - Walks - Driveways - Fences
Licensed and Insured
Call for an Estimate
804-513-5385

JAY'S LAWN CARE
YEAR ROUND SERVICE • MULCHING • MOWING
TRIM WORK • SEEDING & FERTILIZING
TREE & SHRUB PRUNING
CALL FOR A FREE ESTIMATE
804.301.6646
grasscare4u@aol.com

TARGET YOUR CUSTOMERS WITH A BULLETIN BOARD AD!
Call 598-4305 for rates and information.

Are you or someone you know a victim of domestic violence?
Contact Powhatan Domestic Violence Services at 598-5630 ext. 2422